

AGENDA

Board of Library Commissioners City of Los Angeles

**Thursday, July 27, 2017
(Revised)**

CENTRAL LIBRARY
Board Room, 4th Floor
630 W. 5th Street
Los Angeles, CA 90071

TIME: 11:00 A.M.

Agenda: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library's Information Desk or via the Internet at: <http://www.lapl.org/about-lapl/board-library-commissioners>. Some large agreements or attachments that may not be viewable on the website will be available in their entirety at the Information Desk and provided at the Board Meeting.

1. Roll Call

2. Approval of Minutes: Regular Minutes – June 22, 2017

3. Public Comments (Matters within the Board's Jurisdiction)

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

4. City Librarian's Comments and Announcements

5. City Librarian's Reports

Consent Calendar

Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

a. Recommendation to accept the following gifts: (EXHIBIT "A")

\$3,000.00 From the Friends of the Mid-Valley Regional Branch
Library for the "Hot Off The Press" Bestseller Program

\$3,000.00 From the Friends of the Palms-Rancho Park Library
for the "Hot Off The Press" Bestseller Program

\$1,945.73 From the Vermont Square Friends of the Library
To the Vermont Square Branch Library
(Value of gift)

- b. Recommendation to accept \$6,500.23 Grant from the Pacific Library Partnership for the Veterans Resource Center at the Central Library (EXHIBIT "B")
- c. Recommendation to accept \$3,494.13 Grant from the Pacific Library Partnership for the Veterans Resource Center at the Van Nuys Branch Library (EXHIBIT "C")

Discussion

- d. Oral Presentation: Overview of Children's Literature Department

6. Various Communications: None

7. Commissioners' Comments, Announcements and Review of Matters Pending

8. Election of Officers for Fiscal Year 2017-18

9. Adjournment

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.

Rules of Decorum: Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections.

Parking: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at lapl.org

Posted 7/24/17

For more information, contact: Library Commission Office (213) 228-7530

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

July 27, 2017

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE MID-VALLEY
REGIONAL BRANCH LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of \$3,000 received from the Friends of the Mid-Valley Regional Branch Library, for the benefit of the Mid-Valley Regional Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Mid-Valley Regional Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of \$3,000 is for the "Hot Off The Press" Bestseller Program 2017/2018.
2. A letter of thanks should be sent to:

Christine Daush, President
Friends of the Mid-Valley Regional Branch Library
16244 Nordhoff Street
North Hills, CA 91343


Prepared by: Ruth Seid, West Valley Area Manager

Reviewed by: Emily Fate, Interim Director of Branches

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

July 27, 2017

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE PALMS-RANCHO PARK LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of \$3,000 received from the Friends of the Palms-Rancho Park Library, for the benefit of the Palms-Rancho Park Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Palms-Rancho Park Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of \$3,000 is for the "Hot Off The Press" Bestseller Program 2017/2018
2. A letter of thanks should be sent to:

Mr. James Greenwood, President
Friends of the Palms-Rancho Park Library
2920 Overland Avenue
Los Angeles, CA 90064


Prepared by: Erika Thibault, Western Area Manager

Reviewed by: Emily Fate, Interim Director of Branches

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

July 27, 2017

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **ACCEPTANCE OF GIFT FROM THE VERMONT SQUARE FRIENDS OF
THE LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of a Dell Inspiron Laptop Computer, a ViewSonic Home Theater Projector, Legos Educational Pieces and two Banners valued at \$1,945.73 received from the Vermont Square Friends of the Library for the benefit of the Vermont Square Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Vermont Square Friends of the Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. This gift of a (1) one Dell Inspiron Laptop Computer, (1) one ViewSonic Home Theater Projector, Legos pieces and two banners. The computer and home theater projector are for use during meetings, presentations and/or performances for Library and community events that are held at the Vermont Square Branch Library. The Legos pieces are for use during children's STEAM programming. The banners are for use by the Library and Friend's Group to promote library programming and Friend's book sales.

2. A letter of thanks should be sent to:

Jamila Banks, President
Vermont Square Friends of the Library
1946 W. 80th Street
Los Angeles, CA 90047

Prepared by: Adam Mendelsohn, Central Southern Area Manager

Reviewed by: Emily Fate, Interim Director of Branches

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

July 27, 2017

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **RECOMMENDED ACCEPTANCE OF \$6,500.23 FROM PACIFIC LIBRARY PARTNERSHIP FOR THE VETERANS RESOURCE CENTER AT CENTRAL LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That the Board of Library Commissioners approve acceptance of funds from Pacific Library Partnership for \$6,500.23 for the Veterans Resource Center project at Central Library; and

FURTHER RESOLVED, That the funds be deposited in Fund 831, Code 310.

FINDINGS:

1. Pacific Library Partnership (a consortium of four library systems in California) was awarded a LSTA grant to establish Veterans Resource Centers in 50 libraries throughout the state of California. The Los Angeles Public Library Central Library was one of the sites selected as part of this grant. The site, which opened on April 1, 2016, was chosen based on a set of criteria developed by CALVET (California Department of Veterans Affairs) that included: number of veterans living in the locale, resources available in the area and unemployment in the area.
2. Central Library has already received as part of the grant, funds for training for staff and volunteers, programming toolkits and access to ongoing online training, as well as a collection of 60 books and videos.
3. The goal of the Veterans Resource Center is to increase the number of veterans and their families accessing benefits and services for which they are already eligible. To accomplish this goal, programming and events targeted to the veteran community have been scheduled at Central Library. The Veterans Resource Center is part of the Los Angeles Public Library's broader initiative to connect veterans with their benefits and provide resources and materials to veterans and their families on transitioning from military to civilian life, finding

jobs, surviving change and dealing with post traumatic stress. Central Library has recruited volunteers to supplement the outreach to the veteran community that is being done by the staff.

4. The funds received represent the second of two reimbursements for funds to Central Library expended by the library for staff time involved in the project.


Prepared by: Kren Malone, Director of Central Library Services

Reviewed by: Kris Morita, Assistant General Manager

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

July 27, 2017

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **RECOMMENDED ACCEPTANCE OF \$3,494.13 FROM PACIFIC
LIBRARY PARTNERSHIP FOR THE VETERANS RESOURCE CENTER
AT VAN NUYS BRANCH LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That the Board of Library Commissioners approve acceptance of funds from Pacific Library Partnership for \$3,494.13 for the Veterans Resource Center project at the Van Nuys Branch Library; and

FURTHER RESOLVED, That the funds be deposited in Fund 831, Code 310.

FINDINGS:

1. Pacific Library Partnership (a consortium of four library systems in California) was awarded a LSTA grant to establish Veterans Resource Centers in 50 libraries throughout the state of California. The Los Angeles Public Library Van Nuys Branch Library was one of the sites selected as part of this grant. The sites, which opened on November 9, 2015, was chosen based on a set of criteria developed by CALVET (California Department of Veterans Affairs) that included: number of veterans living in the locale, resources available in the area and unemployment in the area.
2. The Van Nuys Branch Library has already received as part of the grant, funds for training for staff and volunteers, programming toolkits and access to ongoing online training, as well as a collection of 75 books and videos.
3. The goal of the Veterans Resource Center is to increase the number of veterans and their families accessing benefits and services for which they are already eligible. To accomplish this goal, programming and events targeted to the veteran community have been scheduled at the branches. The Veterans Resource Center is part of the Los Angeles Public Library's broader initiative to connect veterans with their benefits and provide resources and materials to veterans and their families on transitioning from military to civilian life, finding

jobs, surviving change and dealing with post traumatic stress. The branches have recruited volunteers to supplement the outreach to the veteran community that is being done by branch staff.

4. The funds received represent the second of two reimbursements for funds to the Van Nuys Branch Library expended by the library for staff time involved in the project.

Prepared by: Emily Fate, Acting Director of Branch Library Services

Reviewed by: Kris Morita, Assistant General Manager

**MATTERS PENDING
BOARD OF LIBRARY COMMISSIONERS**

July 27, 2017

SUBJECT

**SCHEDULED FOR
BOARD MEETING**

There are no items pending.

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles Board

Mai Lassiter, Board Member

Kathryn Eidmann, Board Member

Media Marketing Ad Hoc Committee

Bich Ngoc Cao, President

Mai Lassiter, Board Member

Board Policies & Procedures Committee

Chair: Vacant

Member: Vacant