A Regular Meeting of the Board of Library Commissioners convened at 11:13 a.m. on the above-written date, held at the Central Library, 630 West 5th Street, Los Angeles, CA 90071.

1. **ROLL CALL**

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<th>Present:</th>
<th>President</th>
<th>Bích Ngọc Cao</th>
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<td></td>
<td>Commissioner</td>
<td>Mai Lassiter</td>
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<td>Commissioner</td>
<td>Josefa Salinas</td>
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| Absent: | Vice-President | Kathryn Eidmann |
|         | Commissioner   | Dale Franzen   |

**ALSO PRESENT:** John F. Szabo, City Librarian; Susan Broman, Asst. City Librarian; Basia Jankowski, Deputy City Attorney; and staff.

2. **APPROVAL OF MINUTES: Regular Meeting – June 13, 2019:** Continued.

3. **PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD’S JURISDICTION:** None.

4. **CITY LIBRARIAN’S COMMENTS AND ANNOUNCEMENTS**

City Librarian John F. Szabo reported the following:

**Library Card Update:** As of yesterday, 44,671 of the 100,000 new limited edition Library card designed by Gajin Fujita have been issued. Gajin Fujita has been very active in social media promoting the card, and tomorrow he will be meeting a group of students at the Robert Stevenson Branch Library to do an art workshop.

**Summer Reading Update:** The Summer Reading program kicked off with a Dodgers’ Storytime at the Arroyo Seco Branch Library that featured former player Al Ferrara. The theme for this year’s Summer Reading Challenge is “It’s Showtime,” running through August 10th. Children, teens and adults are invited to track their reading and activities online or on the game board to earn rewards for participating.
STAR Program 30th Anniversary: On June 8th the Library honored the 30th Anniversary of its STAR (Story Telling and Reading) Program with a special luncheon for its volunteers. Four STAR volunteers have more than 20 years in the program and one has 25 years. Nearly 200 volunteers are currently active. More than 7,000 STAR volunteers have read to 933,000 children since the inception of the program.

LA Libros Spanish Book Fair: On Saturday, September 28, 2019, the Library will hold LA Libros, a Spanish Book Fair at the Central Library. Library staff conceived and planned this event to highlight Spanish language books, programming and services at the Los Angeles Public Library. LA Libros focuses on families and it will give attendees the opportunity to purchase books and participate in library programs and activities.

California State Library Grants: Thanks to the leadership of Eva Mitnick, Director of the Engagement and Learning Division and the staff from Youth Services and the Creativity and Exploration Department, LAPL has been awarded two grants. One is for “Future Ready Teens” focusing on teen wellness and wealth focusing on topics of physical and mental health and workforce development. The second is a grant to expand the Neighborhood Science Program and adds circulating kits on STEAM topics.

“Glow: Michael Light Aerial Views of Los Angeles”: is a new exhibit featuring day and night views of the City of Los Angeles taken by photographer Michael Light. He is a private pilot and an aerial photographer pursuing themes of mapping, vertigo and human impact on the land and aspects of geologic time. This exhibit opened today in the First Floor Galleries and runs through September 8th.

LAPL Authors: City Librarian John F. Szabo acknowledged the following Library staff who are published authors:

- Mary McCoy, Senior Librarian, Art, Music, and Recreation Department, has won the 2019 Michael L. Printz Honor Book award for her young adult book, I, Claudia.

- Susan Lendroth, Public Relations Specialist, Public Relations and Marketing Office, authored a book titled, Hey-Ho, to Mars We’ll Go!, which has been taken to the International Space Station to be read back from space by an astronaut to children.

5. CITY LIBRARIAN’S REPORTS:

Consent Items

City Librarian John F. Szabo reviewed the Consent Calendar and recommended that it be approved.

It was MOVED by Commissioner Salinas, seconded by Commissioner Lassiter and unanimously carried that the following resolutions be adopted:
A. Approved acceptance of grant from
The H.W. Wilson Foundation as part
of the John Cotton Dana Award

LIBRARY RESOLUTION NO. 2019-26 (C-22)

RESOLVED, That a grant of $10,000 received from The H.W. Wilson Foundation as part of the John Cotton Dana Award to the Public Relations and Marketing Office be accepted and deposited in Trust Fund 831, Account 350; and

FURTHER RESOLVED, That a letter of thanks be sent to the American Library Association, EBSCO and the H.W. Wilson Foundation, expressing the grateful appreciation of the Board and staff for recognizing the outstanding work of the Public Relations & Marketing Office and their New Americans Initiative campaign.

B. Approved the General Manager’s
Expense Account for Fiscal Year 2019-20

LIBRARY RESOLUTION NO. 2019-27 (C-23)

RESOLVED, That the Board of Library Commissioners hereby authorizes the City Librarian or designee to receive an advance or be reimbursed for miscellaneous business-related expenditures such as business meals, taxi fares, parking fees, etc., in an amount not to exceed $3,500 for the period of July 1, 2019 through June 30, 2020; and

FURTHER RESOLVED, That said amount be encumbered in the Office and Administrative Expense Account No. 6010, Library Fund No. 300.

BOARD DISCUSSION ITEM(S)

C. Recommendation to Adopt Revised
Fees for Photo Collection and other
Reproduction Services and Add
New Fees for the Octavia Lab

This item was withdrawn.

6. PRESENTATION: Octavia Lab

Kren Malone, Director, Central Library Services stated that the Octavia Lab is the newest and most exciting addition since the reopening of the Central Library. She said this new digital media lab honors Octavia E. Butler, who was a bestselling and acclaimed pioneer of science fiction, a lifelong bibliophile, a library patron and a volunteer at the Central Library. Ms. Malone noted that during her time at Clark Atlanta University she had the pleasure of meeting Ms. Butler, and she believes this space embodies the creativity,
the persistence and the desire to learn, which are the principles Ms. Butler was about. Ms. Malone introduced Vi Ha, Librarian III, Science, Technology & Patents Department, in charge of the Octavia Lab.

Vi Ha, Librarian III, stated that the Octavia Lab is a Digital Media Makerspace where creativity gets enriched. The lab has equipment that includes a 3D printer, a laser cutter, a computerized embroidery machine, sewing machines, the DYI Memory Lab has a film stage with green screen backdrop, Virtual Reality equipment, and computers with Adobe Creative Cloud. She said the studio has a sound-proofed room with audio/video and sound editing equipment with professional and consumer level software that can be used to record podcasts, to edit video, and record music. The lab is open to all users in good standing with their library card.

Ms. Ha reported that the Library held a birthday party on June 22 in honor of Octavia Butler’s birthday, where four scholars talked about the importance of libraries for Ms. Butler. She noted that Ms. Butler’s first trip to the Library was a school visit and she wrote about how inspiring that first visit was for her and wanting to go back the next day. Library staff wants to continue inspiring creativity with class visits to the Library and the lab. Plans for the future include programs that encourage people to collaborate, problem solve, create, and share.

Commissioner Salinas asked about the process for signing up and length of time to use the services offered at the lab. Ms. Ha replied that patrons can sign up in person or by phone because staff wants to increase personal interaction with patrons; and they schedule lab use for two-hour time slots per day.

Commissioner Salinas asked about the equipment to convert VHS to digital. Ms. Ha replied that the lab has equipment for digital conversion for flat objects and for sound recording.

Commissioner Lassiter asked how the public is finding out about this new lab. Ms. Ha stated the lab is featured on the Library home page, and it also has a profile with L.Aist and with NBC online, as well as a social media partnership post with the Huntington Library and with the Estate of Octavia Butler. L.A. Parent magazine will have an article about the lab next month.

Commissioner Lassiter thanked Ms. Ha for her succinct presentation and for her passion.

7. **VARIOUS COMMUNICATIONS:** None.

8. **COMMISSIONERS’ COMMENTS & REVIEW OF MATTERS PENDING:** None.
9. **ADJOURNMENT**

There being no further business, the meeting was adjourned at 11:40 a.m.

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**ATTEST:**

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Bích Ngọc Cao              Raquel M. Borden
President                  Board Executive Assistant

Approved: October 10, 2019