MINUTES
BOARD OF LIBRARY COMMISSIONERS  
CITY OF LOS ANGELES  
March 17, 2015

A Regular Meeting of the Board of Library Commissioners was held at the Central Library, 630 West 5th Street, Los Angeles, CA 90071, convening at 11:02 a.m. on the above-written date.

PRESENT: VICE PRESIDENT BICH NGOC CAO  
COMMISSIONER GREGORY BETTINELLI  
COMMISSIONER MAI LASSITER  
COMMISSIONER RITA WALTERS

EXCUSED
ABSENT: PRESIDENT JOSEFA SALINAS

ALSO PRESENT: John F. Szabo, City Librarian; Basia Jankowski, Deputy City Attorney, General Counsel; and staff.

MINUTES FOR APPROVAL: 2/26/15 Regular Meeting

MOVED by Commissioner Bettinelli, seconded by Commissioner Lassiter, and unanimously carried that the Minutes of the Regular Meeting held February 26, 2015, be approved as submitted.

PRESENTATION OF RETIREMENT RESOLUTION

The Board presented a Resolution of Appreciation to Central Library Director Giovanna Mannino for her exemplary 40 years of service to the Los Angeles Public Library and wished her all the best in her retirement.

City Librarian John F. Szabo stated that working with Giovanna for the last two years had been an honor. He said Giovanna is known as an outstanding leader throughout the organization, who owns and understands the mission of the Library and cares deeply about staff and the patrons. He thanked her for her dedicated and valuable service to the City of Los Angeles.

Director Giovanna Mannino stated that it had been a pleasure and a privilege to work for the Los Angeles Public Library.

PUBLIC COMMENTS ON MATTERS  
WITHIN THE BOARD’S JURISDICTION: None.
CITY LIBRARIAN’S COMMENTS
AND ANNOUNCEMENTS

“They Shall Not Perish: The Story of Near East Relief” Exhibition

A traveling exhibit commemorating the Centennial of the Armenian Genocide is on display in the Central Library until April 30th. This exhibit by the Armenian National Committee of America, Western Region, focuses on the generosity of the American people and the Near East Relief (NER) work done in the United States to rescue and assist Armenians displaced by the Armenian Genocide. Mr. Szabo said this is an incredible story that visitors will learn a lot from. Councilmembers Paul Krekorian and Mitch O’Farrell were very instrumental in making this exhibit happen. He also thanked Library staff Ani Boyadjian and Giovanna Mannino for coordinating the exhibit.

Haynes Foundation Grant Awarded to LAPL

The Haynes Foundation has awarded the Los Angeles Public Library a grant for $25,000 for the digitization of the Rolland J. Curtis Photograph Collection at the Central Library. Mr. Szabo stated this a very important collection that will be accessible online. He thanked Christina Rice, Photo Collection Librarian and Dawn Coppin from the Library Foundation of Los Angeles for their work on the grant application.

Commissioner Walters commented that she knew Mr. Curtis and his wife personally and she was very pleased to hear that this collection will be digitized and preserved. Commissioner Lassiter suggested promoting that collection through postcards, books, etc.

LAPL Named Finalist for IMLS Medal

Mr. Szabo reported that the Library has been receiving great comments and stories from library patrons. The winners of the National Medal will be announced by the Institute of Museum and Library Services (IMLS) in Mid-April.

Immigration: LAPL Assisted Salvadoran Consulate

In January, the Library assisted the Consulate of El Salvador by providing access to computers for Salvadorans who needed to apply for Temporary Protective Status (TPS) within a 60-day period. The computer lab at the Pio-Pico-Koreatown Branch Library was made available to applicants for four days a week for that 60-day period. Over 1,229 people applied for TPS. Mr. Szabo said those people who came to the Library for that purpose also learned about the Library and its services and he said he was proud to have been able to assist the Consulate.

Among other programs and events reported were:

- Poetry programs are being held at various library locations. A number of programs are being planned with current L.A. Poet Laureate Luis Rodriguez for National Poetry Month in April.
• Women’s History Month: Programs for children, teens and adults were presented throughout the system. They included performances, films screenings, history programs, as well as a program on all-women bands at the Studio City Branch. The Library also had a booth at an event celebrating Latina History Day Conference at the Millennium Biltmore Hotel that was emceed by Board President Salinas. Mr. Szabo said that Board President Salinas did a fantastic job using every opportunity at the podium to promote library services.

Commissioner Walters honored at City Council

On February 4, the Los Angeles City Council and Mayor Eric Garcetti celebrated African American Heritage Month by honoring members of the African American community for their contributions and dedication to Los Angeles and presented Commissioner Rita Walters with the 2015 Hall of Fame Award in Government. Congratulations Commissioner Walters!

CITY LIBRARIAN’S REPORTS:

It was MOVED by Commissioner Walters, seconded by Commissioner Bettinelli, and unanimously carried that the following resolutions be adopted:

Recommendation to Approve Amendment To Contract No. 736 with White Systems For Compact Shelving Maintenance

City Librarian John F. Szabo recommended approval of a new amendment to the existing contract with White Systems.

LIBRARY RESOLUTION NO. 2015-12 (C-10)

WHEREAS, On October 6, 2005, the Board of Library Commissioners approved Contract No. 736 between the City of Los Angeles and White Systems, Inc., the only firm that responded to the Request for Bids (RFB). The contract was approved for a three-year period, June 14, 2006 through June 13, 2009; and

WHEREAS, White Systems is the sole provider of maintenance services for the brand and model of compact shelving at the Central Library; therefore, since 2009, the Board has approved extensions of the contract for one year periods; and

WHEREAS, The Personnel Department and Library Human Resources previously determined that City employees do not have the expertise to perform the work required; and

WHEREAS, Funds are available in the Library’s Contractual Services Account:
Library Resolution (Cont.)
No. 2014-12 (C-10)

RESOLVED, That the Board of Library Commissioners hereby approves Amendment No. 4 to Supplemental Agreement No. 1 to Contract No. 736 with White Systems, Inc. to extend the term of the contract to June 13, 2016, pursuant to the provisions of City of Los Angeles Administrative Code Section 10.5 (b) 2; and

FURTHER RESOLVED, That the City Librarian and City Attorney be authorized to make technical changes to the amendment prior to execution; and

FURTHER RESOLVED, That the President of the Board of Library Commissioners be authorized to execute the amendment upon receipt of the required approvals.

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Recommendation to Approve Award of Contract for Wireless Network Equipment and Related Services to Golden Star Technology, Inc.

City Librarian John F. Szabo recommended approval of a contract award to Golden Star Technology, Inc. He said the contractor would receive reimbursement directly from the federal government.

Commissioner Bettinelli asked about the total amount budgeted for technology and the possibility of maximizing those funds by taking advantage of the E-Rate reimbursement.

James VanGerpen, Network Manager, Information Technology Division, replied that for this year, the Library has budgeted $143,000 for technology hardware. He stated that this contract focuses only on the wireless access points; however, there would be other procurements next year that would be part of the E-Rate program that will focus on the guest experience.

LIBRARY RESOLUTION NO. 2015-13 (C-11)

WHEREAS, On January 22, 2015, the Board of Library Commissioners approved the issuance of a Request for Proposals (RFP) for Wireless Network Equipment and Related Services to provide cabling, wireless network equipment, software, and licenses for Central and Branch Libraries. Five proposals were received by the deadline of March 4, 2015; and
Library Resolution (Cont.)
No. 2014-13 (C-11)

WHEREAS, Staff from the Information Technology Agency and Library Department reviewed the proposals. One proposer did not perform the mandatory outreach; therefore, it was not evaluated. Of the remaining four proposals, Golden Star Technology, Inc. was found to be the most responsive, responsible and lowest proposer; and

WHEREAS, Staff recommends that Golden Star Technology, Inc. be awarded the contract for a one-year with two one-year renewal options; and

WHEREAS, Funds for this contract are contingent upon approval of funding from the School and Libraries E-Rate Program from the U.S. Federal Communications Commission’s Wireline Competition Bureau:

RESOLVED, That the Board of Library Commissioners award a contract to Golden Star Technology, Inc. for the provision of wireless network equipment, software licenses, and related services for the purpose of applying for E-Rate Priority 2 funding; and

FURTHER RESOLVED, That an independent contractor can perform the work set forth in this agreement more feasibly and economically than City staff; and

FURTHER RESOLVED, That the City Librarian and the City Attorney be authorized to make technical changes to the agreement prior to execution; and

FURTHER RESOLVED, That the President of the Board of Library Commissioners or designee is authorized to execute the contract upon receipt of the required approvals.

VARIOUS COMMUNICATIONS: None.

COMMISSIONERS’ COMMENTS & REVIEW OF MATTERS PENDING: None.

ADJOURNMENT
There being no further business, the meeting was adjourned at 11:33 a.m.

ATTEST: __________________________

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Bich Ngoc Cao     Raquel M. Borden
Vice President     Board Executive Assistant

Approved: April 23, 2015