

# MINUTES

## **BOARD OF LIBRARY COMMISSIONERS CITY OF LOS ANGELES**

**December 8, 2016**

A Regular Meeting of the Board of Library Commissioners was held at the Central Library, 630 West 5<sup>th</sup> Street, Los Angeles, CA 90071, convening at 11:00 a.m. on the above-written date.

**PRESENT:**   PRESIDENT                    BICH NGOC CAO  
                  VICE-PRESIDENT                KATHRYN EIDMANN  
                  COMMISSIONER                 MAI LASSITER

**EXCUSED**

**ABSENT:**   COMMISSIONER                JOSEFA SALINAS  
                  COMMISSIONER                 RITA WALTERS

**ALSO PRESENT:** John F. Szabo, City Librarian; Kris Morita, Assistant General Manager; Dov Lesel, Asst. City Attorney, General Counsel; Roy Stone, President, Librarians' Guild; and staff.

MINUTES FOR APPROVAL: Regular Meeting – 10/27/16

MOVED by Commissioner Lassiter, seconded by Vice President Eidmann, and unanimously carried that the Minutes of the Regular Meeting held October 27, 2016 be approved as submitted.

**PUBLIC COMMENTS ON MATTERS**

WITHIN THE BOARD'S JURISDICTION: None.

**CITY LIBRARIAN'S COMMENTS  
AND ANNOUNCEMENTS**

- Student Success Library Card: Mr. Szabo reported that a historic partnership between the Los Angeles Public Library (LAPL) and Los Angeles Unified School District (LAUSD) had been accomplished with an agreement to provide LAPL Student Success Library Cards to all LAUSD students. All 655,000 LAUSD students will have this card giving them access to all the free resources, programs, and activities that the Los Angeles Public Library has to offer. Mr. Szabo thanked Mayor Garcetti for his leadership, Library Commissioners for their support and approval; Eva Mitnick, Director of Engagement and Learning, and Susan Broman, Director of Emerging Technologies and Collections, for their work with LAUSD staff to see this program come to fruition. He pointed out that at LAUSD,

Superintendent Michelle King and School Board President Steve Zimmerman were instrumental in establishing the program. Lastly, he thanked Board President Bich Ngoc Cao for attending the press the conference on December 7.

Board President Bich Ngoc Cao thanked library staff for pushing this program forward.

- LAPL featured at “Engage L.A.” event at Getty House: On December 5, Mayor Eric Garcetti, First Lady Amy Elaine Wakeland, and the Getty House Foundation held an “Engage L.A.” event at the Getty House that focused on Los Angeles Public Library services. Mr. Szabo reported that Library staff did a great job representing the Library and the great diversity of services being offered.
- Cahuenga Branch Library celebrated 100 years of service on December 3. This branch is one of three remaining Carnegie libraries. The event offered wonderful programs and activities for kids. Councilman Mitch O’Farrell was in attendance.
- Sunland Tujunga Branch Library will be celebrating its 90<sup>th</sup> Anniversary on December 10.
- Film screening of “Neruda”: On Sunday, December 4<sup>th</sup>, a screening of the biopic film “Neruda” was held at the Central Library. The film is based on the Nobel Prize winner poet Pablo Neruda. After the screening, a dialogue took place between Director Pablo Larrain and Actor Gael Garcia Bernal. Library staff did a fantastic job in organizing this program, which is part of the L.A. Made at the Los Angeles Public Library series.
- Mobile Hot Spots – Mobile WiFi units have been donated and will be circulated at the following branches: Baldwin Hills, Cahuenga, Mark Twain, and Pacoima to provide home Internet access.
- Tax Preparation Assistance: Trained volunteers from AARP, Tax Foundation of California Board of Equalization, CSULA, CSUN and UCLA will be at 14 library locations to assist patrons with their taxes during tax season.
- The Source is the monthly service at Central Library that brings several non-profits and government agencies together for “one-stop-shopping” for homeless assistance. Patrons can get transitional housing, Social Security and DMV identification cards, assistance from the Departments of Mental Health, Public Health, Veterans Affairs and a variety of other services. The goal that the Mayor has given us for the year is to expand The Source. The Exposition Park-Dr. Mary McLeod Bethune Regional Branch Library is the first branch that The Source has been expanded to and it held its first event on December 6.
- Veterans Resource Centers were featured in the Library Journal, a professional publication, highlighted to colleagues around the country the work that Los Angeles Public Library is doing assisting veterans through the Veterans Resource Centers. Librarian Edwin Rodarte has been very instrumental in the program and he is quoted in the article.

- Post Election Information: City Librarian John F. Szabo stated that many patrons had questions post-election about immigration issues and he was proud on how staff had responded. He thanked staff for gathering information for the Library's website, for creating programs for children and teens to allow young patrons to express themselves and for focusing on keeping libraries as places of civic engagement.
- "America's Shakespeare: The Bard Goes West" exhibit is open for viewing. Mr. Szabo stated that Todd Lerew from the Library Foundation of Los Angeles was available to give a tour and invited the commissioners to attend after the meeting.

#### CITY LIBRARIAN'S REPORTS:

City Librarian John F. Szabo recommended approval of the Consent Calendar.

It was MOVED by Vice President Eidmann, seconded by Commissioner Lassiter, and unanimously carried that the following resolutions be adopted:

Acceptance of Library Development Mitigation  
Fee from Wilshire Crescent Heights, LLC

#### LIBRARY RESOLUTION NO. 2016-54 (C-49)

RESOLVED, That the Board of Library Commissioners approve the acceptance of funds in the amount of \$18,200 from the Next Century Partners, LLC as payment of the Library Development Mitigation Fee for the Century Plaza Hotel located at 2025 Avenue of the Stars; and

FURTHER RESOLVED, That the funds will be used to acquire books, technology equipment and devices and other library materials for Westwood and Palms Rancho Park branch libraries; and

FURTHER RESOLVED, That the funds be deposited to Library Trust Fund 831 Account No. 333.

Recommendation to Approve Transfer  
of Funds within Fund 300, FY 2016-17

#### LIBRARY RESOLUTION NO. 2016-55 (C-50)

WHEREAS, The Library transfers funds between salaries accounts each year to ensure that libraries are properly staffed; and

WHEREAS, Staff requested the transfer of \$930,000 to various salary accounts within the Library's Fiscal Year 2016-17 Budget:

Library Resolution  
No. 2016-55 (C-50) Cont.

THEREFORE, RESOLVED, That the Board of Library Commissioners hereby approve the following transfer of funds within the Library's Fiscal Year 2016-17 Budget, Fund 300, Department 44:

<u>Account</u>	<u>Amount</u>
From: 1010 – Salaries General	\$ 930,000
To: 1070 – Salaries As-Needed	900,000
1090 – Salaries Overtime	<u>30,000</u>
TOTAL:	<u>\$ 930,000</u>

Recommendation to Approve MOU with  
LA Makerspace to use facilities in the  
Pio Pico-Koreatown Branch Library: WITHDRAWN.

VARIOUS COMMUNICATIONS: None.

COMMISSIONERS' COMMENTS &  
REVIEW OF MATTERS PENDING:

Appointment to Library Foundation of Los Angeles Board

Board President Cao appointed Vice President Kathryn Eidmann to the Board of the Library Foundation of Los Angeles. She will replace former Commissioner Greg Bettinelli.

Holiday Message

On behalf of the Board, President Cao thanked staff and volunteers for all their hard work and dedication throughout the year to make the Los Angeles Public Library the best in the nation and with Happy Holidays to everyone.

ADJOURNMENT

Board President Cao wished everyone. There being no further business, the meeting was adjourned at 11:15 a.m.

ATTEST: \_\_\_\_\_

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Bich Ngoc Cao  
President

\_\_\_\_\_  
Raquel M. Borden  
Board Executive Assistant

To be approved: January 12, 2017