MINUTES
BOARD OF LIBRARY COMMISSIONERS
CITY OF LOS ANGELES

April 11, 2019

A Regular Meeting of the Board of Library Commissioners convened at 11:08 a.m. on the above-written date, held at the Central Library, 630 West 5th Street, Los Angeles, CA 90071.

1. ROLL CALL

Present:  President  Bích Ngoc Cao
         Vice-President  Kathryn Eidmann
         Commissioner  Mai Lassiter
         Commissioner  Josefa Salinas

Absent:  Commissioner  Dale Franzen

ALSO PRESENT:  John F. Szabo, City Librarian; Susan Broman, Asst. City Librarian; Arletta Maria Brimsey, Deputy City Attorney; and staff.

2. APPROVAL OF MINUTES:

a. Minutes of the Regular Meeting – January 24, 2019

       It was MOVED by Commissioner Salinas, seconded by Vice President Eidmann, and carried that the Minutes of the Regular Meeting held January 24, 2019 be approved as submitted.

b. Minutes of the Regular Meeting – March 28, 2019

       It was MOVED by Commissioner Lassiter, seconded by Commissioner Salinas, and unanimously carried that the Minutes of the Regular Meeting held March 28, 2019 be approved as submitted.

3. PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD’S JURISDICTION:

       Board President Cao read a public comment sent by Library patron Ida Tallala thanking the Library for the Echo Park and Edendale Branch libraries. The LA Made programs are fabulous. She wishes she could attend them all. She has taken extension courses online and has used the Explore LA to visit museums for free. She is 79 years old so these services the Library offers are very valuable. Thank you.
4. CITY LIBRARIAN’S COMMENTS  
   AND ANNOUNCEMENTS (Taken out of Order)

City Librarian John F. Szabo presented Vice President Kathryn Eidmann with a “Read, Baby, Read” kit for her new addition to the family.

National Library Week:  Mr. Szabo reported that City Council recognized librarians during National Library Week. Councilmember David Ryu had a presentation recognizing John Frank, Senior Librarian at the Will & Durant Branch Library, particularly for his work in serving the community in Hollywood, and for his leadership on The Source. Yesterday was National Library Workers Day and the City Librarian thanked staff throughout the library for the good work they do every day.

A New Art Library Card will be unveiled tomorrow. This new card was done in collaboration and partnership with Mayor Garcetti’s office and the Department of Cultural Affairs. The Public Relations and Marketing team has done a wonderful job of teasing it through social media and banners at Central Library. Mr. Szabo said that there’s a special connection between the artist and LA Public Library, which will be mentioned tomorrow at the launch. The limited edition of will offer 100,000 new cards.

Dia de los Niños/Dia de los Libros: Every year at the end of April, Dia de los Niños/Dia de los Libros celebrates diversity and children’s literature and the importance of literacy for all. Children’s storytime, and other programs that focus on dance, crafts, music and stories from all over the world will be featured. Many of the programs encourage children to make their own book and tell their own story. Children’s Librarians and staff serving children all across the system put together a wonderful programs at all of the branches.

Ansel Adams Collection Exhibit is opening in the Central Library’s Annenberg Gallery on April 25th. It will highlight the Ansel Adams Collection of the LA Public Library that dates from 1940s when Adams was hired by Fortune magazine to photograph the aerospace industry in Los Angeles. The exhibit will run through October 20th.

“En Su Propia Tierra/In His Own Soil” Exhibit of paintings by José Ramirez will be opening on May 2nd in the Getty Gallery. He is an artist, teacher, and urban gardener. His paintings reflect the Mexican-American heritage rooted in the fabric of L.A., which has been his family’s home since 1920s. He has devoted his art to capturing the social-political conditions that shape Latino life in Southern California. His work was influenced by Mexican muralist Diego Rivera, Jose Clement Orozco, Siqueiros and the Chicago art movement in 1960s. This exhibit will be open through August 4th.

Chatsworth Branch Library: Staff attended the open house at the Chatsworth Nature Preserve to do outreach on April 6th. 200 people stopped by Library table and learned about our programs and all services offered by the LA Public Library. This is one sample of all sorts of great outreach events that our staff do regularly throughout the city.
Stop Senior Scam Acting Program: was held at the Mark Twain Branch Library in South Los Angeles. This is an effort to educate seniors using theater to dramatize senior scams and educate older adults about the dangers of fraud and how to prevent it. All the performers in the dramatization were seniors themselves, ages 60-97 years old. It was sponsored by Councilmember Marqueece Harris-Dawson’s Council District 8th Office.

5. CITY LIBRARIAN’S REPORTS:

Consent Items

City Librarian John F. Szabo reviewed the Consent Calendar and recommended that it be approved.

It was MOVED by Commissioner Salinas, seconded by Vice President Eidmann and unanimously carried that the following resolutions be adopted:

A. Approved Acceptance of Gifts

LIBRARY RESOLUTION NO. 2019-15 (C-13)

RESOLVED, that the gifts to the “Hot Off The Press” Bestseller Program from the following Friends Groups be accepted and deposited in Trust Fund 831, Account No. 257:

$3,000 From the Friends of the Palms-Rancho Park Public Library to the Palms-Rancho Park Branch Library

$3,000 From the Friends of the Studio City Branch Library to the Studio City Branch Library

FURTHER RESOLVED, that a letter of thanks be sent to the Friends Groups expressing the grateful appreciation of the Board of Library Commissioners and staff for the generous gift.

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LIBRARY RESOLUTION NO. 2019-16

RESOLVED, That a gift from Dale Brockman Davis, co-founder and owner of the seminal Leimert Park Gallery, to the Special Collections of the Los Angeles Public Library consisting of the Brockman Gallery Archive, comprising over 4,000 items including publishing announcements, press releases, photographs, exhibition announcements, articles, correspondence and ephemera, valued in excess of $1,000, be accepted; and

FURTHER RESOLVED, that a letter of thanks be sent to Mr. Dale B. Davis for this generous donation
BOARD DISCUSSION ITEM(S)

B. Approved Contracts for Landscape Maintenance for the Branch Libraries

It was MOVED by Commissioner Lassiter, seconded by Vice President Eidmann and unanimously carried that the following resolution be adopted:

LIBRARY RESOLUTION NO. 2019-17 (C-14)

WHEREAS, The Board of Library Commissioners (“Board”) found, pursuant to Charter Section 371(e)(8), that the Library may, in-lieu of undertaking its own competitive bidding or proposal process for landscape maintenance, utilize the professional service contracts between the Department of Recreation and Parks (RAP) and four (4) contractors identified below that resulted from a Request for Qualifications (RFQ) process (RAP Board Report No. 18-088) approved by the Board of Recreation and Park Commissioners (RAP BOARD) and performed by RAP staff; and

WHEREAS, On May 16, 2018, the RAP BOARD awarded contracts to the following Contractors which resulted from a RFQ process:

1. American Heritage Landscape LP
2. Mariposa Landscape, Inc.
4. Waste Unlimited, Inc.

WHEREAS, The Board found, in accordance with Charter Section 1022, that it is more economical or feasible to have the work performed by independent contractors than by City employees because prior to 2015 RAP had previously provided landscape maintenance to the 72 branch libraries and ceased due to the lack of sufficient staff and the Library does not have staff in its employ to perform the landscape maintenance services; and

WHEREAS, Sufficient funds are available in the Library Contractual Services Account 3040 and Trust Fund 831 to pay Contractors for the requested services:

THEREFORE, BE IT RESOLVED, That the Board award and execute contracts for a term of three (3) years in an amount not to exceed One-Million Dollars ($1,000,000) per contract per fiscal year to the four (4) pre-qualified contractors listed above to provide Library landscape maintenance to the Library:

FURTHER RESOLVED, That the Board authorize the City Attorney and the City Librarian to make technical changes if needed to the contracts; and

FURTHER RESOLVED, That Board authorize the Board President to execute the four (4) contracts to provide Library landscape maintenance upon the completion of the Mayor’s Office review in accordance with Executive Directive No. 3.
6. **PRESENTATION:** None.

7. **VARIOUS COMMUNICATIONS:** None.

8. **COMMISSIONERS’ COMMENTS & REVIEW OF MATTERS PENDING:**
   - Marketing Campaigns on Radio Stations
     
     Commissioner Salinas stated that the marketing company had responded to her request made at the last Board Meeting for information with regard to campaigns ads on radio stations. She said she would like to see some ad dollars spent on stations that service predominantly African-Americans and Latinos in the Los Angeles area.

   - Certificate of Appreciation for Deputy City Attorney Arletta Maria Brimsey
     
     The Board presented Deputy City Attorney Arletta Maria Brimsey with a Certificate of Appreciation for her valuable advice and dedication to the Library and the Library Commission and wished her well on her retirement.

9. **ADJOURNMENT**

    There being no further business, the meeting was adjourned at 11:35 a.m.

ATTEST:

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Bích Ngọc Cao               Raquel M. Borden
President                   Board Executive Assistant

Approved: May 9, 2019