LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

November 12, 2026

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **AMENDMENT TO THE BOARD POLICY ON HOLIDAY CLOSURE OF LIBRARY FACILITIES**

A. RECOMMENDATION:

THAT The Board of Library Commissioners:

1. Amend the policy regarding the closure of Los Angeles Public Library facilities to the public for regular City Holidays approved by the City Council, and Sunday service hours, as follows:

    a. Whenever Christmas Day, New Year's Day, the 4th of July, Veteran's Day, or Juneteenth (June 19) falls on Saturday, public library facilities will be closed on Friday (City-observed holiday) and Saturday (actual holiday.)

    b. Whenever Christmas Day, New Year's Day, the 4th of July, Veteran's Day, or Juneteenth (June 19) falls on a Sunday, public library facilities will be closed on Sunday (actual holiday) and Monday (City-observed holiday).

B. FINDINGS:

1. According to City Charter Sections 530 and 532, the Library Department has the power and duty to "establish, manage, control and operate a Central Library and branch libraries within the City…" Consequently, the Library has the authority to establish library service hours. When appropriate, Library staff presents a holiday service schedule to the Board of Library Commissioners for approval.

2. On June 6, 2022, Mayor Eric Garcetti signed a proclamation making Juneteenth, which commemorates the end of slavery on June 19, a paid holiday for city employees. The holiday will be recognized as a City holiday on June 19 every year.

3. On June 17, 2022, the Los Angeles City Council adopted a resolution that Juneteenth shall be treated as a legal holiday for City employees.

4. The existing Board Policy for Holiday Closures (Library Resolution No. 2013-43 (C-35)) adopted by the Board on September 26, 2013, needs to be amended to include the Juneteenth holiday.

5. Any other required changes to this resolution will be submitted to the Board as necessary in accordance with established policy for its approval.

Prepared by: Emily Wooten, Management Analyst

Reviewed by: Yuri Zaich, Personnel Directory
Susan Broman, Assistant City Librarian

LIBRARY RESOLUTION NO. 2026-XX (C-XX)

WHEREAS, The Library has the authority to establish library service hours. When appropriate, Library staff presents a holiday service schedule to the Board of Library Commissioners for approval.; and

WHEREAS, The existing Board Policy for Holiday Closures (Library Resolution No. 2013-43 (C-35)) needs to be amended to include the Juneteenth holiday;

THEREFORE, BE IT RESOLVED, That the Board of Library Commissioners hereby adopts the revised policy regarding the closure of Los Angeles Public Library facilities to the public for regular City Holidays approved by the City Council and for Sunday service hours, as follows:

1. Whenever Christmas Day, New Year's Day, the 4th of July, Veteran's Day, or Juneteenth (June 19) falls on a Saturday, public library facilities will be closed on Friday (City-observed holiday) and Saturday (actual holiday).

2. Whenever Christmas Day, New Year's Day, the 4th of July. Veteran's Day, or Juneteenth (June 19) falls on a Sunday, public library facilities will be closed on Sunday (actual holiday) and Monday (City-observed holiday).

3. Whenever Christmas Eve falls on a Monday through Thursday, or Saturday, all public library facilities will be open from 10:00 a.m. to 1:00 p.m.

4. Whenever New Year's Eve falls on a Monday through Thursday, or Saturday, all public library facilities will be closed at 5:00 p.m.

5. Whenever Christmas Eve falls on a Sunday, all public library facilities will be closed as a non-paid holiday closure.

6. All public library facilities will be closed on the Sunday in which Easter falls as a non-paid holiday closure.