

AGENDA

Board of Library Commissioners City of Los Angeles

Thursday, February 11, 2016

**HARBOR CITY- HARBOR
GATEWAY BRANCH LIBRARY**
24000 S. Western Avenue
Harbor City, CA 90710

TIME: 11:00 A.M.

Agenda: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library's Information Desk or via the Internet at: <http://www.lapl.org/about-lapl/board-library-commissioners>. Some large agreements or attachments that may not be viewable on the website will be available in their entirety at the Information Desk and provided at the Board Meeting.

1. Roll Call

2. Approval of Minutes: None

**3. Remarks by the Harbor City-Harbor
Gateway Branch Senior Librarian**

4. Public Comments (Matters within the Board's Jurisdiction)

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

5. City Librarian's Comments and Announcements

6. City Librarian's Reports

Consent Calendar

Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

a. Recommendation to accept the following gifts: (EXHIBIT "A")

\$10,000 From the Patricia F. Kulha Trust to the John C.
Fremont Branch Library for programs and library materials

\$7,500 From the Friends of the Mid-Valley Regional Branch
Library to purchase library materials for the branch

- b. Recommendation to approve transfer of funds (\$3,000 from the Muriel Pollia Foundation & \$3,500 from the Righteous Persons Foundation Fund) totaling \$6,500 from the Library Foundation of Los Angeles to the Library Department to be deposited in the Library Budget for Fiscal Year 2015-16, Fund 300, Account 9010, Library Materials (EXHIBIT "B")

Discussion Items

- c. Recommendation to approve naming of the meeting room of the San Pedro Regional Branch Library in recognition of Phil Scott (EXHIBIT "C")
7. **Various Communications:** None
8. **Commissioners' Comments, Announcements and Review of Matters Pending**
9. **Adjournment**

NEXT BOARD MEETING NOTICE


THE NEXT BOARD MEETING IS SCHEDULED FOR THURSDAY, **FEBRUARY 25, 2016**, AT THE **CENTRAL LIBRARY**, 630 WEST FIFTH STREET, LOS ANGELES, CA 90071, CONVENING AT **11:00 A.M**

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

February 11, 2016

TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian 
SUBJECT: **ACCEPTANCE OF GIFT FROM PATRICIA F. KULHA TRUSTEE,
PATRICIA F. KULHA TRUST**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of \$10,000 received from Patricia F. Kulha Trustee, Patricia F. Kulha Trust for donation to the John C. Fremont Branch Library be accepted; and

FURTHER RESOLVED, That this gift of \$10,000 be deposited to Trust Fund 831, Account Code 274 for the John C. Fremont Branch Library.

FURTHER RESOLVED, That a letter of thanks be sent to Patricia F. Kulha Trustee, Patricia F. Kulha Trust expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. This gift of \$10,000 will be used for programs and library materials for the John C. Fremont Branch Library.
2. A letter of thanks should be sent to:

Patricia F. Kulha TTEE
Patricia F. Kulha Trust
(Address on file)


Prepared by: Paul Montgomerie, Hollywood Area Manager

Reviewed by: Cheryl Collins, Director of Branches

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

February 11, 2016

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE MID-VALLEY
REGIONAL BRANCH LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of \$7,500 received from the Friends of the Mid-Valley Regional Branch Library, for the benefit of the Mid-Valley Regional Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Mid-Valley Regional Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of \$7,500 will be used to purchase library materials for the Mid Valley Regional Branch Library
2. A letter of thanks should be sent to:


Christine Daush, President
Friends of the Mid-Valley Regional Branch Library
16244 Nordhoff Street
North Hills, CA 91343

Prepared by: Ruth Seid, West Valley Area Manager

Reviewed by: Cheryl Collins, Director of Branches

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

February 11, 2016

To: Board of Library Commissioners
From: John F. Szabo, City Librarian 
Subject: **TRANSFER OF FUNDS FROM THE LIBRARY FOUNDATION**

RECOMMENDATIONS

1. That the Board of Library Commissioners adopt the findings listed below.
2. That the Board approve the transfer of \$6,500 from the Library Foundation to the Library. The funds are to be deposited in the FY 2015-16 Library Budget, Fund 300 Account 9010, Library materials.
3. That the Board approve the attached Resolution.

FINDINGS

1. The Library Foundation will transfer \$3,000 from the Muriel Pollia Foundation Fund to the Library. The Muriel Pollia Foundation donated \$75,000 in 2008 to maintain and develop an Asian Religion and Philosophy Collection of the Social Science/Philosophy/Religion Department of the Central Library. Dr. Muriel Pollia was personally and professionally very interested in Asian religion and philosophy.
2. The Library Foundation will also transfer \$3,500 from the Righteous Persons Foundation Fund to the Library. Steven Spielberg awarded a grant of \$100,000 through his Righteous Persons Foundation in 2008 to maintain and develop the Judaism Collection of the Social Science/Philosophy/Religion Department of the Central Library. Emphasis is placed on the Jewish faith as expressed in its sacred works and works about Jews, the Jewish experience in America, and Judaism's relationships with other faiths.
3. These funds will be used in accordance with the guidelines specified by the Muriel Pollia Foundation Fund and the Righteous Persons Foundation Fund to enhance the collections of the Social Science/Philosophy/Religion Department of the Central Library, which has one of the most significant collections of philosophy and religion titles of any public library in the United States.

4. The amounts requested for transfer are based on availability of newly published appropriate titles and past expenditures in these subject areas.
5. Bookplates are placed in each book acquired with these funds. Recognition plaques have been placed on the end panels of each section where the collections are shelved.

Prepared by:

Eva Mitnick, Central Library Director

Reviewed by:

Kris Morita, Assistant General Manager

**BOARD OF LIBRARY
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RICHARD J. RIORDAN
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630 WEST FIFTH STREET
LOS ANGELES, CA 90071

(213) 228-7515 Phone
(213) 228-7096 TDD
(877) 488-4327 TDD
(TOLL FREE NO.)

JOHN F. SZABO
CITY LIBRARIAN

February 11, 2016

LIBRARY RESOLUTION NO. 2016-X (C-X)

RESOLVED, that \$6,500 be transferred from the Library Foundation of Los Angeles and deposited in the Fiscal Year 2015-16 Library Department Budget, Fund 300, Account 9010, Library Materials, from the following funds:

- \$3,000 from the Muriel Pollia Foundation fund to maintain and develop the Asian Religion and Philosophy Collection of the Central Library;
- \$3,500 from the Righteous Persons Foundation Fund to maintain and develop the Judaism Collection of the Social Science/Philosophy/Religion Department of the Central Library; and

FURTHER RESOLVED, that these funds will be used in accordance with the guidelines specified by the Muriel Pollia and Righteous Persons Foundations.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:
NOES:
ABSENT:

LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

February 11, 2016

TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian 
SUBJECT: **NAMING OF THE MEETING ROOM OF THE SAN PEDRO REGIONAL
BRANCH LIBRARY IN RECOGNITION OF PHIL SCOTT**

A. RECOMMENDATION:

1. That the Board of Library Commissioners:
 - a. Adopt the findings in this report;
 - b. Name the Meeting Room of the San Pedro Regional Branch Library in recognition of Phil Scott;
 - c. Approve the attached resolution.

B. FINDINGS

1. The Board of Library Commissioners received a letter from Ms. Pat Colby, President of the Friends of the San Pedro Library, Inc. requesting that the San Pedro Branch Library Meeting Room be dedicated in recognition of Phil Scott.
2. On September 10, 2015 Board of Library Commissioners Meeting, the Board voted to initiate the process to consider naming the Meeting Room at the San Pedro Regional Branch in recognition of Phil Scott.
3. Mr. Scott, who died on July 18, 2015 was a long time and well known member of the San Pedro community. For many years he, along with his wife of more than 55 years, managed the monthly book sales for the Friends of the San Pedro Library. Mr. Scott, who many in San Pedro had known as "Coach Scott" coached and mentored the YMCA San Pedro/Peninsula swim teams for decades. Mr. Scott's dedication to youth is also remembered by many of his students during his long teaching career at Richard Henry Dana Junior High School where he taught math, health, and physical education.
4. The San Pedro Branch Library, located in the 15th Council District, has served this community, in various locations since 1909. The San Pedro Regional Branch at this location opened in May 1983.

5. The criteria and procedure for recognition in branch facilities is stated in Board Policy 1:312.

To acknowledge citizen involvement and contributions to branch libraries, the Board of Library Commissioners may recognize individuals or organizations that have made substantial efforts or donations to enhance and improve library services in the Los Angeles Public Library:

- A. *The Board of Library Commissioners may dedicate a branch library in memory of an individual and approve the design and placement of a plaque within the library with the individual's name. Recommendations for the dedication of a branch library may be accepted and processed in accordance with the following requirements:*

1. *A written recommendation must be submitted to the Board of Library Commissioners to include a justification for the proposed dedication.*
2. *The justification shall include the person's prominent contributions to humanity, to the city, to the library, or to the community, and should demonstrate that the character and achievements of the individual set standards of excellence, served as a role model, and reflected the principles and ideals of American democracy, its diversity and plurality.*
3. *The recommendation shall be posted in the libraries and on the library Website for three months for review and the opportunity for comments by the public.*
4. *Library staff will evaluate the recommendation and community input in a report to the Board of Library Commissioners for its consideration of the request.*

- B. *The Board of Library Commissioners may name a community meeting room or area of the branch in honor or in memory of an individual, and approve the design and the placement of a plaque with the individual's name. Recommendations for naming a community meeting room or area of the library may be accepted and processed in accordance with the procedures in 1:312 A above.*

6. In accordance with Board policy, the Library solicited responses from the public for three months and received a total of 105 responses, 104 in support, 1 opposed to the naming of the meeting room at the San Pedro Regional Library in recognition of Phil Scott. Those who wrote in support of the naming

spoke of Mr. Scott's positive impact on the community and the inspiration he provided to several generations of San Pedro youth.

Prepared by: Cheryl Collins, Director of Branch Library Services

Reviewed by: Kris Morita, Assistant General Manager

**BOARD OF LIBRARY
COMMISSIONERS**

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JOHN F. SZABO
CITY LIBRARIAN

February 11, 2016

LIBRARY RESOLUTION NO. 2016-X

WHEREAS, On September 10, 2015 the Board of Library Commissioners approved the initiation to consider naming the meeting room at the San Pedro Regional Branch in recognition of Phil Scott in response to a request received from Ms. Pat Colby, President of the Friends of the San Pedro Library; and

WHEREAS, Phil Scott who died on July 18, 2015, was a long time and well known member of the San Pedro community. He coached, mentored and taught youths in San Pedro. For many years he, along with his wife of 55 years, managed the monthly book sales for the Friends of the San Pedro Library; and

WHEREAS, In accordance with Board Policy, the Library solicited responses from the public for three months and received a total of 105 responses, 104 support, 1 opposed to the naming of the meeting room at the San Pedro Regional Library in recognition of Phil Scott. Those who wrote in support of the naming spoke of Mr. Scott's positive impact on the community and the inspiration he provided to several generations of San Pedro youth:

RESOLVED, That the Board of Library Commissioners name the meeting room at the San Pedro Regional Branch Library after Phil Scott.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:
NOES:
ABSENT:

MATTERS PENDING
BOARD OF LIBRARY COMMISSIONERS

February 11, 2016

<u>SUBJECT</u>	<u>SCHEDULED FOR BOARD MEETING</u>
1. STAFF HIRING ISSUES IN RELATION TO THE ADMINISTRATIVE CLERK EXAM	Pending

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles Board
Gregory Bettinelli, Vice President
Mai Lassiter, Board Member

Media Marketing Ad Hoc Committee
Bich Ngoc Cao, President
Mai Lassiter, Board Member

Board Policies & Procedures Committee
Chair: Vacant
Member: Vacant

**BOARD OF LIBRARY
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BOARD EXECUTIVE ASSISTANT

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI

MAYOR

February 3, 2016

**LOS ANGELES
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JOHN F. SZABO
CITY LIBRARIAN

BOARD OF LIBRARY COMMISSIONERS MEETING SCHEDULE: JANUARY – JUNE 2016

JANUARY

~~1/14~~ – (Thursday) - 11:00 a.m. – Central Library – Board Room – 4th Floor – (Cancelled)
1/28 - (Thursday) - 11:00 a.m. – Chinatown Branch Library, 639 N. Hills St., LA 90012

FEBRUARY

2/11 - (Thursday) - 11:00 a.m. - Harbor City-Harbor Gateway Branch, 2400 S. Western Ave
Harbor City, 90710
2/25 - (Thursday) - 11:00 a.m. - Central Library– Board Room- 4th Floor

MARCH

3/10 – (Thursday) - 11:00 a.m. - Pacoima Branch Library, 13605 Van Nuys Blvd, Pacoima 91331
3/24 – (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor

APRIL

4/14 – (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor
4/28 – (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor

MAY

5/12 - (Thursday) - 11:00 a.m. – Atwater Village Branch Library, 3379 Glendale Blvd, LA 90039
5/26 - (Thursday) - 11:00 a.m. - Central Library– Board Room - 4th Floor

JUNE

6/9 – (Thursday) - 11:00 a.m. – Central Library– Board Room- 4th Floor
6/23– (Thursday) - 11:00 a.m. - Central Library– Board Room- 4th Floor

The Board meets regularly on the 2nd and 4th Thursday of the month in the Board Room located on the 4th Floor, Central Library, 630 W. 5th Street Los Angeles, CA 90071. Please note that meeting dates, time, and location are subject to change or cancellation. For additional information, Please contact the Library Commission Office at (213) 228-7530.