A Regular Meeting of the Board of Library Commissioners convened at 11:05 a.m. on the above-written date, held at the Central Library, 630 West 5th Street, Los Angeles, CA 90071, and via teleconference from the Westchester-Loyola Village Branch Library, 7114 W. Manchester Avenue, Los Angeles, CA 90045.

1. **ROLL CALL**

   **Present:**  
   - President: Bích Ngọc Cao  
   - Vice-President: Kathryn Eidmann  
   - Commissioner: Dale Franzen  
   - Commissioner: Josefa Salinas (via teleconference)

   **Absent:**  
   - Commissioner: Mai Lassiter

   **ALSO PRESENT:**  
   - John F. Szabo, City Librarian;  
   - Susan Broman, Asst. City Librarian;  
   - Arletta Maria Brimsey, Deputy City Attorney; and staff.

2. **APPROVAL OF MINUTES: Regular Meeting – January 10, 2019**

   The Motion to approve the Minutes of the Regular Meeting held January 10, 2019 was moved by Commissioner Salinas, seconded by Commissioner Franzen, and approved by the following votes: 4 Ayes (Cao, Eidmann, Franzen and Salinas).

3. **PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD’S JURISDICTION:** None.

4. **CITY LIBRARIAN’S COMMENTS AND ANNOUNCEMENTS**

   City Librarian John F. Szabo reported the following:

   - **LAUSD Strike:** The Mayor asked libraries, recreational centers and other city facilities to provide additional resources and activities for families during the LAUSD teachers’ strike last week. At the Mayor’s press conference where he announced the agreement between UTLA and LAUSD, he mentioned the Library specifically and the good work library staff did. Mr. Szabo said he wanted to publically thank staff for stepping-up and doing a wonderful job throughout week offering numerous activities for young people and their families. He said there was also press about the great work libraries did.
• **New Exhibit: “ALL ACCESS: Behind the Scene with NBA Photographer Andrew Bernstein”** opens on February 7th, 2019, in the Central Library’s First Floor Galleries. Mr. Bernstein is the official photographer for number of professional teams, including LA Lakers. This particular exhibit will feature his images of the Lakers, many of which have never been publically exhibited before.

• **The “21 Collections” Exhibit** has been extended through March 24th due to its popularity.

• **The Mobile Museum Fair**, sponsored by the Library Foundation of Los Angeles, was held earlier this month at the Central Library. It had over 6,200 attendees, 25 museums on wheels, portable exhibits, and mobile libraries. Exhibitors included the Bob Baker Marionette Theatre, Aquarium of the Pacific on wheels, The Western Foundation of Vertebrate Zoology, and the African American Museum of Miniatures. The Library offered tours of the Central Library, including the Rare Books Room.

• **Winter Reading Challenge:** The Library completed its second Winter Reading Challenge. This year, 4,015 readers enrolled in the program, 1,865 completed over 12,000 activities. The program had 437 early learners’ age zero to four; 1,690 children ages 5-11; 390 teens, and 1,491 adults.

• **Northridge Branch Library** was used by some Cal State Northridge classes to take their final exams during the threats on their campus early December.

• **California Library Association Leadership Program** was held at the Pasadena Public Library. 130 librarians from all over Southern California attended; 30 of them were from Los Angeles Public Library. Mr. Szabo said he was a panel speaker along with the City Librarian of the San Diego Public Library.

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Commissioner Franzen asked how the Library got the word out to parents and teachers during the strike. Mr. Szabo replied that the word was spread through the Mayor’s Office communication channels and the Library’s social media. It was promoted locally and by e-mail as well. The press highlighted the fact the Library was offering additional activities. This also presented the opportunity to highlight that all LAUSD students have Student Success Library cards and have the ability to access both online and materials from the libraries. He said the Mayor’s Office communications highlighted the hours of the libraries and recreational centers.

5. **CITY LIBRARIAN’S REPORTS:**

**Consent Items**

City Librarian John F. Szabo reviewed the items in the Consent Calendar and recommended its approval.
The Motion to adopt the Consent Calendar was moved by Vice President Eidmann, seconded by Commissioner Franzen, and approved by the following votes: 4 Ayes (Cao, Eidmann, Franzen, and Salinas).

A. **Approved Acceptance of Gifts**

**LIBRARY RESOLUTION NO. 2019-4**

RESOLVED, That a gift of library materials for the Chinatown Branch Library, valued at $5,596.33, received from the Friends of the Chinatown Library to be utilized by the Chinatown Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Chinatown Library, expressing the grateful appreciation of the Board and staff for the generous gift.

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**LIBRARY RESOLUTION NO. 2019-5 (C-3)**

RESOLVED, That a gift of $2,000 received from the Friends of the Atwater Library for the benefit of the Atwater Village Branch Library be accepted and deposited in Trust Fund 831, Account 340; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of Atwater Library expressing the grateful appreciation of the Board and staff for the generous gift.

B. **Approved acceptance of Mitigation Fees for the LA Lofts Chinatown Development Project located at 1101 N. Main Street**

**LIBRARY RESOLUTION NO. 2019-6 (C-4)**

WHEREAS, on January 24, 2019, the Board of Library Commissioners found that developer, 1101 North Main, LLC applied for and received conditional approval from the Department of City Planning to construct the LA Lofts Chinatown Development Project (the “Project”) consisting of 318 multi-family residential units to be located at 1101 North Main Street, Los Angeles; and

WHEREAS, the project is located near the Chinatown Branch Library and that branch library will serve the residents of the development project; and

WHEREAS, the DCP imposed a condition of approval requiring the developer pay a Library Development Impact Mitigation fee of $200 per capita based upon the projected number of residents in the 318 units, which fee totals $106,400:
Library Resolution
No. 2019-6 (C-4)

BE IT RESOLVED, that the Board of Library Commissioners approved the acceptance of $106,400 for payment of a Library Development Impact Mitigation Fee, from developer, 1101 North Main, LLC, which fee was a condition of approval imposed by DCP for the LA Lofts Chinatown Project located at 1101 N. Main Street, Los Angeles; and

FURTHER RESOLVED, that the Board of Library Commissioners authorized the City Librarian, or designee, to deposit $106,400 into the Library Trust Fund 831, Account 348, to acquire books, technology and library materials, and to pay for Library programs, facility and landscape improvements, and furniture for the Chinatown Branch Library; and

FURTHER RESOLVED, that the City Librarian or designee send a letter to Vince Bertoni, Director of DCP, with a copy to 1101 North Main, LLC, Trammell Crow Company, 2100 McKinney Avenue, Suite 800, Dallas, TX 75201. The letter notifies DCP that the Library Development Mitigation Fee has been paid for this Project.

6. **PRESENTATION:** Ukulele Circulation Program

Marc Horton, Children’s Librarian II, Wilmington Branch Library, made a presentation of the “Uke Can Do It” Ukuleles at the Los Angeles Public Library. He said he started this program as a pilot at the Wilmington Branch Library in 2016, after obtaining a grant from the Institute of Museum and Library Services (IMLS).

Mr. Horton stated that patrons can borrow more than books and DVD’s from libraries, they are also able to borrow sawing machines, tools, instruments and other items they may not have at home and libraries are providing access to those items in the communities. He said the Wilmington Branch Library set up the first collection of ukuleles for borrowing and to offer classes on how to play through its “Uke Can Do It” 3-week program. He said that when someone takes a ukulele home, the whole family gets involved and want to play it too.

Mr. Horton stated that he was inspired to start this program because schools are losing their art and music classes. He said that statistics show that those who get music education tend to do better in school and it has benefits at any age; therefore, he wanted to offer a program on how to play instruments. Why ukuleles? He said it is small, portable and fun; and he considers the ukulele a gateway instrument that leads to learning other instruments. He reported that the program has now expanded to 16 other branches and Central Library.
Mr. Horton noted that the Digital Content Team has created a content page of the various programs that are happening with the ukulele program. Also, each area library will have set of instruments to share for programs. More importantly, staff is also inspired to participate. He stated that there are some funds that have been set aside to enhance the program with instructional materials. He thanked the Library Foundation of Los Angeles for providing some funding, the IMLS for providing the initial grant to start the program, and the California State Library for monitoring the program as it moves along.

**Discussion**

Commissioner Franzen asked how many children had participated so far in the program. Mr. Horton replied since the original program started 300 kids have participated at the Wilmington Branch Library and the ukuleles have been checked out more than 200 times.

Commissioner Franzen asked how libraries get involve in the program. Mr. Horton replied that he works through Branch Library Services to connect with the branches that have expressed interested in the program, then a branch from each area is selected to make sure the program is widely represented.

Commissioner Franzen asked Mr. Horton is he had a breakdown on how to sustain the program and whether more funding was needed to expand it. Mr. Horton replied that there are funds built into the program for instruments. He said he could provide the breakdown.

The presentation concluded with Mr. Horton playing the ukulele and Commissioner Franzen singing, “You Are My Sunshine.”

7. **VARIOUS COMMUNICATIONS**: None.

8. **COMMISSIONERS’ COMMENTS & REVIEW OF MATTERS PENDING**: None

9. **ADJOURNMENT**

    There being no further business, the meeting was adjourned at 11:44 a.m.

**ATTEST:**

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Bích Ngọc Cao              Raquel M. Borden
President                   Board Executive Assistant

Approved: April 11, 2019