AGENDA

Board of Library Commissioners
City of Los Angeles

Thursday, March 10, 2016

PACOIMA BRANCH LIBRARY
13605 Van Nuys Boulevard
Pacoima, CA 91331

TIME: 11:00 A.M.

Agenda: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library’s Information Desk or via the Internet at: http://www.lapl.org/about-lapl/board-library-commissioners. Some large agreements or attachments that may not be viewable on the website will be available in their entirety at the Information Desk and provided at the Board Meeting.

1. Roll Call

2. Approval of Minutes:
   - Regular Meeting – January 28, 2016
   - Regular Meeting – February 11, 2016

3. Remarks by the East Valley Area Manager
   and Pacoima Branch Senior Librarian

4. Public Comments (Matters within the Board’s Jurisdiction)
   
   (In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

5. City Librarian’s Comments and Announcements

6. City Librarian’s Reports

   Consent Calendar

   Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

   a. Recommendation to accept the following gifts: (EXHIBIT “A”)

      $2,056 From the Friends of the Sylmar Branch Library to the Sylmar Branch Library
      (Value of Optoma projector and accessories)
$1,750 From F32 Productions "WELLA" to the Los Angeles Public Library for library supplies and materials for youths

$1,100 From David Tulanian to the Ascot Branch Library for programs and incentives

**Discussion Items**

b. Recommendation to approve award of contract to GENSLER for architectural design consulting services for digital media labs at Central Library and Pio Pico-Koreatown Branch Library  
(EXHIBIT "B")

c. Recommendation to approve the San Pedro Branch Regional Branch Library as a "Vision Poster" beautification and enhancement site  
(EXHIBIT "C")

7. **Various Communications:** None

8. **Commissioners' Comments, Announcements and Review of Matters Pending**

9. **Adjournment**

**NEXT BOARD MEETING NOTICE**

THE NEXT BOARD MEETING IS SCHEDULED FOR THURSDAY, **MARCH 24, 2016**, AT THE CENTRAL LIBRARY, 630 WEST FIFTH STREET, LOS ANGELES, CA 90071, CONVENING AT 11:00 A.M

**Finalization of Board Actions - Charter Section 245:** In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

**Title II of the American with Disabilities Act:** The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.
EXHIBIT “A”

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

March 10, 2016

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE SYLMAR BRANCH LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of one Optoma projector and accessories valued at $2056.00, received from The Friends of the Sylmar Branch Library to be utilized by the Sylmar Branch Library, be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to The Friends of the Sylmar Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. This gift of one Optoma projector and accessories valued at $2,056.00 will be used to provide visual programming in the meeting room for the patrons of the Sylmar Branch Library.

2. A letter of thanks should be sent to:

Ms. Karen Sikora, President
Friends of the Sylmar Branch Library
14561 Polk Street
Sylmar, CA 91342

Prepared by: Ruth E. Seid, West Valley Area Manager
Reviewed by: Cheryl Collins, Director of Branches
TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian
SUBJECT: ACCEPTANCE OF GIFT FROM F32 PRODUCTIONS FOR “WELLA”

A. RECOMMENDATION:

1. The Board of Library Commissioners accept the gift of $1,750 from F32 Productions for WELLA deposited in Library Trust Fund 831, Account No. 285 – Youth Education.

2. A thank you letter must be sent to F32 Productions for WELLA expressing the grateful appreciation of the Board of Library Commissioners and Library staff for the generous gift.

FINDINGS:

1. The F32 Productions expressed that the funds be used to purchase library supplies and materials for youths.

Attachments

Prepared by: Juli Kolb, Management Analyst
Reviewed by: Eloisa Sarao, Assistant Business Manager
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

March 10, 2016

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF GIFT FROM DAVID TULANIAN FOR THE ASCOT BRANCH LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of $1,100 from David Tulanian for the benefit of the Ascot Branch Library be accepted; and

FURTHER RESOLVED, That the funds be deposited in Fund 831, Code 327 Ascot Branch.

FURTHER RESOLVED, That a letter of thanks be sent to Mr. David Tulanian expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of $1,100 will be used for programming and incentives for the Ascot Branch Library.

2. A letter of thanks should be sent to Mr. David Tulanian (address on file) for his generosity.

Prepared by: Kren Malone, Central Southern Area Manager

Reviewed by: Cheryl Collins, Director of Branches
EXHIBIT "B"

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

March 10, 2016

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: REQUEST TO APPROVE THE SELECTION OF GENSLER AS THE
ARCHITECTURAL DESIGN CONSULTANT FOR DIGITAL MEDIA LABS
AT CENTRAL LIBRARY AND PIO PICO KOREATOWN BRANCH

A. RECOMMENDATION:

1. The Board of Library Commissioners award a contract, substantially in the
form attached, to Gensler to provide service as Architect Design Consultant
for Digital Media Labs at Central Library and Pio Pico Koreatown.

2. Authorize the City Librarian and City Attorney to make technical changes to
the Agreement.

3. Authorize the President of the Board of Library Commissioners to execute
the Agreement.

4. Adopt the attached Resolution regarding the Agreement between Los
Angeles Public Library (LAPL) and Gensler.

FINDINGS:

1. On July 9, 2015, the Board of Library Commissioners approved the
issuance of a Request for Proposals (RFP) for an Architect Design
Consultant for Digital Media Labs at Central Library and Pio Pico. A non-
mandatory, pre-proposal conference was held on July 22, 2015.
Representatives from sixteen (16) firms attended the conference. The
due date for the RFP was September 2, 2015.

2. In the RFP and at the pre-proposal conference it was stressed to all
parties that they must register on Los Angeles Business Assistance Virtual
Network (BAVN) at http://www.labavn.org. This is a free service provided
by the City of Los Angeles and the Mayor’s Office of Economic and
Business Policy. Of particular importance is the Business Inclusion
Program Outreach Process (BIP). It is the mandatory policy of the City of
Los Angeles to provide Minority-owned Business Enterprises, Woman-
owned Business Enterprises, Small Business Enterprises, Disabled
Veteran Business Enterprises, Emerging Business Enterprises and all
Other Business Enterprises an equal opportunity to participate in the
performance of City contracts. The website determines the number of contacts required based on available sub-contractors, and it tracks and records compliance with the Mayor’s Executive Directive No.14 issued on January 12, 2011 which requires BIP outreach be performed by each bidder/proposer.

3. The RFP was posted and advertised on the following websites: City’s www.labavn.org, American Institute of Architects Los Angeles (AIA/LA), Architizer.com, and RFP-LEADS.com.

4. On September 2, 2015, four (4) proposals were received. The proposals were preliminarily reviewed to ensure compliance with the requirements specified in the RFP. For this RFP, according to the BAVN requirements, at least 123 outreach contacts must have been made by the proposer at least 15 days prior to the proposal due date to be considered responsive and compliant.

5. Staff from the Library, General Services Construction Force Division (GSD/CFD), and Bureau of Engineering (BOE) conducted a thorough review of each proposal. After reviewing the four (4) proposals received, it was determined that two (2) firms had the best qualifications and experience. Representatives from Gensler and The IBI Group were asked to come in for an in-person interview and presentation. In addition to their interviews and presentations, the firms' proposals were also evaluated on their experience and capacity; past performance of the proposer on similar projects; experience and qualifications of key personnel assigned; work plan; proposed fees, and which proposal will provide the best overall value to the City. It was determined that Gensler submitted the best proposal and met the criteria required.

Attachments

Prepared by: Eloisa Sarao, Assistant Business Manager
Reviewed by: Kris Morita, Assistant General Manager
March 10, 2016

LIBRARY RESOLUTION NO. 2016-13 (C-10)

RESOLVED, That the Board of Library Commissioners award a contract to Gensler to provide service as Architect Design Consultant for Digital Media Labs at Central Library and Pico Pico Koreatown Branch; and

FURTHER RESOLVED, That the City Librarian and the City Attorney be authorized to make technical changes to the Agreement prior to execution and;

FURTHER RESOLVED, That the President of the Board of Library Commissioners is authorized to execute the contract.

This is a true copy:

Raquel M. Borden  
Board Executive Assistant

Adopted by the following votes:

AYES:
NOES:
ABSENT:
AGREEMENT BETWEEN THE CITY OF LOS ANGELES
AND
GENSLER, ARCHITECTURAL DESIGN CONSULTANT FOR DIGITAL MEDIA LABS

This Agreement is entered into by and between the City of Los Angeles, a municipal corporation, acting by and through its Board of Library Commissioners (hereinafter "Library"), and Gensler (hereinafter "Architect"). Library and Architect maybe referred to herein individually as a Party and collectively as the Parties.

WHEREAS, the Los Angeles Public Library desires to construct digital media labs for public use at the Central Library and the Pio Pico Koreatown Branch Library ("Projects" or "Projects"), and;

WHEREAS, the Library requires the services of an Architectural Design Consultant to provide professional and technical design services, and;

WHEREAS, the Board of Library Commissioners approved the issuance of a Request for Proposals (RFP) on July 9, 2015 for an Architectural Design Consultant for Digital Media Labs at the Central Library and the Pio Pico Koreatown Branch Library, and;

WHEREAS, the Architect submitted a response to the Request for Proposals on September 2, 2015, said response is attached hereto as Exhibit A and incorporated herein by reference as though fully set forth herein, and;

WHEREAS, City desires to award a contract for Architectural Design Consultant services to Architect, and;

WHEREAS, funds are available to provide Architect services from the Library’s Contractual Services Account, and;

NOW, THEREFORE, in consideration of the premises, and the mutual covenants and agreements herein contained, the Parties hereto agree as follows:
1.0 Said Agreement shall be composed of the following documents which shall be made a part hereof as though fully set forth herein:

a. This Agreement;

b. The Request for Proposals and Amendment for Architectural Design Consultant for Digital Media Labs at the Central Library and the Pio Pico Koreatown Branch Library (Exhibit A).


d. Standard Provisions for City Contracts (Rev. 3-09) (Exhibit C); and

e. Evidence of Insurance (Exhibit D).

All of which are on file in the office of the Board of Library Commissioners, and each of the Parties hereto agree to carry out and fully perform each and all of the provisions of said documents which are required of it to be performed.

2.0 ORDER OF PRECEDENCE OF AGREEMENT DOCUMENTS

This Agreement contains the full and complete Agreement between the Parties. No verbal agreement or conversation with any officer or employee of either Party shall affect or modify any of the terms and conditions of this Agreement. Resolution of any conflicting provisions in the documents constituting this Agreement for an Architectural Design Consultant for a Digital Media Labs at the Central Library and the Pio Pico Koreatown Branch Library, for Los Angeles Public Library shall be resolved by considering the documents according to the following order of precedence:

a. The Agreement except for Exhibits A and B identified in 1.0 of this Agreement.

b. The Request for Proposals for Architectural Design Consultant for Digital Media Labs at the Central Library and the Pio Pico Koreatown Branch Library (Exhibit A).


d. Standard Provisions for City Contracts, (Rev. 3-09) (Exhibit C).

e. Evidence of Insurance (Exhibit D).
3.0 ARCHITECT’S RESPONSIBILITIES

a. The Architect shall provide services to design plans for digital media labs at the Central Library and the Pico Pico Koreatown Branch Library.

b. The Architect shall perform its services consistent with the professional skill and care ordinarily provided by the architects practicing in the same or similar circumstances.

c. The Architect shall perform its services as expeditiously as is consistent with such professional skill and care and the orderly progress of the Projects.

d. The Architect shall identify a representative authorized to act on behalf of the Architect with respect to the Projects.

e. The Architect shall not engage in any activity, or accept, any employment interest or contribution that would reasonably appear to compromise the Architect’s professional judgment with respect to these Projects.

f. The Architect shall provide a timeline for each Project.

g. The Architect shall deliver to Library periodic updates, on a schedule to be determined by the Architect and the Library, on the status of the design/plans.

h. The Architect shall assume full responsibility for the designs and specifications for items described in the scope of work. The Library will have full access to the details of the calculations and the structural designs for purpose of scrutiny for satisfying themselves as to their correctness. The structural engineers of the architect will render all possible help for the above scrutiny.

4.0 OWNER’S RESPONSIBILITIES

a. The Library shall provide information in a timely manner regarding requirements for and limitations on the Projects including a written program which shall set forth the Library's objectives, schedule, constraints and criteria, including space requirements and relationships, flexibility, expandability, special equipment, systems and site requirements.

b. The Library shall render decisions and approve the Architect’s submittals in a timely manner in order to avoid unreasonable delay in the orderly and sequential progress of the Architect’s services.

c. The Library shall provide a prompt written notice to the Architect if the Library becomes aware of any fault or defect in the Projects, including errors, omissions or inconsistencies on the Architect’s services.
5.0 **SCOPE OF WORK**

The Architect shall provide the services in respect of the following works in relation to the proposed Projects:

a. **Concept and Schematic Design**
   - The Architect shall consult with the Library to ascertain their comments on the conceptual design and shall confirm such requirements to the Library.
   - The Architect shall incorporate the Library's comments and refine the conceptual Design Studies consisting of drawings and other documents illustrating the scale and relationship of Projects components during the preliminary development phase.
   - The Schematic interior layouts are to be provided under architects basic services. Detailed design development of building interiors including design and selection of partition systems, ceilings, floorings, furniture, fabrics, fittings, artworks, colour schemes, wall & floor coverings, and integration of interior with building systems and services will be included to the service.

b. **Design Development**
   - The Architect shall prepare from the approved conceptual Design Studies, for approval by the Library, the Design Development Documents consisting of drawings and other documents.
   - The Architect shall provide outline specifications.
   - The Architect shall submit to the Library a further Statement of Probable Construction Cost.

c. **Construction Documents**
   - The Architect shall prepare from the approved Preliminary Development Documents, Working drawings and Specifications, which describe in detail all requirements for construction of each Projects, including large scale and full size details.
   - Prepare site and landscape plans with appropriate details and information.
   - Architect will prepare latest statement of probable construction cost.

d. **Filing Permits**
   - The Architect shall prepare all drawings and assist the Library in filling the required documents for the approval of Governmental authorities.
having jurisdiction over the Projects. All plan submission fees and other permit costs have to be paid by the Library.

e. Construction Administration

- The Architect will coordinate work with Library’s selected Contractor.
- The Construction Phase will commence with the award of the Construction Contract and will terminate when the building is handed over to the Owner.
- The Architect shall at all times have access to the Work whether it is in preparation or progress.
- The Architect shall make periodic visits to the site to familiarize himself generally with the progress and quality of the work and to attend co-ordination meetings called by the Project Manager. On the basis of his on-site observations as an architect, he shall advise project management about defects and deficiencies in the Work of the Contractor. The records of the site meeting will be documented in writing and signed by the representatives of Library, Construction Project Manager, Architects and any others present.
- The Architect shall have authority to advice Library to reject work which does not conform to the Contract Documents. The Architect may consider it necessary to require special inspection or testing of any work in accordance with the provisions of the contract Documents whether or not such Work be then fabricated, installed or completed.
- The Architect shall in consultation with project management review shop drawing samples, and other submissions of the Contractor for conformance with the design concept of each Project.
- The Architect shall issue necessary clarifications, detail drawings, revisions etc. that may be required for the smooth progress of work at each site.

6.0 WORK SCHEDULE ADJUSTMENT

Architect shall adjust his hours to best meet the demands of the programs or special events within the Library Department.

7.0 INDEMNIFICATION AND INSURANCE REQUIREMENTS

The insurance and indemnification provisions as required by the RFP shall be provided as Exhibit D of this Agreement, and as applicable by the Standard Provisions for City Contracts (REV.3-09) (Exhibit C)
8.0 TERM OF AGREEMENT

The term of this Agreement shall be for three (3) years. The initial term shall begin upon date of execution.

9.0 PAYMENT

The amount payable to Architect during the term of this Agreement shall be as agreed in the Architect’s response to the Request for Proposal (Details to be finalized with Architect).

The City’s obligation to make payments under this Agreement shall be limited to the current appropriation(s) for this Agreement. If the City appropriates additional funds for this Agreement in subsequent years, the City payment obligations shall be expanded to the extent of such appropriation(s), subject to the terms and conditions of the Agreement. The Architect shall not provide any services, goods, or equipment, and the City shall not pay for any services, goods, or equipment provided, in excess of the funds appropriated by the City for this Agreement.

10.0 BILLING AND INVOICES

a. Architect shall submit itemized invoices every two (2) weeks to the Library, indicating therein the services performed for which payment is requested. Payment of all invoices shall be subject to review and approval of Library management, which shall not be unreasonably withheld. Payment shall be for personnel listed in the Architect’s bid submittal and Projects related expenses (Exhibit B), unless amended by both Parties in a written document. Receipts shall be provided for all expenses for which Architect requests reimbursement.

b. To ensure that services provided under personal services contracts are measured against services as detailed in this Agreement, the Controller of the City of Los Angeles has developed a policy requiring that specific supporting documentation be submitted with invoices. The Architect is required to submit invoices that conform to City Standards and include, at a minimum the following information:

   i. Name and address of Architect

   ii. Name and address of City Department being billed

   iii. Date of invoice and period covered.

   iv. Agreement number or authority number.

   v. Description of completed task and amount due for task, including:

   c. Name of personnel working on task
d. Hours spent on task and time sheet supporting charges (if applicable).
e. Rate per hour and total due.
f. Signature of a duly authorized officer.
g. All invoices shall be submitted on Architect’s letterhead, contain 
Architect’s official logo, or other unique and identifying information such as 
the name and address of the Architect. Evidence that tasks have been 
completed, in the form of a report or other material shall be attached to all 
invoices. Invoices shall be submitted to the City by Architect within thirty 
(30) days of service or monthly. Invoices are considered complete when 
appropriate documentation or services provided are signed off as 
satisfactory by the City manager. If invoice is insufficient or 
unsatisfactory, the City manager shall inform Architect of any defect within 
ten (10) business days of receipt of the invoice from Architect, and 
Architect shall have five (5) business days to provide a corrected invoice 
to the City. Invoices shall be paid by the City no later than ninety (90) 
days after receipt by the City.

h. Invoices and supporting documentation shall be prepared at the sole 
expense and responsibility of the Architect. The City will not compensate 
the Architect for costs incurred in invoice preparation. The City may 
request, in writing, changes to the content and format of the invoice and 
supporting documentation at any time. The City reserves the right to 
request additional supporting documentation to substantiate costs at any 
time.

Failure to adhere to these policies may result in nonpayment or non-approval of 
demands, pursuant to Charter Section 262(a), which requires the Controller to 
inspect the quality, quantity, and condition of services, labor, materials, supplies, 
or equipment received by any City office or department, and approves demands 
before they are drawn on the Treasury.

11.0 TERMINATION

Notwithstanding the provisions of Section 8.0 hereof, either Party may terminate 
this Agreement on sixty (60) days written notice to the other Party. In the event of 
termination, Architect shall be paid for work completed and approved under this 
Agreement through the effective date of termination.

12.0 NON-EXCLUSIVE AGREEMENT

Nothing in this Agreement shall be construed to mean that Architect designing 
the digital media labs at the Central Library and the Pio Pico Koreatown Branch 
Library shall be the exclusive provider of such services at other branch libraries. 
The Library retains the right to engage the services of other organizations and/or 
individuals that provide architectural design services during the term of this 
Agreement.
13.0 **OWNERSHIP**

a. Architect acknowledges and agrees that all documents, publications, databases, videos, reports, analyses, studies, drawings, information, or data (hereinafter collectively referred to as "materials"), originated and prepared by Architect pursuant to the terms of this Agreement, are "work made for hire" and shall become the property of the City for its use in any manner it deems appropriate. Architect assigns any and all of its respective interests and rights in such property to the City.

b. All documents and records (hereinafter collectively referred to as "documents") provided by the City to Architect shall remain the property of the City and must be returned to the City upon termination of this Agreement or at the request of the City.

c. The provisions of this article survive termination of this Agreement.

14.0 **DISCLOSURE INFORMATION**

a. All documents and information provided to Architect by the City are confidential. All Materials are to be considered confidential. Architect agrees not to provide Documents or Materials, nor disclose their content or any information therein, either orally or in writing, to any other person or entity, except as authorized by the City or as required by law. Architect shall immediately notify City representative of any attempt by a third Party to obtain access to documents or materials.

b. The provisions of this section survive termination of this Agreement.

15.0 **AMBIGUITY**

Any ambiguity in this Agreement shall not be interpreted against any one Party by virtue of that Party being drafter of the Agreement.
IN WITNESS THEREOF, the Parties hereto have caused this Agreement to be executed by their respective duly authorized representatives.

BOARD OF LIBRARY COMMISSIONERS  GENSLER

By: ____________________________  By: ____________________________
BIC NGOC CAO  Eric Stultz
President  Principal

Date ____________________________  Date ____________________________

APPROVED AS TO FORM:  ATTEST:

MICHAEL N. FEUER, City Attorney  RAQUEL BORDEN

By: ____________________________  By: ____________________________
Arletta Maria Brimsey  Executive Assistant
Deputy City Attorney

Date ____________________________  Date ____________________________
TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian

SUBJECT: REQUEST TO APPROVE THE SAN PEDRO BRANCH LIBRARY AS A "VISION POSTER" BEAUTIFICATION AND ENHANCEMENT SITE

A. RECOMMENDATION:

1. The Board of Library Commissioners approve the selection of the San Pedro Regional Branch Library as the streetscape enhancement site of "Vision Poster" to enhance a vital community gathering place and local resource.

2. That the attached proposed designs and plans as designed by RRM Design Group and A-Star Signs be approved.

B. FINDINGS:

1. The Los Angeles Neighborhood Initiative (LANI) is a 501(c)(3) non-profit organization founded in 1994. Its mission is to stimulate community-driven neighborhood revitalization. Since its inception, LANI has revitalized 32 low and middle-income communities in the City of Los Angeles.

2. In 2015, LANI was awarded a Harbor Community Benefit Foundation Grant in the amount of $10,000. With input from the community and library staff, LANI will use grant funding to make façade and landscape improvements to the San Pedro Regional Branch Library exterior.

The Project will improve the view from Gaffey Street of the existing Library monument sign and will install a Harbor Community Benefit Foundation donor plaque at a key location within the project. It will place a "Sister Port" sign in the existing open space at the corner of Ninth and Gaffey Streets. The library walls and sign will be painted to match existing colors with the addition of a graffiti resistant coating. An arborist will also be consulted in how best to cover graffiti on trees where needed. Drought tolerant native plants will be planted in the existing planter area. Strategically located large boulders will accent the plantings and be imbedded in the soil. An 18" mulch border will provide ease of maintenance. The project is expected to be completed in late Spring 2016.
3. RRM Design Group is the landscape architecture company that designed the visual concept for the San Pedro Regional Branch Library improvements.

4. A-Star Signs designed the concept rendering of the sister-port sign. They will also fabricate the sign.

5. Los Angeles Conservation Corp is the general contractor entity that will perform the bulk of the construction necessary on the project.

6. The San Pedro Community has worked for the past decade to establish the area as a destination within the City. This project will significantly enhance a vital community gathering place and a local resource.

Prepared by: Robyn Myers, Management Analyst II

Reviewed by: Eloisa Sarao, Assistant Business Manager
Cheryl Collins, Director of Branch Library Services
March 10, 2016

LIBRARY RESOLUTION NO. 2016-14

RESOLVED, The Board of Library Commissioners approve the selection of San Pedro Regional Branch Library as the streetscape enhancement site of “Vision Poster” to enhance a critical community gathering place as an local resource; and

FURTHER RESOLVED, That the attached proposed designs and plans as designed by RRM Design Group and A-Star Signs be approved.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:
NOES:
ABSENT:
SAN PEDRO LIBRARY IMPROVEMENT PROJECT
VISION POSTER

Improvemenr Suggestions
Provide views to existing library sign. Trim existing overhead hanging fronds. Consider removing any or cutting back the tall understory palms.
Provide a harbor community benefit foundation donor plaque at a key location.
Locate a sister ports sign in the existing open space at the corner of 9th & Gaffey.
Paint walls and sign to match existing colors. Provide a graffiti resistant coating. Consider adding public art elements relating to reading & books on the walls.
Cover graffiti on trees where needed to match trim, consult with an arborist for covering type.
Strategically locate large boulders as accents to planting and embed them into the soil. Provide an 18" mulch edge around the planter perimeter for ease of maintenance.

Project Goals
 Beautify and enhance the library to provide tough & durable planting. Highlight the importance of reading. Identify connections to sister ports in other parts of the world.

Planting & Irrigation Notes:
Plants shall be low water use, low maintenance, and adapted to part sun light shade conditions. Provide a 3" layer of bark mulch throughout the planter, and allow for space between plants to conserve water.
Plants & sister ports sign shall be located so that they do not obscure the existing library sign, and not grow into the 18" maintenance zone along planter perimeter. Plants with spines or thorns shall not be placed where they will grow into pedestrian areas.
Plants assume existing irrigation valves can be reused, and planter areas retrofitted to drip irrigation. Confirm with contractor and protect existing irrigation to remain in place.

Preliminary Plant List
Low succulents:
Agave attenuata 'honorblue' for tail adage
Agave geumflora 'twin-flowered' adage
Agave pincushionera 'durango' soft adage
Euphorbia tirucalli 'sticks on fire' / red pencil tree
Pestica 'siskiyou blue' / siskiyou blue rescue
Phormium species / New Zealand flax

Vertical accents:
Geanthus gloriosus 'kathy's desire' / Geanthus
Sedum clavatum 'tacatengo orange' sedum
Sedum rupestre 'angelina' / yellow stonecrop
Begonia mandralisca 'blue chalksticks'

San Pedro Library Improvement Project
Project Number: 0327-01-CI15
November 19, 2016
MATTERS PENDING
BOARD OF LIBRARY COMMISSIONERS

March 10, 2016

SUBJECT

1. STAFF HIRING ISSUES IN RELATION TO THE ADMINISTRATIVE CLERK EXAM

SCHEDULED FOR BOARD MEETING

Pending

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles Board
Gregory Bettinelli, Vice President
Mai Lassiter, Board Member

Media Marketing Ad Hoc Committee
Bich Ngoc Cao, President
Mai Lassiter, Board Member

Board Policies & Procedures Committee
Chair: Vacant
Member: Vacant