AGENDA

BOARD OF LIBRARY COMMISSIONERS
CITY OF LOS ANGELES

THURSDAY, SEPTEMBER 26, 2013

CENTRAL LIBRARY
BOARD ROOM, 4th FLOOR
630 W. 5TH STREET
LOS ANGELES, CA 90071

TIME: 11:00 A.M.

AGENDA: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library’s Information Desk or via the Internet at: http://www.lapl.org/about/bic_docs.html.

RULES OF DECORUM: Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections.

1. ROLL CALL

2. APPROVAL OF MINUTES: Regular Meeting - August 22, 2013

3. PUBLIC COMMENTS ON MATTERS WITHIN THE BOARD’S JURISDICTION

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

4. CITY LIBRARIAN’S COMMENTS AND ANNOUNCEMENTS

5. CITY LIBRARIAN’S REPORTS

CONSENT CALENDAR

(Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

a. RECOMMENDATION TO ACCEPT THE FOLLOWING GIFTS: (EXHIBIT “A”)

$440,969.53 FROM THE LEOTA ANN LIGHTFOOT TRUST TO THE LOS ANGELES PUBLIC LIBRARY TO BE DEPOSITED INTO TRUST FUND 831, ACCOUNT NO. 289 TO PURCHASE LARGE PRINT BOOKS
$10,000 FROM THE FRIENDS OF THE PLATT LIBRARY TO THE PLATT BRANCH LIBRARY FOR LIBRARY MATERIALS

$7,500 FROM THE FRIENDS OF ENCINO-TARZANA BRANCH LIBRARY TO THE ENCINO-TARZANA BRANCH LIBRARY FOR LIBRARY MATERIALS

$7,500 FROM THE FRIENDS OF THE MID-VALLEY REGIONAL BRANCH LIBRARY TO THE MID-VALLEY REGIONAL BRANCH LIBRARY FOR LIBRARY MATERIALS

$1,000 FROM BARBARA KROLL AND RUTH SPIELMAN TO THE LOS ANGELES PUBLIC LIBRARY TO BE DEPOSITED IN TRUST FUND 831, ACCOUNT 285, YOUTH EDUCATION

$1,000 FROM PACIFIC 2.1 ENTERTAINMENT GROUP, INC. TO THE SUN VALLEY BRANCH LIBRARY FOR LIBRARY MATERIALS, EQUIPMENT AND SUPPLIES

b. RECOMMENDATION TO ACCEPT $1,000 GRANT FROM DETROIT PUBLIC TELEVISION TO HOST EVENTS AND DIALOGUES CENTERED ON THE PBS PROGRAM “ARAB AMERICAN STORIES” (EXHIBIT “B”)

**BOARD DISCUSSION**

c. RECOMMENDATION TO APPROVE REVISION TO THE LIBRARY BOARD POLICY ON HOLIDAY CLOSURE OF LIBRARY FACILITIES (EXHIBIT “C”)

d. RECOMMENDATION TO APPROVE AN AMENDMENT AGREEMENT TO CONTRACT NO. 728, BETWEEN THE CITY OF LOS ANGELES AND THE LIBRARY CORPORATION TO PROVIDE HARDWARE AND SOFTWARE MAINTENANCE FOR THE LOS ANGELES PUBLIC LIBRARY’S INTEGRATED LIBRARY AUTOMATION SYSTEM (EXHIBIT “D”)

6. **VARIOUS COMMUNICATIONS:**

7. COMMISSIONERS’ COMMENTS, ANNOUNCEMENTS AND REVIEW OF MATTERS PENDING

8. ADJOURNMENT

NEXT BOARD MEETING NOTICE

THE NEXT BOARD MEETING IS SCHEDULED FOR THURSDAY, OCTOBER 10, 2013, AT THE CENTRAL LIBRARY, 630 WEST FIFTH STREET, LOS ANGELES, CA 90071, CONVENING AT 11:00 A.M.

FINALIZATION OF BOARD ACTIONS - CHARTER SECTION 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

PARKING: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at www.lapl.org.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.

9/23/2013

FOR INFORMATION CONTACT: LIBRARY COMMISSION OFFICE (213) 228-7530
TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian
SUBJECT: ACCEPTANCE OF GIFT FROM THE LEOTA ANN LIGHTFOOT TRUST

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of $440,969.53 received from the Leota Ann Lightfoot Trust, for donation to the Los Angeles Public Library be accepted and placed into Library Trust Fund No. 831, Account No. 289; and

FURTHER RESOLVED, That a letter of thanks be sent to Amy L. Neiman, the successor trustee of the Leota Ann Lightfoot Trust, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. Ms. Lightfoot passed away on September 7, 2011 after a lengthy battle with lung cancer. No other information is available at this time regarding Ms. Lightfoot.

2. A gift of $114,000 was received on October 15, 2012 as an initial partial distribution and was to be used for the purchase of large print books.

3. A gift of $440,969.53 was received on September 12, 2013 as the final distribution of the Trust to be used for the purchase of large print books.

4. A letter of thanks will be sent to the successor trustee:

   Amy L. Neiman
   1717 Fourth Street
   Santa Monica, CA 90401

Prepared by: Tom Jung, Management Analyst II
Reviewed by: Kris Morita, Assistant General Manager
 LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT  

September 26, 2013

TO:        Board of Library Commissioners
FROM:      John F. Szabo, City Librarian
SUBJECT:   ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE PLATT LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of $10,000 received from The Friends of the Platt Library, for the benefit of the Platt Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to The Friends of the Platt Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1.     This gift of $10,000 will be used for library materials for the Platt.

2.     A letter of thanks should be sent to:

    Ms. Annie Haas, President
    Friends of the Platt Library
    23600 Victory Blvd.,
    Woodland Hills, CA 91376

Prepared by:    Ruth Seid, West Valley Area Manager
Reviewed by:    Cheryl Collins, Director of Branches
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

September 26, 2013

TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian
SUBJECT: ACCEPTANCE OF GIFT FROM THE FRIENDS OF ENCINO-TARZANA BRANCH LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of $7,500 received from The Friends of Encino-Tarzana Branch Library, for the benefit of the Encino-Tarzana Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to The Friends of Encino-Tarzana Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of $7,500 will be used for library materials for the Encino-Tarzana Branch Library.

2. A letter of thanks should be sent to:

   Ms Adele Druck, President
   Friends of Encino-Tarzana Branch Library
   18231 Ventura Blvd.,
   Tarzana, CA 91356

Prepared by: Ruth Seid, West Valley Area Manager
Reviewed by: Cheryl Collins, Director of Branches
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

September 26, 2013

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE MID-VALLEY REGIONAL BRANCH LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of $7,500 received from the Friends of the Mid-Valley Regional Branch Library, for the benefit of the Mid-Valley Regional Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Mid-Valley Regional Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of $7,500 will be used to purchase library materials for the Mid-Valley Regional Branch Library.

2. A letter of thanks should be sent to:

Ms. Jeanette Oerlemans, President
Friends of the Mid-Valley Regional Branch Library
16244 Nordhoff Street
North Hills, CA 91343

Prepared by: Ruth Seid, West Valley Area Manager

Reviewed by: Cheryl Collins, Director of Branches
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

September 26, 2013

TO:       Board of Library Commissioners

FROM:     John F. Szabo, City Librarian

SUBJECT:  ACCEPTANCE OF GIFT OF $1,000

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of $1,000 received from Barbara Kroll and Ruth Spielman be accepted and deposited in Trust Fund 831, Account No. 285, Youth Education; and

FURTHER RESOLVED, That a letter of thanks be sent to Ms. Kroll and Ms. Spielman expressing the grateful appreciation of the Board and staff for their generous gift.

FINDINGS:

1. In honor of their dear friend Harriet Perl who passed away at age 92, Barbara Kroll and Ruth Spielman have donated $1,000 to the Library. Miss Perl was a retired teacher from Hamilton High School located in Beverlywood, and a lifelong user of the library who enjoyed reading immensely. The gift was given to fund the acquisition of new books. The donation is not restricted to any branch library.

2. A letter of thanks will be sent to: Barbara Kroll and Ruth Spielman (address on file).

Prepared by:  Kris Morita, Assistant General Manager
 LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT  

September 26, 2013

TO:        Board of Library Commissioners

FROM:      John F. Szabo, City Librarian

SUBJECT:   ACCEPTANCE OF GIFT FROM PACIFIC 2.1 ENTERTAINMENT GROUP, INC.

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of $1,000 received from Pacific 2.1 Entertainment Group, Inc. for the “Sons of Anarchy” year 6 film shoot, for donation to the Sun Valley Branch Library, be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to Pacific 2.1 Entertainment Group Inc. expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. This gift of $1,000 will be used for library materials, equipment and supplies.

2. A letter of thanks should be sent to:

   Mr. Rick Surad, Location Manager  
   Pacific 2.1 Entertainment Group, Inc.  
   Hop #6 “Sons of Anarchy” year 6  
   10201 W. Pico Blvd. Bldg.103, 5th Floor  
   Los Angeles, CA 90064-2606

Prepared by: Emily Fate, East Valley Area Manager

Reviewed by: Cheryl Collins, Director of Branches
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

EXHIBIT “B”

September 26, 2013

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF AN ENGAGEMENT GRANT FROM DETROIT PUBLIC TELEVISION (DPTV)

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That the Board of Library Commissioners approve acceptance of an engagement grant from Detroit Public Television for $1,000 for the “Arab American Stories” program.

FURTHER RESOLVED, That the funds be deposited to Fund 831, Account Number 300.

FINDINGS:

1. “Arab – American Stories – A National Dialogue” is a nationwide program that partners local PBS stations with community organizations to host events, forums and dialogues centered on the PBS program “Arab American Stories”. The programs are intended to increase public understanding of Arab American history, culture, diversity and contributions to society by putting a human face on the Arab American experience.

2. The thirteen part series consists of short character driven documentaries centered on a major theme. The series features people from all walks of life, artists, scientists, teachers, businessmen and others to show how these individuals impact their communities.

3. 94% of all Arab Americans live in the metropolitan areas of Los Angeles, Detroit, New York, Chicago and Washington D. C.

4. Funds from this grant, which runs through October 31, 2013 will be used to host programs at Central Library and the Studio City Branch Library. The program will feature parts of the PBS series and will be followed by a community engagement discussion regarding issues that were highlighted in the film. Funds from the grant will be used to pay for programming (presenters and performers), refreshments, materials and supplies.

Prepared by: Cheryl Collins, Director of Branches

Reviewed by: Kris Morita, Assistant General Manager
TO: Board of Library Commissioners  
FROM: John F. Szabo, City Librarian

SUBJECT: REVISION TO THE BOARD POLICY ON HOLIDAY CLOSURE OF LIBRARY FACILITIES

RECOMMENDATION:

RESOLVED, that the Board of Library Commissioners adopt the revised policy regarding the closure of Los Angeles Public Library facilities to the public for regular City Holidays approved by the City Council, and Sunday service hours:

1. Whenever Christmas Day, New Year's Day, the 4th of July, or Veteran's Day falls on a Saturday, public library facilities will be closed on Friday (City-observed holiday) and Saturday (actual holiday).

2. Whenever Christmas Day, New Year’s Day, the 4th of July, or Veteran’s Day falls on a Sunday, public library facilities will be closed on both Sunday (actual holiday) and Monday (City-observed holiday).

3. Whenever Christmas Eve falls on a Monday through Thursday, or Saturday, all public library facilities will be open from 10 a.m. to 1 p.m.

4. Whenever New Year’s Eve falls on Monday through Thursday, or Saturday, all public library facilities will close at 5 p.m.

5. Whenever Christmas Eve and New Year's Eve fall on a Sunday, all public library facilities will be closed as a non-paid holiday closure.

6. All public library facilities will be closed on the Sunday on which Easter falls as a non-paid holiday closure.

FINDINGS:

1. According to City Charter Sections 530 and 532, the Library Department has the power and duty to "establish, manage, control and operate a Central Library and branch libraries within the City..." Consequently, the Library has the authority to establish library service hours. When appropriate, Library staff presents a holiday service schedule to the Board of Library Commissioners for approval.
2. The proposed revisions to the existing Board Policy for Holiday Closures (Library Resolution No. 2003-77 (C-65)) adopted by the Board on November 6, 2003, is due to the expiration of certain provisions in city employees’ MOUs and the Department’s desire to periodically update and refine various Board policies.

3. Historically, whenever Christmas Eve falls on a Monday through Saturday, it is observed by the Library Department as a non-paid half-day holiday closure per Library Resolution No. 2003-77 (C-65), with public library facilities closing at 12:30 p.m. For the past few years, some city employees were required to take unpaid time off during the year, or in the case of Coalition represented employees, 32 hours off with pay (holiday time) during the Christmas and New Year’s holiday period. As such, the Board, for the last few years, approved a revision to the current holiday closure policy, closing all public library facilities for the entire day on Christmas Eve. With the elimination of mandatory paid time off and holiday time requirements, it is proposed that whenever Christmas Eve falls on a Monday through Thursday, or Saturday all public library facilities be open from 10 a.m. to 1 p.m. This recommendation allows flexibility in scheduling and accommodating employee requests for time off, while providing service to the public.

4. The closure of all library facilities at 5 p.m. on New Year’s Eve has been approved by the Board since 1990 because of safety reasons for both staff and patrons.

5. The revisions to this policy have been discussed with union staff and the parties agree that the recommendations contained herein will maintain vital services to the public, minimize serious service interruptions, provide for flexibility in scheduling and accommodate employee requests for time off during the holidays.

Prepared by: Michael Bolokowicz, Personnel Director

Reviewed by: Kris Morita, Assistant General Manager
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

September 26, 2013

TO:          Board of Library Commissioners
FROM:       John F. Szabo, City Librarian
SUBJECT:    Approval of the Amendment Agreement between the Los Angeles Public Library (LAPL) and The Library Corporation (TLC) to provide hardware and software maintenance for LAPL’s Integrated Library Automation System

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That the Board of Library Commissioners find The Library Corporation to be the provider of system maintenance, support and products for the Los Angeles Public Library’s integrated library automation system; and

FURTHER RESOLVED, That the Board of Library Commissioners find that an independent contractor can perform the work set forth in this agreement more feasibly, efficiently and economically than by City staff; and

FURTHER RESOLVED, That the Board of Library Commissioners approve the Amendment Agreement, which allows for four additional one-year renewal options, between LAPL and The Library Corporation pursuant to the provisions of the City of Los Angeles Administrative Code Sections 10.5 (b)(2) and 10.15 (a)(7); and

FURTHER RESOLVED, That the Board of Library Commissioners determine that The Library Corporation is a sole source provider for the Library’s integrated library system; and

FURTHER RESOLVED, That the City Librarian and the City Attorney be authorized to make technical changes to the agreement prior to execution; and

FURTHER RESOLVED, That the Board President or the Board Vice President be authorized to execute the Agreement upon receipt of the required approvals.

BACKGROUND AND FINDINGS:

1. On May 18, 1993, following a comprehensive Request for Proposals process, the City of Los Angeles, acting by and through the Board of Library Commissioners, entered into a five-year Agreement with the CARL Corporation for an integrated
library automation system to serve the Central Library and all branch libraries. With new computer hardware, applications software and a telecommunication network, all LAPL libraries were linked to the CARL system's Tandem mainframe to provide an automated circulation and bibliographic system for the public.

2. On December 2, 1998, the Board of Library Commissioners designated Carl Corporation as a sole source provider and signed a five-year Agreement for continuance of service and maintenance of the integrated library automation system.

3. The Library Corporation (TLC) acquired the CARL Corporation on June 29, 2000. The software utilized by the Library was called CARL Solution software.

4. With approval from the Mayor and City Council, the Library entered into Contract No. 728 on August 25, 2004 with The Library Corporation for hardware and software maintenance for LAPL's integrated library automation system for a period of three (3) years, with seven (7) one-year renewal options.

5. In 2009, LAPL completed the comprehensive, complex migration and transition to The Library Corporation's CARL.X, an Oracle platform. The CARL.X system is the backbone application for the entire library system as it automates such critical functions as circulation, i.e. the check out of books, DVD's and other items, processes returns of items, calculates overdue fines and automates patron notifications about materials ready for pickup or overdue items.

CARL.X also automates bibliographic maintenance, acquisition of materials, Web renewals of materials, patron-placed holds and the public access catalog. The CARL.X system integrates with third-party vendors the operation of the computer reservation system, self-checkout workstations, automated email and telephonic notification of patrons, and the provision of e-commerce.


7. Currently, library automation technology is undergoing tremendous changes and growth. Integrated Library System (ILS) vendors are creating new products, which are only now in the infancy of development, in response to the changing technical and library needs to include Cloud-based systems. These new systems are taking advantage of the Internet, web technologies and mobile device support. However, these new products are targeted initially for smaller libraries and have not yet been developed with the capabilities necessary to support our large urban public library system (73 libraries) and approximately 15 million annual checkout transactions. Industry analysts predict it will take between 2 - 3 years for the development of the more sophisticated features that are required by medium and large-sized libraries. To issue an RFP now for a new ILS vendor will result in the investment of technology that will be obsolete in three years.
8. Therefore, Library staff recommends amending the current contract with The Library Corporation to extend it for four one-year renewal periods. LAPL has negotiated a freeze in the maintenance fees for the CARL.X system during the term of this amendment agreement. This agreement enables The Library Corporation to continue to maintain the hardware, software and peripheral devices of LAPL’s integrated library automation system. LAPL has 3,400 PCs accessing the CARL.X system from 73 library locations. There are also more than five million searches each month in its electronic catalog and other information databases on the Web.

9. Annually, the Library is budgeted for the costs associated with the ongoing support of the integrated library automated system. In FY 2012-13, out of LAPL’s $107.3 million budget, $1,061,113 was expended to maintain the integrated library automated system.

10. The Library has been satisfied with the functionality of the system and the support received from The Library Corporation. With over 800 library clients, The Library Corporation is one of the largest and most reliable ILS vendors in the world.

11. The City Attorney and Risk Management staff are currently reviewing the attached Amendment Agreement.

Prepared by: James Van Gerpen, Senior Systems Analyst II

Reviewed by: Kris Morita, Assistant General Manager

Attachment
CONTRACT NO. 728: FIRST AMENDMENT

AGREEMENT TO PROVIDE HARDWARE AND SOFTWARE MAINTENANCE FOR THE LIBRARY’S INTEGRATED LIBRARY AUTOMATION SYSTEM BETWEEN THE CITY OF LOS ANGELES AND THE LIBRARY CORPORATION

THIS FIRST AMENDMENT to Contract Number 728, is entered into by and between the City of Los Angeles, a municipal corporation, acting by and through the Board of Library Commissioners (hereinafter referred to as the “Library”), and The Library Corporation (hereinafter referred to as "TLC"), with reference to the following:

WHEREAS, upon the approval of the Mayor and City Council, the Library entered into Contract No. 728 on August 25, 2004 wherein TLC provided hardware and software maintenance for a period of three (3) years, with seven (7) one-year renewal options, which will expire on August 25, 2014; and

WHEREAS, the Contract provides for amendments; and

WHEREAS, the Library and TLC are now desirous of amending Contract No. 728 for the purpose of extending the contract to add four (4) one-year renewal options effective August 26, 2014 pursuant to the provisions of the City of Los Angeles Administrative Code Sections 10.5 (b) (2) and 10.15 (a) (7); and

WHEREAS, the Library agreed to a Consent of Assignment of Contract No. 728 to TLC, providing that TLC satisfies the Library’s contracting requirements; and

WHEREAS, as a sole source provider and as proposed through this amendment, TLC would continue providing hardware and software system maintenance support and products for the Library’s Integrated Library Automation System (ILS); and

WHEREAS the CARL.X system is the backbone application for the entire library system and it automates the following critically required functions for the Library: Basic library functions of circulation, bibliographic maintenance, acquisition of materials, Web renewals of materials, patron-placed holds, the public access catalog and integrates with third-party vendors the operation of the computer reservation system, self-checkout workstations, automated email and telephonic notification of patrons, and the provision of e-commerce and collection services; and

WHEREAS, this amendment is necessary and proper to continue library operations that provide the public access to their library account and to numerous services and resources the Library offers; and
NOW THEREFORE, the Library and TLC agree that the Contract be amended as follows:

1. Modify Section 6.01 by deleting "seven(7)" and replacing it with "eleven(11)."

2. Modify Appendix D to incorporate new price list terms entitled "Los Angeles Public Library Price List for Goods and Services, effective February 25, 2013."

3. Modify Attachment A by deleting Standard Provisions for City Contracts (10/01) and replacing it with the Standard Provisions for City Contracts (rev.03/09).

4. In the event of an inconsistency between any of the provisions of this First Amendment, Contract No. 728, all prior amendments, and/or attachments, the inconsistency shall be resolved by giving precedence to the documents in the following order:
   
i. First Amendment
   ii. Original Contract

5. Except as amended by this First Amendment, all other terms and conditions of Contract No. 728 shall remain in full force and effect.

6. This amendment is executed in four (4) duplicate originals, each of which is deemed to be an original. This amendment consists of three (3) pages.
IN WITNESS THEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives:

THE LIBRARY CORPORATION

BY: ____________________________
NAME: __________________________
TITLE: __________________________
DATE: __________________________

CITY OF LOS ANGELES

A municipal corporation, acting by and through the Board of Library Commissioners

BY: ____________________________
NAME: __________________________
TITLE: President, Library Commission
DATE: __________________________

ATTEST

BY: ____________________________
NAME: Raquel Borden
TITLE: Commission Executive Assistant
DATE: __________________________

APPROVED AS TO FORM:

Michael N. Feuer
City Attorney

BY: ____________________________
NAME: Basia Jankowski
TITLE: Deputy City Attorney
DATE: __________________________
August 14, 2013

Honorable Members of the City Council

c/o City Clerk
City Hall, Room 395

Honorable Members:

Subject to your confirmation, I have appointed Ms. Bich Ngoc Cao to the Board of Library Commissioners for the term ending June 30, 2018. Ms. Cao will fill the vacancy created by Adam Nathanson, whose term expired on June 30, 2013.

I certify that in my opinion Ms. Cao is qualified for the work that will devolve upon her, and that I make the appointment solely in the interest of the City.

Sincerely,

ERIC GARCETTI
Mayor

EG:dlg

Attachment
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**COMMISSIONERS’ OVERSIGHT RESPONSIBILITY**

Library Foundation of Los Angeles

- PRESIDENT MARSHA HIRANO-NAKANISHI
- VACANT

Board Policies

- PRESIDENT MARSHA HIRANO-NAKANISHI