

A G E N D A

Board of Library Commissioners City of Los Angeles

Regular Meeting Thursday, May 28, 2020 at 11:00 a.m. (Teleconference)

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) due to concerns over COVID-19, the Board of Library Commissioners will conduct this meeting entirely by teleconference via Zoom. If you wish to join the meeting, please use the following link or dial by phone:

Join Zoom Meeting:

<https://lapl.zoom.us/j/94446893625>

Meeting ID: 944 4689 3625 Password: 501250

or

**Dial: 877 853 5257 US Toll-free
833 548 0282 US Toll-free**

1. Roll Call

2. Opening Remarks: Literary Appreciation

3. Approval of the Minutes:

- a. Minutes of the Regular Teleconference Meeting – April 9, 2020
- b. Minutes of the Regular Teleconference Meeting – April 23, 2020

4. Public Comments (Matters within the Board's Jurisdiction)

In accordance with Board Policy, a total of 15 minutes shall be allocated for general public comments not to exceed two (2) minutes per speaker. Due to concerns over COVID-19, all Los Angeles Public Library facilities and Board Room are not accessible for on-site public comments. Pursuant to the Governor's Executive Order N-29-20, Public Comments can be submitted in writing to the Board Office via e-mail at libcommission@lapl.org or by phone **(213) 228-7530** by **4 p.m.** on the day before the meeting, or during the meeting by accessing the link provided above.

5. City Librarian's Comments and Announcements

6. City Librarian's Reports

(PUBLIC COMMENTS ON AGENDA ITEMS: Each speaker will have two (2) minutes per Agenda item.)

Consent Items

(Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

- a. Recommendation to accept a gift of \$10,000 from the California Emerging Technology Fund for in honor of Rita D. Walters, former member of the Board of Library Commissioners. (EXHIBIT "A")
- b. Recommendation to accept a gift of \$1,500 from the Westside Neighborhood Council initiated by the Friends of the Palms-Rancho Park Public Library. (EXHIBIT "B")
- c. Recommendation to accept Mitigation Fees in the amount of \$64,800 for 6200 Sunset Blvd Project. (EXHIBIT "C")

Discussion Items

There are no items for discussion.

7. Presentation: None.**8. Various Communications:** None.**9. Commissioners' Comments, Announcements and Review of Matters Pending****10. Adjournment****Next Board Meeting Notice**

The next Regular Meeting of the Board is scheduled for Thursday, **June 11, 2020**, at **11:00 a.m.** via Teleconference.

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, communication access real-time transcription (CART). To ensure availability, you are advised to make your request at least 72 hours prior to the meeting. For Sign Language Interpreters is strongly recommended to make the request five (5) or more business days prior to the meeting. For additional information, please contact the Board Office by email at libcommission@lapl.org or by phone at (213) 228-7530.

Rules of Decorum: Persons addressing the Commission shall not utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. The Presiding Officer has the authority to issue a warning to a person violating the Rules. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting any person who fails to observe the rules of decorum.

For more information, contact: Library Commission Office (213) 228-7530.

LOS ANGELES PUBLIC LIBRARY

BOARD REPORT

May 28, 2020

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

**SUBJECT: ACCEPTANCE OF A GIFT FROM THE CALIFORNIA EMERGING
TECHNOLOGY FUND TO HONOR RITA D. WALTERS**

RECOMMENDATION

That the Board of Library Commissioners adopt the following resolutions:

RESOLVED, That the Board of Library Commissioners accepts the donation of \$10,000 from the California Emerging Technology Fund in honor of Rita D. Walters, former member of the Board of Library Commissioners; and

FURTHER RESOLVED, That the funds be deposited in Trust Fund 831, Code 358, "In Memory of Rita Walters;" and

FURTHER RESOLVED, That a letter of thanks be sent to the California Emerging Technology Fund expressing the grateful appreciation of the Board and staff for this generous gift.

FINDINGS

1. This gift is not restricted and may be used to support Library programs and materials.
2. A letter of thanks should be sent to:

Susan E. Walters
Senior Vice President
California Emerging Technology Fund
414 13th Street, Suite 200B
Oakland, CA 94612

Prepared by: Madeleine M. Rackley, Business Manager
Reviewed by: Susan Broman, Assistant City Librarian

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

May 28, 2020

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **ACCEPTANCE OF GIFT FROM THE WESTSIDE NEIGHBORHOOD
COUNCIL INITIATED BY THE FRIENDS OF THE PALMS- RANCHO PARK
PUBLIC LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of \$1,500 received from the Westside Neighborhood Council initiated by the Friends of the Palms-Rancho Park Public Library, for the benefit of the Palms-Rancho Park Branch Library be accepted; and deposited in Trust Fund 831, Account 313; and

FURTHER RESOLVED, That a letter of thanks be sent to the Westside Neighborhood Council and the Friends of the Palms-Rancho Park Public Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of \$1,500 will be used to purchase library materials for the Palms-Rancho Park Branch Library.
2. A letter of thanks should be sent to:

Terri Tippit, Chair
Westside Neighborhood Council
P.O. Box 64370
Los Angeles, CA 90064

James Greenwood, President
Friends of the Palms-Rancho Park Public Library
2920 Overland Avenue
Los Angeles, CA 90064

Prepared by: Erika Thibault, Western Area Manager
Reviewed by: Chad Helton, Director of Branches

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

May 28, 2020

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **ACCEPTANCE OF MITIGATION FEES FOR 6200 SUNSET BLVD.
PROJECT**

RECOMMENDATIONS:

That the Board of Library Commissioners:

1. Approve the acceptance of \$64,800 for payment of a Library Development Impact Mitigation Fee, a condition of approval imposed by the City of Los Angeles Department of City Planning (DCP) for 6200 Sunset Blvd. Project; and
2. Authorize the City Librarian, or designee, to deposit the amount of \$64,800 into Library Trust Fund 831, Account 347, to acquire books, technology and/or library materials, and to pay for Library programs, facility and landscape improvements, and furniture for the following Branch Libraries: Will & Ariel Durant, Wilshire, Frances Howard Goldwyn-Hollywood Regional, and John C. Fremont; and
3. Authorize the City Librarian, or designee, to send a letter to Vince Bertoni, Director of DCP, with a copy to PO Sunset LLC, 1780 S. Post Oak Lane, Houston, TX 77056. The letter notifies DCP that the mitigation fee has been paid for this Project.

FINDINGS:

1. PO Sunset LLC has applied to develop a mixed-use project on a 1.24 acre site located at 6200 Sunset Blvd., Los Angeles, CA 90028. The project includes 270 residential units with 324 occupants and up to 12,120 square feet of commercial retail and restaurant uses, and a minimum of 361 vehicle parking spaces.
2. The DCP imposed a condition of approval requiring the developer pay a Library Development Impact Mitigation fee of \$200 per capita based upon the 364 projected number of residents in the 270 residential units. The mitigation fee totals \$64,800.
4. The Library Development Impact Mitigation Fee will be used to acquire books, technology and/or library materials and pay for programs and facilities improvements for Will & Ariel Durant, Wilshire, Frances Howard Goldwyn-Hollywood Regional, and John C. Fremont.

Prepared by: Eloisa Sarao, Director, Facilities & Event Management
Reviewed by: Susan Broman, Assistant City Librarian

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JOHN F. SZABO
CITY LIBRARIAN

May 28, 2020

LIBRARY RESOLUTION NO. 2020 - XX (C-XX)

WHEREAS, on May 28, 2020, the Board of Library Commissioners found that developer, PO Sunset LLC applied for and received conditional approval from the Department of City Planning to construct the 6200 Sunset Boulevard Project (the "Project") consisting of 270 residential units to be located at 6200 Sunset Blvd., Los Angeles; and

WHEREAS, the DCP imposed a condition of approval requiring the developer pay a Library Development Impact Mitigation fee of \$200 per capita based upon the 364 projected number of residents in the 270 units, which fee totals \$64,800:

BE IT RESOLVED, that the Board of Library Commissioners approved the acceptance of \$64,800 for payment of a Library Development Impact Mitigation Fee, from developer PO Sunset LLC, 1780 S. Post Oak Lane, Houston, TX 77056; and

FURTHER RESOLVED, that the Board of Library Commissioners authorized the City Librarian, or designee, to deposit \$64,800 into the Library Trust Fund 831, Account 357, to acquire books, technology and/or library materials, and to pay for Library programs, facility and landscape improvements, and furniture for the following Branch Libraries: Will & Ariel Durant, Wilshire, Frances Howard Goldwyn-Hollywood Regional, and John C. Fremont; and

FURTHER RESOLVED, that the City Librarian, or designee send a letter to Vince Bertoni Director of DCP, with a copy to PO Sunset LLC, 1780 S. Post Oak Lane, Houston, TX 77056. The letter notifies DCP that the Library Development Mitigation fee has been paid for this Project.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:

NOES:

ABSENT: