AGENDA
BOARD OF LIBRARY COMMISSIONERS
CITY OF LOS ANGELES

THURSDAY, APRIL 27, 2017

CENTRAL LIBRARY
Board Room, 4th Floor
630 W. 5th Street
Los Angeles, CA 90071

TIME: 11:00 A.M.

Agenda: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library’s Information Desk or via the Internet at: http://www.lapl.org/about-lapl/board-library-commissioners. Some large agreements or attachments that may not be viewable on the website will be available in their entirety at the Information Desk and provided at the Board Meeting.

1. Roll Call

2. Approval of Minutes: Regular Meeting – April 13, 2017

3. Public Comments (Matters within the Board’s Jurisdiction)
   (In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

4. City Librarian’s Comments and Announcements

5. City Librarian’s Reports
   Consent Calendar
   (Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

   a. Recommendation to approve Memorandum of Understanding (MOU) (EXHIBIT “A”) with LA Makerspace (LAM) to use facilities in the Pio Pico-Koreatown Branch Library for the operation of a public Makerspace
Discussion

b. Oral Discussion: Mayor's Proposed 2017 - 2018 Budget (Update)

c. Oral Discussion: Refresher Ethics Orientation

6. Various Communications: None

7. Commissioners' Comments, Announcements
   and Review of Matters Pending

8. Adjournment

NEXT BOARD MEETING NOTICE

The next Regular Meeting of the Board is scheduled for Thursday, May 11, 2017 at Central Library, 630 W. Fifth Street, Los Angeles, CA 90071, convening at 11:00 A.M

*****

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Parking: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at lapl.org

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.

Rules of Decorum: Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections.

Posted 4/24/17

For more information, contact: Library Commission Office (213) 228-7530
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT
April 27, 2017

TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian
SUBJECT: MEMORANDUM OF UNDERSTANDING WITH LA MAKERSPACE FOR THE USE OF FACILITIES IN THE PIO PICO-KOREATOWN BRANCH TO OPERATE A PUBLIC MAKERSPACE

A. RECOMMENDATIONS

1. That the Board of Library Commissioners authorize the City Librarian, or designee, to enter into the attached Memorandum of Understanding (MOU) with LA Makerspace (LAM) to use facilities in the Pio Pico-Koreatown Branch for the operation of a public Makerspace.

2. That the City Attorney and the City Librarian, or designee, are authorized to make technical changes to the MOU.

3. That the attached Resolution regarding the MOU is adopted.

B. FINDINGS

1. As part of its Full STEAM Ahead initiative, which offers creative science workshops for all ages, the Library wants to offer library patrons a public Makerspace, where people can create, explore, and learn about science topics through hands-on projects and workshops.

2. The 3,175 square foot space designated for the public Makerspace is on the 2nd floor of the Pio Pico-Koreatown Branch and is currently unused.

3. The Library and LAM will be responsible for different aspects of the design, construction and equipping of the space to be used for the Makerspace.

4. For use of the space, LAM will operate the Makerspace by providing free programs and workshops for the public during all the hours the library is open, as well as training of Library staff. Activities will include digital creation, website and game creation, coding, 3D printing, engineering projects, robotics, wearable technology, and more. Library staff will work closely with LAM Program Director and staff to coordinate these programs, workshops and training.
5. LAM will also be responsible for the cleaning and the repair costs associated with the upkeep of the Makerspace facility.

6. The term of the MOU is for three years. Either party may terminate the MOU for either party’s convenience by giving the other party 60 days notice.

7. This agreement has been reviewed by the Office of the City Attorney and City Risk Manager.

Prepared by: Eva Mitnick, Director of Engagement and Learning
Reviewed by: Kris Morita, Assistant General Manager

Attachment A: Memorandum of Understanding
Attachment B: Resolution
April 27, 2017

LIBRARY RESOLUTION NO. 2017 – XXXX

RESOLVED, That the Board of Library Commissioners approve the Memorandum of Understanding with LA Makerspace to use facilities in the Pico Pico-Koreatown Branch Library for the operation of a public Makerspace.

FURTHER RESOLVED, That the City Attorney and the City Librarian or designee, are authorized to make technical changes to the MOU.

FURTHER RESOLVED, That the attached Resolution regarding the MOU is adopted.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:
AYES:
NOES:
ABSENT:
MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF LOS ANGELES AND
LA MAKERSPACE
FOR THE USE OF FACILITIES IN THE PIO PICO-KOREATOWN BRANCH FOR THE
OPERATION OF A MAKERSPACE

Table of Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Description</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article 1</td>
<td>INTRODUCTION</td>
<td></td>
</tr>
<tr>
<td>Article 2</td>
<td>NOTICES</td>
<td></td>
</tr>
<tr>
<td>Article 3</td>
<td>TERM AND SERVICES TO BE PROVIDED</td>
<td></td>
</tr>
<tr>
<td>Article 4</td>
<td>GENERAL TERMS AND CONDITIONS</td>
<td></td>
</tr>
<tr>
<td>Article 5</td>
<td>STANDARD PROVISIONS</td>
<td></td>
</tr>
<tr>
<td>Article 6</td>
<td>MISCELLANEOUS</td>
<td></td>
</tr>
<tr>
<td>Signature Page</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Exhibit #1 - List of Equipment and Furnishings</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
THIS AGREEMENT (Agreement) is entered into as of ___DATE___ by and between the City of Los Angeles Library Department, acting by and through its board of Library Commissioners (Library), and by Community Partners, a non-profit 501 c 3 corporation located at 1000 N. Alameda Street, Suite 420, Los Angeles, CA 90012, acting on behalf of LA Makerspace (LAM).

WHEREAS, LAM’s mission is to offer L.A. youth the opportunity to learn STEAM (Science, Technology, Engineering, Art and Math) skills using a project-based education style to build confidence as a way to learn challenging concepts and skills that transfer to 21st century jobs by unlocking innovative abilities (Makerspace); and

WHEREAS, this Agreement will enable LAM to operate a public Makerspace on the second floor of the Pio Pico-Koreatown Branch Library that will be available to Library patrons according to the terms of this Agreement; and

WHEREAS, the Library and LAM are committing personnel, facility and resources to the Makerspace project; and

NOW, THEREFORE, in consideration of the promises and of the covenants, representations, and agreements set forth herein, the parties hereby agree as follows:

ARTICLE 1. DEFINITIONS

The following words and phrases that are used herein shall each have the meaning set forth opposite the same:

**Community Partners:** A California non-profit 501 c 3 acting as an umbrella organization on behalf of LA Makerspace.

**Los Angeles Public Library (Library):** A City of Los Angeles Department, acting by and through the Board of Library Commissioners.

**LA Makerspace (LAM):** A fiscally-sponsored program of Community Partners.

**Makerspace:** A project-based education program.

**Parties:** Library and Community Partners on behalf of LAM.

**Program:** The specific components of a Makerspace.
Hours of Operation: Makerspace will be open to Library patrons during the Pio Pico-Koreatown Library open hours.

Makerspace Location: Space in a portion of the 2nd Floor of the Pio Pico-Koreatown Branch Library building, comprising approximately 3,175 square feet (see Attachment 1-Location).

Facility: Pio Pico-Koreatown Branch Library
694 S. Oxford Avenue
Los Angeles, CA 90005

ARTICLE 2. NOTICES

All notices and demands which may or are to be required or permitted to be given by either party to the other hereunder shall be in writing. All notices and demands shall be personally delivered (including by means of professional messenger service), sent by United States Priority, registered or certified mail, postage prepaid, return receipt or delivery confirmation requested (as applicable), or transmitted by facsimile, followed by hard copy sent by United States regular mail in which case the receiving party shall immediately confirm receipt of such facsimile notice. All notices are effective upon receipt. For the purpose of such notices, the addresses for the parties are set forth in Section A below. Either party may from time to time designate another person or place in a notice.

A. Representatives of the Parties and Service of Notices

1. The representatives of the respective parties authorized to administer this Agreement, and to whom formal notices, demands, and communications shall be given are as follows:

a. The representative of the Library shall be, unless otherwise stated in the Agreement:
   John F. Szabo, City Librarian
   630 W. Fifth Street, 4th Floor
   Los Angeles, CA 90071
   (213) 228-7515

b. The representative of the LAM/ Community Partners shall be:
   Mamie Funahashi, Chief Financial Officer
   Community Partners
   1000 N. Alameda Street, Suite 420
   Los Angeles, CA 90012
ARTICLE 3. TERMS AND SERVICES TO BE PROVIDED

A. Term of the Agreement

The term of this Agreement shall be for three years from the above-written date once the Agreement is fully executed and shall be subject to the termination provisions herein.

During the term of this Agreement, the Library will update and keep LAM informed on the possible construction of an underground parking garage and the closure of the Pico Pico-Koreatown Library. If the construction commences during the term of this Agreement, LAM and Library can meet to discuss and negotiate the remaining term of this Agreement.

B. Expiration or Termination

Notwithstanding the above, the parties may terminate this Agreement for either party’s convenience at any time by giving the non-terminating party sixty (60) calendar days’ written notice thereof. Upon receipt of said notice, the non-terminating party shall immediately take action not to incur any additional obligations, cost or expenses, except as may be reasonably necessary to terminate its activities.

Upon expiration or termination of the Agreement, LAM shall peaceably surrender the premises and all alterations thereto, in broom clean and in good condition, reasonable wear and tear excepted. In addition, LAM shall, without expense to the Library, remove all furniture, equipment and personal property owned by and installed by LAM at its expense if the Library so desires.

C. Purpose of the Agreement and Services to be provided

1. LAM shall: furnish and operate the Makerspace, provide access to library patrons free of charge during library open hours, enhance existing Full STEAM Ahead partner programming with additional resources for librarians, provide workshops to library patrons free of charge utilizing current Maker technologies and develop and deliver the Program in the Facility. During the term of this Agreement, with approval of the Library, LAM may also provide access to the Makerspace during non-Library open hours so that LAM can deliver the Program even when the Library is closed. Library patrons using the Makerspace during Library open hours will not be charged for most services. LAM may also (among other things):
a. charge LAM customers for classes, products, and events, as described in section 2.(a.)(iv.) of the contract during non-Library open hours;
b. make the Facility available to engage in activities that are typically conducted in a Makerspace; and
c. conduct fundraising activities, and host fundraising events.

2. Scope of Work

a. LAM shall provide the following:

i. LAM will provide programs in the Makerspace for library patrons at no charge on variety of topics agreed and approved by the Library. LAM shall first obtain Library approval before commencing the Program and not provide the Program unless and until Library staff provides LAM with at least two weeks' written notice that the Library has approved the topics and programs.

ii. LAM will provide training to Library staff on variety of topics and programs.

iii. The Makerspace will be opened to the public during Pico Pico-Koreatown Library's open hours. During this period the public will not be charged any admission fees.

iv. LAM will make the Facility available to the Library patrons during the hours it conducts the Program.

a. During the time the Facility is available to the Library patrons, LAM will only charge the Library patrons, those fees that are commensurate with fees charged by other library Makerspaces in Southern California, including, if necessary, fees to cover the cost of materials. LAM will provide the Library with a copy of the fee structure. Upon request, LAM shall make a reasonable showing to the Library that the fees charged meet the requirement detailed in this section.

b. The LAM Program Director shall be responsible for coordinating the Program with the Library staff.

c. The parties shall meet at least quarterly to plan for and provide feedback regarding the Program and the Facility. In addition, unless either party has terminated
the Agreement pursuant to Section 3(B) above, either party may schedule a meeting for both parties with at least five business days' notice.

b. The Library will make available the following resources to LAM:

i. Administrative and professional staff to coordinate the program with LAM personnel.

c. Both parties will work together on an ongoing basis to jointly plan and administer the Makerspace. This is defined as quarterly planning and feedback meetings.

ARTICLE 4. GENERAL TERMS AND CONDITIONS OF FACILITY USAGE

A. Build-out of Space

1. Library agrees to provide the following:

   a. Construction of identified space on 2nd floor, which includes finished concrete flooring, installation of drywall to the ceiling and walls, emergency lighting and heat/air conditioning, electrical/USB outlets, plumbing ready.

   b. The Library will use its best efforts to complete the space build-out by ___ (date) ___.

   c. The Library will provide and install a secure access system for LAM Staff, patrons, and visitors on the side entry of the Pico Pico-Koreatown Branch. An intercom and monitor will be installed on the Makerspace Facility to allow for visitor entry.

2. LAM agrees to provide the following:

   a. LAM will provide the schematic design and renderings of electrical, plumbing, HVAC, and ceiling needs for the space for Library's approval by ___ (date) ___.

   b. LAM will provide approved completed design and construction documents by ___ date ___ for Library approval.

   c. LAM will provide the decorations, furnishings, and equipment necessary to make the Facility a functioning Makerspace.
d. Timeline and detail plans for the build-out to be provided upon approval of the Agreement. Any construction must be consistent with City construction guidelines for City buildings.

e. LAM will be responsible for the cost of any ADA upgrade required by the Department of Building and Safety due to any construction of or changes to the Makerspace Facility made by LAM.

f. Before providing the services described in this Article 4(2)(c) through (e), LAM will show proof of funding for LAM’s portion of the project, including equipment, furnishings and decorations. In the event LAM is unable to show proof of funding, Library may use the space for an alternate use. LAM will not be liable to the Library or any other person or entity for the failure to secure and show proof of funding.

g. See Exhibit #1 for list of equipment and furnishings LAM will provide.

3. The Library and LAM agree to the following:

a. Library is solely responsible for the direct and indirect costs of its construction expense as stated on Article 4 Section A.1.

b. LAM shall retain ownership and title to the furnishings, equipment, and decoration in the Facility (the “LAM Property”). If the Agreement is terminated, LAM shall be permitted to remove the LAM Property and the Library agrees that it shall not prevent LAM from removing the LAM Property from the Facility.

c. If LAM removes the LAM Property from the Facility, LAM shall take reasonable steps to prevent any damage to the Facility and the Library as a result of such removal. LAM will be liable for any damage to the Makerspace Facility incurred during the removal of LAM’s equipment and property.

d. If any Library personnel or patron damages the LAM Property, the Library shall be responsible for the reasonable charges to repair the LAM Property. LAM shall use reasonable efforts to reduce the costs to the Library to repair the LAM Property. This subparagraph shall not apply to normal wear and tear of the LAM Property.
e. If any LAM staff or visitors damages the Library property, LAM shall be solely responsible for the cost of the repair. All repairs must be done and completed by Library approved vendors.

f. Occupancy of the space will not be allowed until space is fully completed and approved for occupancy as evidenced by the appropriate City occupancy permits.

B. Responsibility and Obligations of the Library

1. The Library shall provide LAM access to the space on the 2nd floor of Pio Pico-Koreatown Library as described in Article 3, Section C. The Library shall provide the Facility to LAM according to the terms and conditions contained herein.

2. The Library will coordinate quarterly feedback and planning meetings with LAM.

3. The Library will pay for utilities used by the Makerspace.

4. The Library will review and approve the usage of the adjoining kitchen for approved programs.

5. The Library will issue security badges to all LAM personnel who will be working at the Makerspace Facility on a timely basis.

6. The joint Program is to provide community members free access to cutting edge technologies and support the patrons’ and librarians’ learning needs in an informal play-focused environment.

7. The Library will give LAM priority access to the Computer Lab and Community Room if not in use by City or Library staff.

8. The Library will provide a process for approval of partner organizations selected by LAM to provide portions of the free programming for Library patrons set forth in this Agreement.

9. The Library will not provide parking spaces for LAM staff and guests.

10. Upon request, LAM and Community Partners shall provide Library with a list of LAM fees collected, events and funds raised and an accounting of expenses.
C. Responsibility and Obligations of LAM

1. LAM agrees to provide Makerspace programming to Library patrons at no cost during the hours that the Library is open.

2. LAM understands and agrees that it may not make any financial commitment on behalf of the Library, incur any cost or expense on behalf of the Library, or obligate the Library to make payments for any costs or expenses relating to the operation of the Makerspace, unless authorized and approved in writing by the City Librarian.

3. LAM agrees to be responsible for cleaning and the repair costs associated with the upkeep of the Makerspace Facility. This obligation does not extend to repairing damages to the LAM Property as described in Article 4. Section A.(3.)(d.) above.

4. LAM is not obligated to do anything for the Library or its patrons that is not identified in this document.

5. LAM is not representing the Library and its policies in any way other than what is set forth in this Agreement.

6. LAM is permitted the following revenue-generating activities utilizing the Makerspace upon first obtaining specific approval from the Library:
   
i. Granting sponsors temporary naming rights for equipment and subdivided program areas.
   
ii. Operating the Makerspace Facility on a paid basis during hours it is not open to the public, conditional upon engaging LAPD Security Services
   
iii. Holding fundraising events during non-public hours, conditional upon engaging LAPD Security Services.
   
iv. Holding ticketed public events during non-public hours, conditional upon engaging LAPD Security Services.
   
v. Selling products.
   
vi. Holding non-Library paid professional development during non-public hours, conditional upon engaging LAPD Security Services.
7. LAM is responsible for procuring parking spaces for their staff and guests and obtaining advance Library approval for the activity or product.

8. Upon request, LAM shall promptly furnish the Library copies of their monthly financial report and the annual financial statements certified by an officer of LAM.

9. All LAM personnel shall be fingerprinted and comply with all City rules and regulations regarding personnel with access to City facilities. LAM will provide an updated list of personnel to Library Staff within 3 working days of any changes, including personnel who were fired or terminated.

ARTICLE 5. BASIC PROVISIONS


Parties, in the performance of this Agreement, shall comply with all applicable statutes, rules, regulations, and orders of the United States, the State of California, the County and City of Los Angeles. Parties shall comply with new, amended, or revised laws, regulations, and procedures that apply to the performance of this Agreement.

LAM shall also comply with the Standard Provisions for City Contracts (Rev.3-09) attached hereto as Attachment A and incorporated into the Agreement.

ARTICLE 6. MISCELLANEOUS

A. Amendments to Agreement

Any changes in the terms of this Agreement, including changes in the services to be performed by the LAM or Library, extension of the term, and any increase or decrease in services provided, shall be incorporated into this Agreement by a written amendment properly executed by both parties.

B. Ambiguity

Any ambiguity in this Agreement shall not be interpreted against any one party by virtue of that party being drafter of the Agreement.

C. Insurance

LAM shall not commence work under this Agreement until all insurance required has been obtained and approved by the City. LAM, at its own cost and expense,
shall procure and maintain the insurance requirement for the term of this Agreement and any additional terms as outlined in the Insurance Requirement (Attachment B). LAM shall purchase policies of general liability and worker's compensation from companies authorized to transact business in the State of California by the Insurance Commissioner. The required insurance must be filed with City Administrative Office, Risk Management through the City's Internet site, http://track4la.lacity.org/ that uses the standard insurance industry form, the ACORD 25 Certificate of Liability Insurance in electronic format.

No work may be done pursuant to this Agreement until the specified documents have been approved by the City Administrative Officer, Risk Management Section.

D. Assignment

This Agreement may not be sold, issued, assigned, or otherwise transferred by either the Library or LAM, and any such attempted assignment shall be null and void and of no effect without the advance written consent of the other party.

E. Force Majeure

Neither party shall be liable for any damages or penalty for any delay in performance of, or failure to perform, any obligation hereunder or for failure to give the other party prior notice thereof, if such delay or failure is due to civil disturbances, military or national emergencies, natural disasters, acts of God, or other similar causes beyond that party's reasonable control.

F. Non-Exclusive Agreement

Neither this Agreement nor any of its provisions shall preclude or restrict LAM from providing services of any kind to any other party during the term of this Agreement. Neither this Agreement nor any of its provisions shall preclude or restrict the Library from using the Facility at a time when it would not conflict with LAM's use or providing services of any kind to any other party during the term of this Agreement, provided however that the Library shall not conduct the Program and shall not enter into any agreement with a third party regarding programs or services that are similar to the Program in the Facility without LAM's prior written approval.
G. **No Waiver**

The parties both agree that any failure or delay in exercising any right, power, or privilege under this Agreement on the part of either party shall not operate as a waiver of any right, power, or privilege hereunder. The parties both agree that any single or partial exercise of any right, power, or privilege hereunder shall not preclude further exercise thereof.

H. **Severability**

Should any provision or part of a provision of this Agreement be determined to be illegal or invalid, the remaining provisions and parts if it is still reasonable to effectuate their purpose, shall not be affected thereby and shall remain in full force and effect.

I. **Americans with Disabilities Act**

As covered under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its proposal, programs, services and activities. If an individual with a disability requires accommodations to attend a pre-proposal conference or proposal opening, please contact the Contract Administrator at least five (5) working days prior to the scheduled event.

J. **Entire Agreement**

1. This Agreement contains the full and complete Agreement between the parties. No verbal agreement or conversation with any officer or employee of either party shall affect or modify any of the terms or conditions of this Agreement.

2. In the event of any inconsistency between the provisions in the body of this Agreement and the attachments, the provisions in the body of this Agreement take precedence, followed by the Standard Provisions for City Contracts (Rev.3-09, Attachment A).

3. Except for obligations relating to programming, Community Partners will fulfill the financial commitments herein on behalf of LAM, if LAM is unable or unwilling to comply.
IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

CITY OF LOS ANGELES
LIBRARY DEPARTMENT

By: ____________________________________________
    JOHN F. SZABO, City Librarian
    Library Department

Date ________________________________

COMMUNITY PARTNERS

By: ____________________________________________
    MAMIE FUNAHASHI, CFO
    Community Partners

Date ________________________________

APPROVED AS TO FORM:

MICHAEL N. FEUER, City Attorney

By: ____________________________________________
    DOV LESEL
    Assistant City Attorney

Date ________________________________

ATTEST:

By: ____________________________________________
    RAQUEL BORDEN
    Executive Assistant

Date ________________________________

Los Angeles City Business Tax License Number: _________________
Taxpayer Identification Number: _____________________________
City Agreement Number: _____________________________
BOARD OF LIBRARY COMMISSIONERS

January – July 2017 Meeting Schedule

The Board of Library Commissioners meets on the 2nd and 4th Thursday of the month at 11:00 a.m. at the Central Library and at branch libraries throughout the City. The meeting schedule is as follows:

JANUARY
1/12 – (Thursday) – 11:00 a.m. – Central Library – Board Room – 4th Floor
1/26 – (Thursday) – 11:00 a.m. – Central Library – Board Room – 4th Floor (Cancelled)

FEBRUARY
2/9 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor
2/23 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor

MARCH
3/9 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor (Location Change)
3/23 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor (Cancelled)

APRIL
4/13 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor
4/27 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor

MAY
5/11 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor
5/25 - (Thursday) - 11:00 a.m. – Palisades Branch, 861 Alma Real Dr. (Location Change)
               Pacific Palisades 90272

JUNE
6/8 - (Thursday) - 11:00 a.m. - Central Library– Board Room- 4th Floor (Date Change)
6/22 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor (Date Change)

Please note that meeting dates, time, and location are subject to change or cancellation. For more information, please contact the Library Commission Office at (213) 228-7530.
MATTERS PENDING
BOARD OF LIBRARY COMMISSIONERS

April 27, 2017

SUBJECT

There are items pending.

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles Board
Mai Lassiter, Board Member
Kathryn Eidmann, Board Member

Media Marketing Ad Hoc Committee
Bich Ngoc Cao, President
Mai Lassiter, Board Member

Board Policies & Procedures Committee
Chair: Vacant
Member: Vacant