A Regular Meeting of the Board of Library Commissioners was held at the Central Library, 630 West 5th Street, Los Angeles, CA 90071, convening at 11:05 a.m. on the above-written date.

PRESENT:  
**PRESIDENT**  BICH NGOC CAO  
**COMMISSIONER** JOSEFA SALINAS  
**COMMISSIONER** RITA WALTERS  
**COMMISSIONER** MAI LASSITER  

EXCUSED  
ABSENT:  **VICE-PRESIDENT** KATHRYN EIDMANN

**ALSO PRESENT:** John F. Szabo, City Librarian; Kris Morita, Assistant General Manager; Arletta Maria Brimsey, Deputy City Attorney; and staff.

**MINUTES FOR APPROVAL:** Regular Meeting – 3/9/17

MOVED by Commissioner Walters, seconded by Commissioner Lassiter, and carried 3 to 4 (Commissioner Salinas absent during vote) that the Minutes of the Regular Meeting held March 9, 2017 be approved as submitted.

**PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD’S JURISDICTION:** None.

**CITY LIBRARIAN’S COMMENTS AND ANNOUNCEMENTS**

- **National Library Week:** The Library is celebrating National Library Week highlighting on social media the services and initiatives of the library; a photo booth for patrons to take photos and share famous quotes about libraries, tweeting about libraries #NationalLibraryWeek and #LibrariesTransform, which is an ongoing initiative of the American Library Association. Also, there is a video with Sergio and Francisca Sanchez, patrons from the Wilshire Branch Library who traveled to Washington, D.C. to accept the IMLS National Medal in 2015. In the video, they talked about how the Adult Literacy Program changed their lives. April 11 was National Library Workers’ Day.
• **American Library Association (ALA) Elections:** The City Librarian congratulated the following three librarians on their election to the American Library Association's Council: Dora Ho, Celia Avila, and Lettycia Terrones. All three were among the top five vote recipients with Dora Ho receiving the most votes of any candidate.

• **The Big Read:** As an initiative of the National Endowment for the Arts, the Cultural Affairs Department (CAD) is presenting the ninth year of the Big Read Program that will include the Collected Poetry of Emily Dickinson. The Library is a principal partner and will be hosting several poetry programs.

• **National Poetry Month:** Several LAPL libraries are hosting poetry workshops and other events inspired by Emily Dickinson’s poetry. Mr. Szabo reported that David Kelly, Senior Librarian of Literature/Fiction Department, participated in the initial interviews of Poet Laureate candidates, and Mr. Szabo participated in the final interviews. An announcement of the finalist should be coming by the end of the month.

• **Month of the Military Child:** 150 military family members attended the event at Central Library on April 1. The Library partnered with the Mayor’s Office, Los Angeles Veterans Collaborative, Mindful Warrior Project, and Operation Caregiver Resource Center for the event that included story time and craft programs for children and families.

• **LA Plays Program:** has been recognized by the Libraries for the 21st Century, Global Family Research Project, and recently featured in Ideabook: Libraries for Families. This LAPL program was initiated by Terri Markson, Senior Librarian of the Panorama City Branch Library. It consists of a back-pack with a toy, book, and materials that can be checked out. There are 100 kits available at the Panorama City Branch and more kits have been replicated in additional libraries around the system.

• **Kanopy:** was one of the services mentioned in an L.A. Weekly article, “6 Unbelievable Perks that Come Free with your L.A. Public Library Card.” Kanopy is a new on-demand streaming video service available from the LAPL website that can stream over 26,000 films from hundreds of popular producers. This has been extremely popular and many people are very appreciative that the library is offering this service.

• **Teen Volunteer Recognition Ceremonies:** Teens contributed over 35,000 volunteer hours in 2016. Twenty-two teen volunteers received the President’s Volunteer Service Award pin for contributing between 50 – 100 hours. There have been four recognition ceremonies throughout the system. Two teen volunteers are now employees of the Library. In addition to getting the teens involved in the library, teens learn what the library work environment is like and might get them interested in a library career.
• The Pioneer Woman Award: The award provides an opportunity for the Commission on the Status of Women and the local elected official to honor those whose lifelong work advances the status of women and girls in the City of Los Angeles. Councilman Joe Buscaino (CD 15) selected Ednita Kelly for Pioneer Woman of the Year. Ednita, a Children’s Librarian at the San Pedro Regional Branch and the original Book Bike Librarian, was also a recipient of the Mayor’s Civic Innovation Award in 2015.

• LA Times Festival of Books: The Library will participate in the festival. Staff from Engagement and Outreach and Literacy Coordinators will be at the LAPL booth to provide programs and story times, give away swag and sign up people for library cards. Local illustrator of the book, “Chef Roy Choi and the Street Food Remix,” will be at the LAPL booth on April 23, conducting a demonstration and book signing.

• Marketing RFQ Update: Mr. Szabo reported that the Request for Qualifications (RFQ) for Marketing and Public Relations services that was released on January 12, had been bookmarked by 235 individuals/firms on the Los Angeles Business Assistance Virtual Network (LABAVN) website. Ninety individuals from 79 businesses attended the pre-proposal conference and 35 businesses successfully passed the Business Inclusiveness Program Outreach requirement. The proposals are due today at 1:00 p.m. Mr. Szabo stated that several businesses that meet the qualifications will be selected from this RFQ for the Board’s approval. He said that this is an important component of the execution of the marketing plan.

• Marketing Campaign: Commissioners were provided with a projects list and timeline from the Public Relations Office.

(Commissioner Salinas arrived)

• Anecdote about Congressman John Lewis’s wife: Mr. Szabo stated that Congressman John Lewis had mentioned to him that his late wife, Lillian Miles, had been a librarian at the Los Angeles Public Library. According to Library records, Ms. Miles was hired in 1959 and worked less than a year at the Vernon Branch Library. She left to work for 3 months for “Operations Crossroads Africa.” In 1960, she returned and was rehired as a part-time messenger clerk. In 1961, she left and joined the Peace Corps to teach in Nigeria. Ms. Miles was hired again in 1965 as a Children’s Librarian for the Pico Pico- Koreatown Branch Library. She left later to work in another library system and married John Lewis in 1968. We lost her in January 2012. Mr. Szabo has sent Congressman Lewis a letter along with Ms. Miles employment information at LAPL.
CITY LIBRARIAN’S REPORTS:

City Librarian John F. Szabo reviewed the Consent Calendar and recommended its approval.

It was MOVED by Commissioner Salinas, seconded by Commissioner Walters, and unanimously carried that the following resolutions be adopted:

Approved Transfer of Funds from
The Library Foundation of Los Angeles

LIBRARY RESOLUTION NO. 2017-13 (C-13)

RESOLVED, That the Board of Library Commissioners approve the transfer of $6,500 from the Library Foundation of Los Angeles (LFLA) to the Library Department for Fiscal Year 16-17, to be deposited as follows:

- $3,500 to be deposited into Trust Fund 831, Account No. 337, from the Righteous Persons Foundation Fund to maintain and develop the Judaism Collection of the Social Science/ Philosophy/Religion Department of the Central Library.

- $3,000 to be deposited into Trust Fund 831, Account No. 336 from the Muriel Pollia Foundation Fund to maintain and develop the Asian Religion and Philosophy Collection of the Central Library.

FURTHER RESOLVED, That these funds be used in accordance with the guidelines specified by the Righteous Persons and the Muriel Pollia Foundations.

Approved Release of Requests for Proposals (RFP)
for the Development of a Library Facilities Master Plan

LIBRARY RESOLUTION NO. 2017-14 (C-14)

WHEREAS, the Los Angeles Public Library (LAPL) serves the largest population of any public library system in the United States and provides a level of social, cultural, and educational services unmatched by any other public institution in Los Angeles; and

WHEREAS, the 72 LAPL branches range from eight (8) to one hundred (100) years in age and from 5,200 to 28,000 square feet in size; and

WHEREAS, the Central Library opened in 1926 and reopened in 1993 after renovations and an expansion to 538,000 square feet;
WHEREAS, the LAPL seeks proposals from qualified firms (Proposers) to lead an extensive planning and development process to create a Library Facilities Master Plan (Plan) designed to ensure optimal performance, utility, adaptability, and comfort of facilities and resources for library employees and patrons; and

WHEREAS, the Plan must serve as a strategic and tactical guide to better integrate, support, and transition current programs and services for the future; and

WHEREAS, the Plan should include a discussion of the changing role of libraries so that the LAPL may continue to be an innovative and important leader among large urban and public libraries:

BE IT THEREFORE, RESOLVED, that the Board of Library Commissioners authorize the City Librarian, or designee, to release the Request for Proposals (RFP) for a consultant or consultants to lead the development of an extensive, system-wide Library Facilities Master Plan and advertise the RFP to potential proposers;

BE IT FURTHER RESOLVED, that the Board of Library Commissioners determine, in accordance with Charter Section 1022, that it is more economical that these services be performed by independent contractors than by City employees; and

BE IT FURTHER RESOLVED, that the proposals must be submitted no later than 1:00 PM on Friday, August 11, 2017, to the office of the Board of Library Commissioners, 630 West Fifth Street, Los Angeles, CA 90071.

ORAL PRESENTATION: Los Angeles Resistance Collection

Kren Malone, Central Library Director, introduced Ani Boyadjian, Research & Special Collections Manager, to speak about the new Los Angeles Resistance Collection located in the Central Library’s Archive.

Ani Boyadjian stated that the Los Angeles Resistance Collection is one of the popular archives here at Central Library. It is part of the Draft Resistance Movement that was a populous uprising during the 1960’s to provide peaceful alternatives to the draft. The collection has a wide range of materials related to the Vietnam Era Draft Resistance Movement from the mid 1960’s – 1970’s which includes: correspondence, diaries, personal letters, court documents including federal appeals, photographs, newspaper articles, leaflets, posters, and 13 – 16mm film footage. It was originally started to stop the war in Vietnam then later in Cambodia. It is an important part of LA’s political and social history.

VARIOUS COMMUNICATIONS: None.
COMMISSIONERS’ COMMENTS & REVIEW OF MATTERS PENDING:

Commissioner Salinas asked if the Library was participating in any in the events commemorating the 25th Anniversary of the L.A. Riots.

President Cao thanked Mr. Persic for the PR Project list and said that she would like to see a summary on implementation.

ADJOURNMENT

There being no further business, the meeting was adjourned at 12:40 p.m.

ATTEST:

__________________________________  __________________________________
Bich Ngoc Cao                      Raquel M. Borden
President                          Board Executive Assistant

To be approved: April 27, 2017