

# AGENDA

## BOARD OF LIBRARY COMMISSIONERS CITY OF LOS ANGELES

THURSDAY, MARCH 13, 2014

CYPRESS PARK BRANCH LIBRARY  
1150 CYPRESS AVENUE  
LOS ANGELES, CA 90065

TIME: 11:00 A.M.

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**AGENDA:** In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library's Information Desk or via the Internet at: [http://www.lapl.org/about/blc\\_docs.html](http://www.lapl.org/about/blc_docs.html).

**RULES OF DECORUM:** Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections.

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1. **ROLL CALL**
  2. **APPROVAL OF MINUTES OF REGULAR MEETING:** February 27, 2014
  3. **REMARKS BY THE NORTHEAST AREA MANAGER  
AND THE CYPRESS PARK BRANCH SENIOR LIBRARIAN**
  4. **PUBLIC COMMENTS ON MATTERS  
WITHIN THE BOARD'S JURISDICTION**

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

5. **CITY LIBRARIAN'S COMMENTS AND ANNOUNCEMENTS**
6. **CITY LIBRARIAN'S REPORTS**

### CONSENT CALENDAR

(Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

- a. **RECOMMENDATION TO ACCEPT AMERICAN LIBRARY ASSOCIATION CHANGING AMERICA TRAVELING EXHIBITION AND GRANT OF \$1,700 FOR EXHIBIT TO BE DISPLAYED AT THE CENTRAL LIBRARY GETTY GALLERY** (EXHIBIT "A")

- b. RECOMMENDATION TO APPROVE TRANSFER OF FUNDS (EXHIBIT "B")  
WITHIN 2013-14 LIBRARY BUDGET, FUND 300, IN THE  
AMOUNT OF \$1,000,000 FROM ACCOUNT 9520-VARIOUS  
SPECIAL- UNDESIGNATED SALARIES TO ACCOUNT 3040-  
CONTRACTUAL SERVICES

**BOARD DISCUSSION**

- c. PRESENTATION ON SOCIAL MEDIA

7. VARIOUS COMMUNICATIONS: NONE
8. COMMISSIONERS' COMMENTS, ANNOUNCEMENTS  
AND REVIEW OF MATTERS PENDING
9. ADJOURNMENT

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**FINALIZATION OF BOARD ACTIONS - CHARTER SECTION 245:** In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

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**PARKING:** Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at [www.lapl.org](http://www.lapl.org).

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**Title II of the American with Disabilities Act:** The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.

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POSTED 3/10/14

FOR INFORMATION CONTACT: LIBRARY COMMISSION OFFICE (213) 228-7530

LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT

EXHIBIT "A"

March 13, 2014

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian JS

SUBJECT: **ACCEPTANCE OF AMERICAN LIBRARY ASSOCIATION CHANGING AMERICA TRAVELING EXHIBITION AND GRANT OF \$1,700**

**RECOMMENDATION:**

That the Board of Library Commissioners adopt the following resolutions:

RESOLVED, That the Board of Library Commissioners accept the American Library Association grant of \$1,700 for programming expenses in conjunction with the Changing America traveling Exhibit that will be displayed in the Central Library Getty Gallery from December 11, 2015 through January 29, 2016; and

FURTHER RESOLVED, That the funds be deposited in Trust Fund 831, Account 301.

**FINDINGS:**

1. *Changing America* is presented by the Smithsonian's National Museum of African American History and Culture and the National Museum of American History in collaboration with the American Library Association Public Programs Office. The tour of the exhibition is made possible by the National Endowment for the Humanities: Exploring the Human Endeavor.
2. On December 9, 2013 the American Library Association announced that the Los Angeles Public Library was chosen to host the traveling Changing America exhibit to be displayed in the Central Library Getty Gallery from December 11, 2015 through January 29, 2016. In February 2014, a check for \$1,700 arrived to cover expenses for programs to be held during the exhibition period. These funds must be accepted by the Board of Library Commissioners to activate this award.
3. These funds from the American Library Association must be used as honoraria for speakers at events, and other program expenses including promotional materials. LAPL was chosen to host this exhibit in part because we are participating in the Created Equal Grant program which also celebrates the history of Civil Rights in this country.

Prepared by: Melissa Potter, Principal Librarian, Adult Services  
Reviewed by: Kris Morita, Assistant General Manager

LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT

March 13, 2014

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **TRANSFER OF FUNDS WITHIN FY 2013-14 LIBRARY BUDGET**

**RECOMMENDATION:**

That the Board of Library Commissioners adopt the following resolution:

RESOLVED, That the Board of Library Commissioners approve the transfer of \$1,000,000 from Account 1010 Salaries General to Account 3040 Contractual Services within the 2013-14 Library Budget, Fund 300.

**FINDINGS:**

1. For FY 2013-14, the Library has a total budget of \$123,732,887. The Library has realized a salary savings of approximately \$1,000,000 primarily due to delayed hiring that resulted from the managed hiring process.
2. The Library has determined that these funds be used for needed repairs at several branch libraries. Repairs include replacing frayed and damaged carpet, upgrading HVAC control systems, and replacing broken fencing and anti-graffiti film on doors and windows.

Prepared by: Kyle Millager, Business Manager

Reviewed by: Kris Morita, Assistant General Manager

**MATTERS PENDING  
BOARD OF LIBRARY COMMISSIONERS  
MARCH 13, 2014**

**SUBJECT**

**SCHEDULED FOR  
BOARD MEETING**

1. STRATEGIC PLAN PRESENTATION
2. MARKETING PLAN DISCUSSION

Pending

Pending

**COMMISSIONERS' OVERSIGHT RESPONSIBILITY**

Library Foundation of Los Angeles

- Gregory Bettinelli
- Mai Lassiter

Board Policies

- VACANT
- VACANT