

A G E N D A

Board of Library Commissioners City of Los Angeles

Thursday, March 28, 2019

CENTRAL LIBRARY

Board Room, 4th Floor
630 W. 5th Street
Los Angeles, CA 90071

TIME: 11:00 A.M.

Agenda: In compliance with Government Code Section 54957.5, you may view the agenda its attachments at the Information Desk of the Central Library and online at www.lapl.org/about-lapl/board-library-commissioners. Some large agreements or attachments that may not be viewable on the website will be available in their entirety at the Information Desk of the Central Library and provided at the Board Meeting.

1. Roll Call

2. Approval of Minutes: Regular Meeting – February 14, 2019

3. Public Comments (Matters within the Board's Jurisdiction)

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting may be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

4. City Librarian's Comments and Announcements

5. City Librarian's Reports

Consent Items

Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.

a. Recommendation to accept the following gifts: (EXHIBIT "A")

- \$10,000 From the Friends of the Sunland-Tujunga Branch Library for the benefit of the Sunland-Tujunga Branch Library
- \$3,000 From the Sherman Oaks Friends of the Library for the "Hot Off The Press" Bestseller Program at the Sherman Oaks Branch Library

b. Recommendation to approve transfer of funds in the amount of \$100,000 from Account 2120-Printing and Binding to Account 6010-Office Administrative, within Fund 300, 2018-19 Fiscal Year Budget (EXHIBIT "B")

- c. Recommendation to approve transfer of funds in the amount of \$500,000 from Account 1010-Salaries General to Account 1070-Salaries As-Needed, within Fund 300, 2018-19 Fiscal Year Budget (EXHIBIT "C")

Discussion Item(s)

- d. Recommendation to approve a Memorandum of Agreement with Step-Up, Inc., a 501 (C)(3) charitable organization, and Arts Bridging the Gap, a 501 (C)(3) charitable organization, to design, install and maintain a mural at the Will and Ariel Durant Branch Library (EXHIBIT "D")

6. **Presentation:** Library's Shipping Department
7. **Various Communications:** None
8. **Commissioners' Comments, Announcements and Review of Matters Pending**
9. **Adjournment**

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, communication access real-time transcription (CART), assistive listening devices or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For Sign Language Interpreters is strongly recommended to make the request five (5) or more business days prior to the meeting. For additional information, please contact the Board Office at (213) 228-7530.


Rules of Decorum: Persons addressing the Commission shall not utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. The Presiding Officer has the authority to issue a warning to a person violating the Rules. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person failing to leave after being ordered to do so by the Presiding Officer and who willfully resists, delays or obstructs removal by the Sergeant-at-Arms, may be subject to arrest for violation of the Penal Code or Los Angeles Municipal Code. (Rev.11/2018)

Parking: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at lapl.org

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

March 28, 2019

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE SUNLAND-TUJUNGA BRANCH LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of \$10,000 toward the purchase and installation of Motorized Blackout Roller Shades valued at \$14,231 received from the Friends of the Sunland-Tujunga Branch Library to be utilized by the Sunland-Tujunga Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Sunland-Tujunga Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. This gift of Motorized Blackout Roller Shades will be used in the multipurpose room of the Sunland-Tujunga Branch Library.
2. A letter of thanks should be sent to:

Mr. Richard Williams, President
Friends of the Sunland-Tujunga Branch Library
7771 Foothill Blvd.
Tujunga, CA 91042


Prepared by: Karen Pickard-Four, East Valley Area Manager

Reviewed by: Chad Helton, Director of Branches

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

March 28, 2019

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **ACCEPTANCE OF GIFT FROM THE SHERMAN OAKS FRIENDS OF
THE LIBRARY**

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of \$3,000 received from the Sherman Oaks Friends of the Library, for the benefit of the Sherman Oaks Branch Library be accepted; and deposited in Trust Fund 831, Account 257; and

FURTHER RESOLVED, That a letter of thanks be sent to the Sherman Oaks Friends of the Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of \$3,000 is for the "Hot Off The Press" Bestseller Program 2019/2020.
2. A letter of thanks should be sent to:

Donna Gallagher, President
Sherman Oaks Friends of the Library
14245 Moorpark Street
Sherman Oaks, CA 91423-2722

Prepared by: Karen Pickard-Four, East Valley Area Manager

Reviewed by: Chad Helton, Director of Branches

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

March 28, 2019

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **TRANSFER OF APPROPRIATIONS WITHIN FUND 300 IN THE
LIBRARY DEPARTMENT OFFICE AND ADMINISTRATIVE EXPENSES**

A. RECOMMENDATION:

THAT The Board of Library Commissioners:

1. Approve the transfer of funds in the amount of \$100,000 from Account 2120 Printing and Binding to Account 6010 Office and Administrative within the Library's Fiscal Year 2018-19 Budget, Fund 300, Department 44.

From:	<u>Acct. No.</u>	<u>Account Name</u>	<u>Amount</u>
	2120	Printing and Binding	\$100,000

To:	<u>Acct. No.</u>	<u>Account Name</u>	<u>Amount</u>
	6010	Office and Admin	\$100,000

2. Authorize the City Librarian to make any necessary technical changes.
3. Adopt the attached Resolution regarding the transfer of funds in the amount of \$100,000.

B. FINDINGS:

1. The Library funds software items and licenses, marketing and program materials, various items to promote programs and initiatives, and general office supplies for the Central Library, 72 Branch Libraries and administrative offices from Account 6010 Office and Administrative.
2. Staff requests the transfer of \$100,000 to Account 6010 Office and Administrative to ensure sufficient funds are available for various office supplies through the end of the fiscal year.
3. Sufficient funds are available in Account 2120 Printing and Binding for this transfer.

Prepared by: Deirdre Gomez, Senior Management Analyst

Reviewed by: Madeleine Rackley, Business Manager

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RICHARD J. RIORDAN
CENTRAL LIBRARY
630 WEST FIFTH STREET
LOS ANGELES, CA 90071

(213) 228-7515 Phone
(213) 228-7096 TDD
(877) 488-4327 TDD
(TOLL FREE NO.)

JOHN F. SZABO
CITY LIBRARIAN

March 28, 2019

LIBRARY RESOLUTION NO. 2019-XX (C-XX)

WHEREAS, Funds in the amount of \$100,000 are available in the Library's Printing and Binding Account; and

WHEREAS, Staff requested the transfer of \$100,000 to Account 6010 Office and Administrative within the Library's Fiscal Year 2018-19 Budget to ensure sufficient funds are available for various office supplies through the end of the fiscal year:

THEREFORE, RESOLVED, That the Board of Library Commissioners hereby approve the following transfer of funds within the Library's Fiscal Year 2018-19 Budget, Fund 300, Department 44:

	<u>Account</u>	<u>Amount</u>
From:	2120 – Printing and Binding	\$ 100,000
To:	6010 – Office and Administrative	<u>100,000</u>
	TOTAL:	<u><u>\$ 100,000</u></u>

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:
NOES:
ABSENT:

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

March 28, 2019

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **TRANSFER OF APPROPRIATIONS WITHIN FUND 300 IN THE
LIBRARY DEPARTMENT FOR AS-NEEDED SALARIES**

A. RECOMMENDATION:

THAT The Board of Library Commissioners:

1. Approve the transfer of funds in the amount of \$500,000 from Account 1010 Salaries General to Account 1070 Salaries As-Needed within the Library's Fiscal Year 2018-19 Budget, Fund 300, Department 44.

From:	<u>Acct. No.</u>	<u>Account Name</u>	<u>Amount</u>
	1010	Salaries General	\$ 500,000

To:	<u>Acct. No.</u>	<u>Account Name</u>	<u>Amount</u>
	1070	Salaries As-Needed	\$ 500,000

2. Authorize the City Librarian to make any necessary technical changes.
3. Adopt the attached Resolution regarding the transfer of funds in the amount of \$500,000.

B. FINDINGS:

1. The Library uses as-needed part-time and on-call librarians, clerks and other employees to staff public and support service desks, to fill-in for vacancies or when there are staff shortages due to employee illness, vacation or jury duty. When necessary, the Library transfers funds between its salary accounts to ensure there are sufficient funds in the appropriate accounts.
2. In addition, the Library Department participates in the Mayor's "HIRE LA's Youth" program by providing summer jobs for young people ages 14-24 who live in the City of Los Angeles. Some youths have continued working on a part-time, as-needed basis. Funding for these salaries comes from Account 1070 Salaries As-Needed.
3. Sufficient funds are available in Account 1010 Salaries General for this transfer.

Prepared by: Deirdre Gomez, Senior Management Analyst

Reviewed by: Madeleine Rackley, Business Manager

**BOARD OF LIBRARY
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(TOLL FREE NO.)

JOHN F. SZABO
CITY LIBRARIAN

March 28, 2019

LIBRARY RESOLUTION NO. 2019-XX (C-XX)

WHEREAS, The Library transfers funds between salaries accounts each year to ensure that libraries are properly staff; and

WHEREAS, Staff requested the transfer of \$500,000 to Account 1070 Salaries As-Needed within the Library's Fiscal Year 2018-19 Budget:

THEREFORE, RESOLVED, That the Board of Library Commissioners hereby approve the following transfer of funds within the Library's Fiscal Year 2018-19 Budget, Fund 300, Department 44:

	<u>Account</u>	<u>Amount</u>
From:	1010 – Salaries General	\$ 500,000
To:	1070 – Salaries As-Needed	<u>500,000</u>
	TOTAL:	<u><u>\$ 500,000</u></u>

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:
NOES:
ABSENT:

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

March 28, 2019

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian 

SUBJECT: **APPROVAL OF A MEMORANDUM OF AGREEMENT WITH STEP-UP, INC., A 501 (C)(3) CHARITABLE ORGANIZATION, AND ARTS BRIDGING THE GAP, A 501 (C)(3) CHARITABLE ORGANIZATION, TO DESIGN, INSTALL AND MAINTAIN A MURAL AT THE WILL AND ARIEL DURANT BRANCH LIBRARY**

A. RECOMMENDATIONS:

THAT the Board of Library Commissioners ("Board"):

1. Approve the Memorandum of Agreement (MOA), substantially in the form on file, with STEP-UP, Inc., a 501 (c)(3) charitable organization, and Arts Bridging the Gap, a 501 (c)(3) charitable organization, to design, install and maintain a mural at the Will and Ariel Branch Library, which is owned and operated by the Los Angeles Public Library (LAPL).
2. Authorize the City Librarian to execute the MOA upon receipt of the written approval by the Department of Cultural Affairs.
3. Authorize the City Librarian and City Attorney to make technical changes to the MOA if needed.
4. Adopt the attached Resolution approving the MOA between Los Angeles Public Library (LAPL) and STEP-UP, Inc., and Arts Bridging the Gap.

B. FACTUAL SUMMARY:

1. STEP-UP, Inc., operates Michael's Village, at 7160 W. Sunset Boulevard, which provides permanent supportive housing for approximately 30 people adjacent to the Will and Ariel Durant Branch Library (Branch) located at 7140 W. Sunset Boulevard. The operators of Michael's Village approached the Library and proposed to install a mural, at no cost to the Library, on a wall located on Library property adjacent to Michael's Village. The mural will be visible to the residents of Michael's Village and is intended to inspire and motivate them on a daily basis.

2. STEP-UP, Inc., provides support to individuals experiencing homelessness and mental health conditions in Los Angeles County, Orange County, Inland Empire and in Atlanta, Georgia. Their goal is to help with recovery, stabilization and integration into the community to empower individuals to cultivate their lives with hope and dignity.
3. Arts Bridging the Gap designed the mural (Exhibit E of the MOA) and will install the mural. The organization brings top quality arts programs and experiences to underserved communities in order to improve the quality of life, academic success and future prospects. They initiate, design and provide top level educational art experiences and programs to empower individuals. Arts Bridging the Gap also brings together diverse organizations to make programs possible and creates powerful partnerships. Arts Bridging the Gap will be responsible for all installation costs, maintenance costs and removal costs for the mural.
4. The artist, Terrence Stasse, graduated from the Academy of Arts in San Francisco and is the author of several comic series and was the host of an art theory podcast. The mural, "Step Up...Welcome Home" is a piece designed to describe that home means something different to everyone. The piece finds a parallel between birds returning to a variety of different types of homes and the residents of Michael's Village, whose residents work-shopped the title.
5. On October 10, 2018, the Department of Cultural Affairs granted conceptual and final approval of the mural (Exhibit C of the MOA).
6. Library staff will monitor the project and upon completion, the Library will own the mural. STEP-UP, Inc., and Arts Bridging the Gap have provided waiver of proprietary rights in writing (Exhibit E of the MOA). The Library may remove the wall and/or the mural with no obligation, liability or consideration to STEP-UP, Inc., or Arts Bridging the Gap.

Attachments

Prepared by: Chad Helton, Director of Branch Services

Reviewed by: Madeleine M. Rackley, Business Manager

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JOHN F. SZABO
CITY LIBRARIAN

March 28, 2019

LIBRARY RESOLUTION NO. 2019-XX (C-XX)

WHEREAS, The Will and Ariel Durant Branch Library (Branch) is owned and operated by the Los Angeles Public Library (LAPL) and is located at 7140 W. Sunset Boulevard, Los Angeles CA 90046; and

WHEREAS, STEP-UP, Inc., (STEP-UP) operates Michael's Village located at 7160 W. Sunset Boulevard, Los Angeles, CA 90046, which provides permanent supportive housing to approximately 30 people adjacent to the BRANCH; and,

WHEREAS, Arts Bridging the Gap (ABG) initiates, designs and provides top level education art experiences and programs to bring together diverse organizations and create powerful partnerships; and

WHEREAS, LAPL owns the wall between the BRANCH and Michael's Village on property owned and operated by LAPL; and

WHEREAS, STEP-UP and ABG desire to design, install and maintain a mural on the wall between Michael's Village and the BRANCH, at no cost to LAPL, for the enjoyment of the residents of Michael's Village; and

WHEREAS, ABG will provide and coordinate all efforts to install and maintain for the proposed mural on the wall; and

WHEREAS, All installation costs, maintenance costs and removal costs for the proposed mural will be borne by STEP-UP; and

WHEREAS, On March 28, 2019, the Board of Library Commissioners approved the Memorandum of Agreement (MOA) between LAPL, STEP-UP and ABG to install and maintain the proposed mural on LAPL property at the BRANCH and authorized the City Librarian to execute the MOA; and

WHEREAS, On October 10, 2018, the Department of Cultural Affairs granted conceptual and final approval of the mural (Exhibit C of the MOA); and

WHEREAS, STEP-UP and Arts Bridging the Gap have provided a waiver of proprietary rights in writing (Exhibit D of the MOA); and

WHEREAS, Upon the completion of the mural, LAPL shall own the proposed mural and may terminate this MOA without cause and may remove the mural with no obligation, liability or consideration to STEP-UP and ABG:

THEREFORE RESOLVED, That the Board of Library Commissioners approve the MOA, substantially in the form on file, with STEP-UP, Inc., a 501 (c)(3) charitable organization, and Arts Bridging the Gap, a 501 (c)(3) charitable organization, to design, install and maintain a mural at the Will and Ariel Durant Branch Library, which is owned and operated by the Los Angeles Public Library (LAPL); and

FURTHER RESOLVED, That the Board of Library Commissioners authorize the City Librarian to execute the MOA with STEP-UP Inc., a 501 (c)(3) organization, and Arts Bridging the Gap, a 501 (c)(3) charitable organization; and

FURTHER RESOLVED, That the Board of Library Commissioners authorize the City Attorney and the City Librarian to make technical changes to the MOA if needed.

This is a true copy:

Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:

AYES:

NOES:

ABSENT:

**MEMORANDUM OF AGREEMENT
BETWEEN
THE LOS ANGELES PUBLIC LIBRARY
AND
STEP-UP INC.
AND
ARTS BRIDGING THE GAP**

This Memorandum of Agreement ("MOA") dated _____ 2019, is entered into by and between the City of Los Angeles, a municipal corporation, acting by and through its Board of Library Commissioners ("BOARD") of the Los Angeles Public Library ("LAPL"), and STEP-UP Inc. ("STEP-UP"), a 501 (c)(3) charitable organization, and Arts Bridging the Gap ("ABG"), a 501 (c)(3) charitable organization, to design, install and maintain a mural on property owned and operated by LAPL at no cost to LAPL. The LAPL, STEP-UP and ABG may be referred to herein individually as a "Party" or collectively as the "Parties".

RECITALS

WHEREAS, the Will and Ariel Durant Branch Library (BRANCH) is owned and operated by LAPL and is located at 7140 W. Sunset Boulevard, Los Angeles, CA 90046; and,

WHEREAS, STEP-UP operates Michael's Village located at 7160 W. Sunset Boulevard, Los Angeles, CA 90046, which provides permanent supportive housing to approximately 30 people adjacent to the BRANCH; and,

WHEREAS, ABG initiates, designs and provides top level educational art experiences and programs to empower individuals and brings together diverse organizations to make programs possible and creates powerful partnerships; and,

WHEREAS, LAPL owns the wall between the BRANCH and Michael's Village on property owned and operated by LAPL; and,

WHEREAS, STEP-UP and ABG desire to install a mural on the wall between Michael's Village and the BRANCH, at no cost to LAPL, for the enjoyment of the residents of Michael's Village; and,

WHEREAS, ABG will provide and coordinate all efforts to create a design for the proposed mural on the wall between the BRANCH and Michael's Village; and,

WHEREAS, all installation costs, maintenance costs, and removal costs for the proposed mural will be borne by ABG; and,

WHEREAS, STEP-UP and ABG have provided waiver of proprietary rights in writing which is attached hereto and incorporated herein by reference as Exhibit D; and,

WHEREAS, On October 10, 2018, the Department of Cultural Affairs granted conceptual and final approval of the mural (Attachment C); and,

WHEREAS, On March 28, 2019, the Board approved the MOA between LAPL and STEP-UP and ABG to design and install the proposed mural on LAPL property at the BRANCH and authorized the City Librarian to execute this MOA; and,

WHEREAS, Upon the completion of the mural, LAPL shall own the proposed mural and may terminate this MOA without cause and may remove the affected wall and/or the mural with no obligation, liability, or consideration to STEPET-UP or ABG:

NOW, THEREFORE, in consideration of the promises and the mutual covenants and agreements herein contained, the Parties hereto agree as follows:

SECTION 1 - DOCUMENTS

This MOA shall be composed of the following documents which shall be made a part hereof as though fully set forth herein:

- A. This MOA and the Standard Provisions for City Contracts (Rev. 10/17 [V3]), which are attached hereto and incorporated herein by reference as Exhibit A; and,
- B. Proof of Insurance to perform installation, incorporated herein by reference as Exhibit B; and,
- C. Proof of Department of Cultural Affairs conceptual and final approval of mural dated October 10, 2018, incorporated herein by reference as Exhibit C; and,
- D. Waiver of Proprietary Rights executed by STEP-UP and ABG, incorporated herein by reference as Exhibit D; and,
- E. Proposed Mural Design, incorporated herein by reference as Exhibit E.

All of the above Exhibits are on file in the Board's Office, and each of the Parties hereto agrees to carry out and fully perform each and all of the provisions of said documents which are required of it to be performed.

SECTION 2 – ORDER OF PRECEDENCE

This MOA contains the full and complete agreement between the Parties. No verbal agreement or conversation with any officer or employee of either Party shall affect or modify any of the terms and conditions of this MOA. Resolution of any conflicting provisions in the documents constituting this MOA shall be resolved by considering the documents according to the following order of precedence:

- A. This MOA and the Standard Provisions for City Contracts (Rev. 10/17 [V3]), which are attached hereto and incorporated herein by reference as Exhibit A.
- B. Proof of Insurance to perform installation, incorporated herein by reference as Exhibit B.
- C. Proof of approval from the Department of Cultural Affairs, incorporated herein by reference as Exhibit C.

- D. Waiver of Proprietary Rights executed by STEP-UP and ABG, incorporated herein by reference as Exhibit D.
- E. Proposed Mural Design, incorporated herein by reference as Exhibit E.

SECTION 3 – TERM OF MEMORANDUM OF AGREEMENT

The term of this MOA shall commence upon execution of this MOA and shall terminate without cause upon either Party providing the other Parties with thirty (30) days formal written notification of its intent to terminate, served on a representative of the other Parties by certified mail and/or electronic mail.

SECTION 4 – APPROVAL BY THE DEPARTMENT OF CULTURAL AFFAIRS

STEP-UP and ABG agree to obtain the written approval by the Department of Cultural Affairs and may not commence the installation of the mural on LAPL property until such written approval is provided to LAPL.

- A. All public art projects located on or over City property must be submitted to the Cultural Affairs Commission for approval prior to installation. Public art projects include any artwork placed in, upon or extending over any City building, street, avenue, park or other City-owned or City-controlled location.

To receive the application, contact the Public Art Division at (213) 202-5544 or by electronic mail at: dca.publicart@lacity.org

- B. STEP-UP and ABG shall comply with all requirements, rules and regulations as set forth by the Department of Cultural Affairs regarding the design and installation and maintenance of a mural on public property and provide proof to the LAPL representative identified in Section 9 of this MOA.

SECTION 5 – RESPONSIBILITIES OF PARTIES

The following are the responsibilities of each Party to this MOA. Aside from the individual responsibilities set forth below, all Parties agree that at no time will STEP-UP and/or ABG charge, expect or pursue any form of payment from LAPL for any costs perceived or incurred for the development, design, installation or maintenance of the mural. LAPL agrees that STEP-UP and/or ABG will not be charged for the use of Library property to install or maintain the mural.

ABG's Responsibilities:

- A. ABG shall be responsible for the development, design, installation, maintenance and removal of the mural, including all associated costs.
- B. ABG shall be responsible for all sub-contracting related to the development, design, installation and maintenance of mural, including all associated costs.
- C. ABG shall be responsible to provide periodic updates to the LAPL Representative regarding completion of mural, and schedule the installation with the LAPL Representative identified in Section 9 of this MOA so as not to disrupt BRANCH operations and minimize impact on LAPL patrons and employees.

- D. ABG shall perform annual inspections of the mural and provide the necessary maintenance of the mural, at no cost to LAPL, to ensure the mural does not become an eyesore or fall into disrepair. ABG shall inform the LAPL of all annual inspections, report on findings and schedule any maintenance with the LAPL Representative identified in Section 9 of this MOA so as not to disrupt BRANCH operations and minimize impact on LAPL patrons and employees.
- E. ABG shall immediately remove any and all graffiti on the affected wall and/or mural. Should LAPL notify ABG of such graffiti, ABG shall ensure removal within 48 hours of such notification.
- F. ABG shall provide funding for participant and/or artists to create and install the mural.
- G. ABG shall provide all supplies (e.g., paint, paint brushes, paint rollers, drop cloths, etc.) to install mural.

STEP-UP's Responsibilities:

- A. STEP-UP shall ensure location and premises is clear of all materials and supplies upon completion of mural.
- B. STEP-UP shall provide all on-site supervision and oversight for installation of the mural.

LAPL's Responsibilities:

- A. Upon receipt of the required notification by ABG, LAPL shall coordinate and provide access to the affected wall for the purpose of the installation of the mural.
- B. Upon the required notification by ABG, LAPL shall coordinate and provide access to the affected wall for the purpose of providing maintenance to the mural.
- C. LAPL shall only have the responsibility to provide space, identified as the affected wall on Library property located between the BRANCH and Michael's Village.
- D. LAPL shall have the right to cease all installation efforts should LAPL deem any activity unsafe or inappropriate.

SECTION 6 – RIGHTS OF LAPL

At all times, LAPL shall retain ownership of the affected wall and all rights to modify the BRANCH facility which may include the demolition of the affected wall or augmentation of the affected wall. LAPL shall not be obligated or liable to STEP-UP or ABG in any manner should LAPL demolish or augment the affected wall or otherwise remove the affected wall or mural. Any decision to modify, augment or remove the affected wall or mural shall be at the sole discretion of LAPL.

SECTION 7 – INDEMNIFICATION AND INSURANCE REQUIREMENTS

The insurance and indemnification requirements of this MOA are as provided in Exhibit A of the Standard Provisions for City Contracts (Rev. 10/17 [V.3]). Proof of Insurance shall be as required in Exhibit B of this MOA, and as applicable and required by Exhibit A of the Standard Provisions for City Contract (Rev. 10/17 [V.3]).

SECTION 8 - TERMINATION

Notwithstanding the provisions of Section 3 ("Term of Memorandum of Agreement") of this MOA, either Party may terminate this MOA on thirty (30) days written notice to the other Party.

SECTION 9 – AGREEMENT REPRESENTATIVES

The following representative individuals and addresses shall serve as the place to which notices and other correspondence between the Parties shall be sent. Each Party shall notify, in writing, the other Party of any changes in the following information within sixty (60) days of such change.

STEP-UP, INC REPRESENTATIVE

Name: Tod Lipka
Title: Chief Executive Officer
Address: 1328 Second Street
Santa Monica, CA 90401
Telephone: (310) 394-6889
Email: tod@stepuponsecond.org

ARTS BRIDGING THE GAP REPRESENTATIVE

Name: Georgia Van Cuylenburg
Title: Executive Director
Address: 925 N Genesee Ave #3
Los Angeles, CA 90046
Telephone: (323) 244-0720
Email: georgia@artsbridgingthegap.org

LIBRARY'S REPRESENTATIVE

Name: Chad Helton
Title: Director of Branch Library Services
Address: 630 W. 5th Street
Los Angeles, CA 90071
Telephone: (213) 228-7571
Email: chelton@lapl.org

Formal notices, demands and communications required hereunder by either Party shall be made in writing and may be effected by personal delivery or by registered or certified mail, postage prepaid, return receipt requested or by electronic mail.

(SIGNATURE PAGE TO FOLLOW)

CONTRACT/AGREEMENT NO. _____

IN WITNESS THEREOF, the Parties hereto have caused this Memorandum of Agreement to be executed by their respective duly authorized representatives.

By: _____
JOHN F. SZABO
City Librarian
Los Angeles Public Library

By: _____
Georgia Van Cuylenburg
Executive Director
Arts Bridging the Gap

Date: _____

Date: _____

By: _____
Tod Lipka
Chief Executive Officer
STEP-UP, Inc.

Date: _____

APPROVED AS TO FORM:

ATTEST:

MICHAEL N. FEUER, City Attorney

By: _____
ARLETTA MARIA BRIMSEY
Deputy City Attorney

By: _____
RAQUEL BORDEN
Executive Assistant

Date: _____

Date: _____

CITY OF LOS ANGELES

CALIFORNIA



ERIC GARCETTI
MAYOR

Exhibit C

CULTURAL AFFAIRS COMMISSION

CHARMAINE JEFFERSON, PRESIDENT
JOHN WIRFS, VICE PRESIDENT
JILL COHEN
THIEN HO
ERIC PAQUETTE
ELISSA SCRAFANO

DEPARTMENT OF CULTURAL AFFAIRS

DANIELLE BRAZELL, GENERAL MANAGER

201 NORTH FIGUEROA ST, SUITE 1400
LOS ANGELES, CA 90012
213.202.5500 TEL
213.202.5513 FAX
culturela.org WEB

MINUTES

CULTURAL AFFAIRS COMMISSION REGULAR MEETING

WEDNESDAY, OCTOBER 10, 2018 @ 1:30 P.M.

DEPARTMENT OF CULTURAL AFFAIRS BOARDROOM

201 N. FIGUEROA STREET, SUITE 1400

LOS ANGELES, CALIFORNIA 90012

COMMISSION MEMBERS:

John Wirfs, Vice President
Jill Cohen
Eric Paquette
Elissa Scrafano

ADMINISTRATIVE STAFF:

Danielle Brazell, General Manager
Haroot Avanesian, Staff Architect
Paul Pescador, Public Art Division
Shelley Wong, Acting Commission Assistant

DEPUTY CITY ATTORNEY

Kimberly Miera

CULTURAL AFFAIRS COMMISSION'S BASIC RULES & BYLAWS

MEETINGS - The Commission shall meet regularly on the second Wednesday of each month at 201 North Figueroa Street, Suite 1400, Los Angeles, California, 90012 and at other regularly announced public locations in the City of Los Angeles at 1:30 p.m.

AGENDAS - Agendas contain a brief description for those items to be considered, and recommendations by staff on what actions to take on architectural and public art submissions. Please note that the Commission may exercise its discretion to take action on any action item, up to and including final approval, regardless of what is noted as a staff recommendation. Commission Agendas are available on the City's World Wide Web Home Page site on the internet at: www.lacity.org click on "Meetings and Agendas" to access.

QUORUM - Four members of the Commission constitute a quorum for the transaction of business. Some items on the Agenda may be approved without any discussion.

NEIGHBORHOOD COUNCIL

Board and Commission Meetings. The agenda for each City Board or Commission meeting shall contain an agenda item for a Neighborhood Council representative to provide the Neighborhood Council's formal position on any matter listed on the agenda for that Board or Commission meeting. The Neighborhood Council representative shall provide the Board or Commission with a copy of the Neighborhood Council's Resolution or Community Impact Statement. The agenda item for the Neighborhood Council's formal position should be listed on the agenda in an order that ensures prompt consideration of the Neighborhood Council position and should be listed separately from general public comment. In the chair's discretion at the City Board or Commission meeting, the Neighborhood Council representative may be asked to have a seat at the table typically reserved for City staff and may provide the Neighborhood Council representative more comment time than allotted to members of the general public.

PUBLIC INPUT AT COMMISSION MEETINGS - An opportunity for the public to address the Commission on Agenda items or other items germane to the business of the Commission will be provided before or during consideration of the item. Members of the public who wish to speak on any item are requested to complete a speaker card for each item they wish to address, and present the completed card(s) to the Commission Secretary. Speaker cards are available at the entrance to the Boardroom. A speaker will be limited to three (3) minutes to speak on public interest items.

ACCESSIBILITY - Sign Language Interpreters, Communication Access Real-Time Transcription (CART), Assistive Listening Devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. Due to difficulties in securing Sign Language Interpreters, five or more business days notice is strongly recommended. For additional information, please contact Adriana Bautista at (213) 202-5506.

FINALIZATION OF COMMISSION ACTIONS - In accordance with the City Charter, actions that are subject to Section 245 become final after the expiration of the next five meeting days of the City Council during which the Council has convened in regular session and that if Council asserts jurisdiction during this five-day meeting day period, the Council has 21 days thereafter in which to act on the matter. This Agenda is available on the Internet at: www.lacity.org



MEETING COMMENCED AT 1:32 PM, CALLED TO ORDER BY COMMISSIONER WIRFS.

I. NEIGHBORHOOD COUNCIL REPRESENTATIVE

Discussion with Neighborhood Council representatives on any Neighborhood Council Resolution or Community Impact Statement filed with the City Clerk which relate to any agenda item listed or being considered on this agenda for the Cultural Affairs Commission.

NONE

II. PUBLIC COMMENT ON NON-AGENDA ITEMS GERMANE TO THE BUSINESS OF THE COMMISSION

NONE

III. APPROVAL OF THE MINUTES

Approval from the Commission is requested:

A. Minutes from the August CAC Meeting

MOTION: Commissioner Cohen moved to approve item III. A. Commissioner Paquette seconded the motion.

IV. ARCHITECTURAL SUBMISSIONS

A. LAWA SECURED AREA ACCESS POST NO. 5

Location:	7270 World Way West
Architect:	HKS Architects
Project Designer	Yancey Clayton
City Project Mgr:	Felix Gonzales
Valuation:	\$6,277,000
Approval Requested:	Conceptual + Final
Fee:	N/A

Mr. Avanesian introduced the LAWA Secured Area Access Post No. 5, which is a security gate to be installed on the tarmac at Los Angeles International Airport. Mr. Clayton, Project Designer at HKS Architects, introduced the secure access point for vehicles to check into the ramp on the far west side of the LAX campus, adjacent to a building that will be demolished. There are two check points in the access project; Post No. 5 consists of a canopy structure and two prefabricated guard posts.

The canopy is similar to the canopy of the Central Terminal Area (CTA), although not exact, in an effort to create a uniform aesthetic to the area.

Commissioner Cohen asked who would typically access this area. Mr. Clayton responded that employees, maintenance workers, vendors, or any person in a vehicle needing to access the tarmac for business reasons.

Commissioner Wirfs asked how employees working as guards in the posts would access the posts, as they are 24 hour facilities. Mr. Clayton responded that employees enter through an area already accessible to employees.

Commissioner Scrafano commented that she likes the canopy in white, but that she would prefer a darker grey on the guard post, so that it blends into the scenery more.

MOTION: Commissioner Paquette moved to approve item IV. A. Commissioner Cohen seconded the

motion. Item IV. A was unanimously approved.

V. PUBLIC ART PROJECTS

A. *Step Up... Welcome Home* by Terrence Stasse

Location: Will and Ariel Durant Library, 7140 W Sunset Blvd,
Los Angeles, CA 90046
Artist: Terrence Stasse
Council District: Councilmember David Ryu, Council District #4
Valuation: \$3,500
Staff Contact: Paul Pescador, Public Art Division
Recommendation: Conceptual and Final Approval

The artist is proposing a 6' x 80' mural which will be installed on an exterior brick wall of the Will and Ariel Durant Library. The mural titled "Step Up...Welcome Home" is a piece about what home means. Despite the radical differences we all have, home is still something special to all of us.

The proposed mural expresses the message of hope, home, and change for tenants and the community. This mural project will create a sense of belonging to a place for the tenants and provide the opportunity to be part of making something impactful and beautiful.

Mr. Pescador introduced the work "Step Up... Welcome Home", a mural about home, located in Council District 4. Mr. Pescador introduced Georgia Van Cuylenburg, Founder and Executive Director of Arts Bridging the Gap, who has overseen the creation of murals by youth. The organization has the goal of producing 10 murals by youth in each of the fifteen council districts of Los Angeles.

Terrence Stasse is the artist that worked with Ms. Van Cuylenburg on this specific project to help interpret the drawings produced by the children who participated in the art workshops. The wall is on the public library's property, however, it faces the neighboring non-profit Step Up Inc. which provides housing to the homeless.

MOTION: Commissioner Scrafano moved to approve item V. A. Commissioner Paquette seconded the motion. Item V. A was unanimously approved.

VI. STREET LIGHTING SUBMISSIONS - CONSENT ITEMS

Approval from the Commission is requested for all items below:

1. Matching Street Lights

A. PRAIRIE ST. & WINNETKA AVE. (SE COR)

CPA: Chatsworth – Porter Ranch
Zone: MR2-2
Install: 2 - 40' Davit
1- CD 953C
1- 17-3-100
1- 1-19-4-100
1- 26-4-100
Work Order No. BR-205344
Valuation: \$51K
Fee: \$140

Receipt No. APD 000754

B. PANAMA ST. (12964) & ALLA RD. SE COR

CPA: Palms – Del Rey – Mar Vista
Zone: M1-1, M2-1
Install: 1 - CD-851A
1- CD 953C
1- 19-4-100
1- 26-4-100
Work Order No. BR-402834
Valuation: \$130K
Fee: \$140
Receipt No. APD 000766

C. SHERMAN WAY & WOODLAKE AVE. (SW COR)

CPA: Canoga Park – West Hills - Winnetka
Zone: (T)[Q]RD3-1
Install: 3 - CD 814E
5 - CD 953
1 1-17-3-100
1 1-19-4-100
1- 26-4-100
Work Order No. BR-205655
Valuation: \$124K
Fee: \$140
Receipt No. APD 000757

D. MORTON AVE. E/S 53' – 270 S/O PARMER AVE.

CPA: Silver Lake – Echo Park
Zone: (Q) RD2-1VL
Install: 1 – CD-851A
Work Order No. BR-004028
Valuation: \$14K
Fee: \$100
Receipt No. APD 000758

E. STONER AVE. (W/S) (1641-1645) AT IOWA AVE.

CPA: West LA
Zone: R3-1
Install: 2 – CD-851A
Work Order No. BR-402897
Valuation: \$25K
Fee: \$100
Receipt No. APD 000759

F. CAMELLIA AVE. & CUMPSTON ST. (SE COR)

CPA: N. Hollywood – Valley Village
Zone: RD1.5-1VL

Install: 2 – CD-851A
Work Order No. BR-205284

Valuation: \$25K
Fee: \$100
Receipt No. APD 000755

G. WHITE OAK AVE. (E/S) 150' – 225' N/O KINZIE ST.

CPA: Northridge
Zone: R
Install: 1 – CD-953C
Work Order No. BR-205649
Valuation: \$14K
Fee: \$100
Receipt No. APD 000760

H. FOOTHILL BLVD. & BLEDSOE ST. (NW COR)

CPA: Sylmar
Zone: RD 1.5-1
Install: 1 – CD-953C
1 – CAL TYPE 26-4-100
Work Order No. BR-205530
Valuation: \$27K
Fee: \$120
Receipt No. APD 000761

I. SATICOY ST. & BECK AVE. (NW COR)

CPA: Sun Valley – La Tuna Cyn
Zone: R1-1 CUGU
Install: 1 – CD-851A
Work Order No. BR-205726
Valuation: \$14K
Fee: \$100
Receipt No. APD 000762

J. SUNSET AVE. (758) S/S. W/O LINCOLN BLVD.

CPA: Venice
Zone: RD 1.5-1
Install: 1 – CD-851A
Work Order No. BR-402733
Valuation: \$14K
Fee: \$100
Receipt No. APD 000764

K. MAIN ST. (N/S) 60' – 120' E/O ROUNDOUT ST.

CPA: Central City North
Zone: [T][Q]C2-2/UC (CA)
Install: 1 – CD-851A

Work Order No. 6 – CD-855A
BR-004134

Valuation: \$80,465
Fee: \$140
Receipt No. APD 000765

L. FALLBROOK AVE. & ERWIN ST. (NW COR)

CPA: Canoga Park – West Hills – Winnetka – Woodland Hills

Zone: RA-1
Install: 2 – CD-851A
3 – CD-808Z

Work Order No. BR-205684
Valuation: \$58K
Fee: \$140
Receipt No. APD 000771

M. PORTER RANCH DR. & RINALDI ST. (SW COR)

CPA: Chatsworth – Porter Ranch
Zone: [T]C4-2D
Install: 4 - 40' Davit
1 – C-1-100 Camera Pole

Work Order No. BR-205581
Valuation: \$71K
Fee: \$140
Receipt No. APD 000772

N. HASKELL AVE. (E/S) 180' – 205' S/O OTSEGO ST.

CPA: Wilshire
Zone: R1-1
Install: 1 – CD-951

Work Order No. BR-205697
Valuation: \$14K
Fee: \$100
Receipt No. APD 000774

MOTION: Commissioner Cohen moved to approve item VI. 1., A. – N. Commissioner Scrafano seconded the motion. Item VI. 1., A. – N. was unanimously approved.

2. Non-Matching / No-Existing Street Lights

A. CHANDLER BLVD. (N/S) 62' – 87' E/O BECK AVE.

CPA: N. Hollywood – Valley Village
Zone: [T][Q] RAS4-1VL
Install: 1 – CD-851A
Work Order No. BR-205690
Valuation: \$14K

Fee: \$100
Receipt No. APD 000753

B. AVE. 56 (E/S) 215' – 313' N/O YORK BLVD.

CPA: NE Los Angeles
Zone: RD 1.5-1
Install: 1 - CD-851A
Work Order No. BR-004086
Valuation: \$14K
Fee: \$100
Receipt No. APD 000756

C. BROADWAY (W/S) 110' – 150' N/O 4TH ST.

CPA: Central City
Zone: [Q]C2-4D-CDO-SN
Install: 1 – 14' Ped Round Straight Steel Pole
Work Order No. BR-004120
Valuation: \$14K
Fee: \$100
Receipt No. APD 000763

D. AVE. 31 (E/S) 317' – 460' S/O AVE. 32

CPA: NE Los Angeles
Zone: R2-1
Install: 1 - CD-951A
Work Order No. BR-004123
Valuation: \$14K
Fee: \$100
Receipt No. APD 000768

MOTION: Commissioner Paquette moved to approve item VI. 2., A. – D. Commissioner Cohen seconded the motion. Item VI. 2., A. – D. was unanimously approved.

VII. STAFF REPORTS

VIII. GENERAL MANAGER'S REPORT

VERBAL REPORT

General Manager (G.M.) Danielle Brazell stated that the Department has made extraordinary strides in the past two years. The past four years the agency has restored about 44 positions. The Department, however, is also expanding in different ways.

G.M. Brazell stated that the Department is expanding in its capital improvement projects, grants program, and new capital projects. Sites undergoing capital projects include The Vision Theater, Madrid Theatre, Residence A of the Hollyhock House, Engine Company 23, and Highland Park Youth Arts Center.

G.M. invited the Commissioners to join her on site visits of these locations, and stated that more details would soon follow.

The Department has prepared a proposal to the National Endowment for the Arts (NEA) to develop a new framework for artist-in-residencies partnered with existing social justice organizations in underserved areas through a two-year pilot program. This proposal was designed to address the lack of non-profit infrastructure in some areas of Los Angeles that do not have capacity to fully serve the community through the Grants program.

DCA has met with Department of Transportation (DOT) to put an application out for an artist-in-residency with DOT.

DCA's Public Art Division has announced that the next public art triennial, CURRENT: LA, will be on food. DCA has met with the Food Policy Council of Los Angeles and Recreation and Parks, and the Department will meet with LA Sanitation next, to meet regarding Food Waste. The triennial is a competitive process that involves both international and local artists.

Ms. Brazell shared that the Los Angeles Public Library is working with DCA to release a new art card, which would publish the work or photo of an artist sponsored by DCA on a library card. She also stated that the department is progressing on its web and communications development to creatively meet challenges such as advertising limitations, which limit City departments from spending on advertising. The Department developed application program interface (API) to program the Department's public announcements to automatically appear on the online platforms of the Mayor's Office and Council Districts. DCA is also developing partnerships with institutions like Cal Poly Pomona to create geo-mapping that will enable the public to view all cultural and arts events Citywide.

Budget submission for fiscal year 2019-2020 will be due in mid-November, and the Department is drafting a plan to help frame the new submission.

A new exhibit curated by Steven Wong opens at Los Angeles Municipal Art Gallery. The G.M. applauded the management at the gallery for their wonderful work. The G.M. shared Cultural Guide Calendars for Latino Heritage Month, and mentioned that Dia de los Muertos festivals would take place towards the end of the month.

IX. COMMISSION ANNOUNCEMENTS AND REPORTS

A. Commissioner Updates

Commissioner Scrafano attended the season opener for the Mark Taper and the Ahmanson Theatres where Director Michael Richie informed attendees about the upcoming plays.

Commissioner Wirfs attended the Chinese American Museum's annual gala, which honored Michael Richie and was hosted by event chair Paula Madison. He will be attending an event held by the Gay Men's Chorus of Los Angeles next weekend.

B. Next Regular Commission Meeting Date: Nov 14, 2018

C. Next Commission Meeting Submission Deadlines:

ARCHITECTURAL PROJECTS: Oct 24, 2018

STREET LIGHTS / AGF's: Oct 31, 2018

D. Adjournment

Meeting Adjourned at 2:20 pm



Commissioner Wirfs, Vice President



Adriana Bautista, Acting Commission Assistant

Date Approved 11.14.18

**Waiver of Proprietary Rights
for
Artwork Placed Upon
CITY OF LOS ANGELES LIBRARY DEPARTMENT PROPERTY
Under the Visual Artists Rights (VARA) and
California Art Preservation Act (CAPA)**

Step-Up, Inc. (Step-Up) and Arts Bridging the Gap (ABG), referred to collectively as "ARTIST" have designed a work of visual art. In consideration of the City of Los Angeles Library Department ("CITY") approval of the Artist design of visual art.

DESCRIPTION: Mural on wall

TITLE: "Step-Up – Welcome Home!"

DIMENSIONS: 6 feet high by 80 feet long

ADDRESS / LOCATION: Will and Ariel Durant Branch Library – 7140 W. Sunset Blvd, Los Angeles CA 90046

("the Work") for the City artist agrees to waive and does hereby waive voluntarily all rights to attribution and integrity with respect to the Work and any and all claims as may arise under the Visual Artists Rights Act of 1990, 17 U.S.C. §§106A and 113(d) ("VARA"), the California Art Preservation Act (Cal. Civ. Code §§987 and 989) ("CAPA"), or any other local, state, foreign or international law, as currently drafted or as may be hereafter amended, that conveys the same or similar rights ("Moral Rights Laws"), with respect to the Work, its display, removal from display, exhibition, installation, conservation, storage, study, alteration and any other activities conducted by the City, its officers, employees, agents, contractors, licensees, successors or assigns. If the Work is incorporated into a building such that the Work cannot be removed from the building without physical defacement, mutilation, alternation, distortion, destruction, or other modification (collectively, "Modification") of the Work, artist waives any and all such claims under any Moral Rights Laws arising out of or against any current or future owners of the site, and its agents, officers and employees, for Modification of the Work.

The City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the Work, in whole or in part, in City's sole discretion.

The City has no obligation to pursue claims against third parties for modifications or damage to the Work done without the City's authorization. However, the City may pursue claims against third parties for modifications or damage or to restore the Work if the work has been modified without the City's authorization. In the event that the City pursues such a claim, it shall notify the Artist, and Artist shall cooperate with the City's efforts to prosecute such claims.

If the City modifies the Artwork without the Artist's consent in a manner that is prejudicial to Artist's reputation, Artist retains the right to disclaim authorship of the Artwork in accordance with 17 U.S.C. § 106A (a) (2).

Artist bears the sole responsibility for providing the City of Los Angeles Library Department with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the authorized agent of the City.

SIGNATURES:

City of Los Angeles Library Department

Authorized Agent: Chad Helton, Division Librarian
Address: 630 W. 5th Street, Los Angeles, CA 90071
Email: chelton@lapl.org
Phone: (213) 228-7571

SIGNATURE:  DATE: 3 / 13 / 19

ARTIST understands the effect of this waiver and hereby acknowledges that ARTIST is surrendering the rights described herein with respect to the Work.

Step-Up, Inc.

Authorized Agent: Tod Lipka
Address: 1328 second street santa monica 90401
Email: Tod@stepuponsecond.org
Phone: (310) 394-6889

SIGNATURE:  DATE: 3 / 11 / 19

Arts Bridging the Gap

Authorized Agent: Georgia Van Cuylenburg
Address: 925 North Genesee Avenue – Unit 3
Email: georgia@artsbridgingthegap.org
Phone: (323) 244-0720

SIGNATURE: georgia van c* DATE: 03 / 08 / 2019



Transforming Lives and Communities

**Mural site request to The Los Angeles City Library
on behalf of
Arts Bridging the Gap and Step Up**

In regards to the wall facing east from the Durant Library (facing Michael's Place)
at....



PROPOSED MURAL:



Arts Bridging the Gap is a 501c3 Charitable Organization #46-5331980
For more information visit www.artsbridgngthegap.org



Transforming Lives and Communities

Organization Information

Arts Bridging the Gap

Arts Bridging the Gap is a 501(c)(3) Charitable Organization with a mission to
Transform lives and communities

By improving graduation rates, connecting divided communities, reducing crime rates and empowering resilient, skilled young leaders through system-change based arts programming in underserved areas.

We bring artists, educators and organizations together to create impactful and evidence-based arts programs for underserved children and communities in order to improve their quality of life, community safety, as well as student's academic success and future prospects.

Step Up

Step Up envisions that all individuals, families, and communities affected by mental illness will have the opportunity to experience recovery and a sense of belonging, and that permanent supportive housing will be available to everyone who needs it.

Step Up delivers compassionate support to people experiencing serious mental illness to help them recover, stabilize, and integrate into the community. Through dynamic partnerships, we provide positive social and learning environments, vocational training, permanent supportive housing opportunities, and recovery services to empower individuals to cultivate lives of hope and dignity. We exercise innovative leadership and advocacy to increase public understanding, support and acceptance of all people living with mental illness.

Organizational Overview/Context

Mental health issues such as schizophrenia, bipolar disorder, and major depression are real, biologically-based conditions that are no one's fault. The courageous individuals we serve are part of a sobering national picture: 50% of individuals experiencing chronic homelessness also experience mental health issues.

Step Up, a 501(c)3 organization, began providing psychosocial rehabilitation and support in 1984, when a woman's deep love for a family member caused her to take action and create Step Up on Second. Searching for services and finding very few, founder Susan Dempsay had no choice but to start a center offering services that could not be found anywhere else.



Transforming Lives and Communities

Her vision included a supportive environment with productive activities, including art therapies, supported employment training, coping skills, service coordination, and social connectedness. Family members accessed help through support groups that met every month. Initially, Step Up served approximately 10 individuals a day and offered a limited number of services.

What started humbly in a warehouse shell in Santa Monica is now a thriving community agency serving over 1,800 individuals annually and providing 200 permanent supportive housing units at Step Up on Second, Step Up on Fifth, Step Up on Colorado, Daniel's Village, Step Up on Vine, Michael's Village, and The Tammy. Today, over 100 individuals are seen daily and offer over 22 different programs address the issues of the entire individual and provide a continuum of care, all free of charge.

Housing is the #1 “supportive service” requested by members. Step Up's permanent supportive housing brings the stability and inclusion that leads to recovery for adults and transitional aged youth (18-28 years of age) experiencing mental health issues. Step Up operates 200 units of innovative, community-based supportive housing in Santa Monica and Hollywood, as well as linkage to numerous scattered sites units in the greater Los Angeles area. Each single room occupancy (SRO) home unit is flexible, voluntary, and tenant-centered, in the least restrictive and most integrated setting to help individuals move from the streets to home. Step Up is also involved in national efforts to create the upfront working capital to scale this successful Housing First model so that this promising solution can work for all individuals experiencing chronic homelessness and mental health issues. Because homelessness is a significant impediment to recovery, Step Up assists individuals in moving from the street into permanent supportive SRO home units:

Step Up on Second, 1328 Second Street, Santa Monica
Step Up on Fifth, 1548 Fifth Street, Santa Monica
Daniel's Village, 2624 Santa Monica Blvd, Santa Monica
Step Up On Colorado, 520 Colorado Avenue, Santa Monica
Step Up in Hollywood and the Clinton Global Initiative (CGI)
Step Up on Vine, 1057 N. Vine Street, Hollywood
Michael's Village, 7160 Sunset Boulevard, Hollywood
1146 Tamarind Avenue

About Michael's Village – The Mural Location

Located in the heart of Hollywood, Michael's Village, 7160 Sunset Boulevard. Through a collaboration between Step Up and Aileen Getty, the Hollywood Studio Inn was purchased in early November 2010. Pictured is the property being converted into 32 units of permanent supportive housing! The 32 home units of Michael's Village are part of a commitment to end veterans experiencing chronic homelessness in Los Angeles. There are many individuals experiencing mental

Arts Bridging the Gap is a 501c3 Charitable Organization #46-5331980
For more information visit www.artsbridgingthegap.org



Transforming Lives and Communities

health issues living unsheltered in the neighborhoods of Hollywood. Individuals in the greatest need of housing were the first residents of Michael's Village. Moving from the streets to home is just the beginning of the journey to recovery. At Michael's Village, individuals are surrounded with supportive services and human relationships as a crucial part of sustaining long-term housing for them. Comprehensive supportive services are provided by both live-in and on-site supportive services staff. Services include: Life Skills classes; supported employment training; medication support; service coordination; transportation; advocacy; and an evening security presence. Naming the project "Michael's Village" is a tribute to an inspiring individual Step Up is honored to know. Michael's Village opened in March 2014.

Michael's Village - on the mural project:

The proposed murals express the message of hope, home and change for our tenants and the community. In addition to adding a positive message and aesthetically pleasing landscape. This mural project will create a sense of belonging to a place for the tenants and provide the opportunity to be part of making something impactful and beautiful.

Los Angeles Street Art Initiative information

The Los Angeles Street Art Initiative is one of Arts Bridging the Gap's core programs. It is A 'treasure map' of 150 street art pieces in Los Angeles designed and created by LA Youth and police that represent unity, community pride, compassion, empathy, and a culture of meaningful happiness. Each piece comes from a series of empathy-based workshops that include youth and police officers and a local artist.

Arts Bridging the Gap is officially working with The City of Los Angeles, The Office of David Ryu, the children of Hollywood Police Activities League and the Los Angeles Police Department – Hollywood Division on this particular mural.

This program creates:

Positive Youth/Police relationships: This program helps instill positive perceptions of law enforcement in youth and vice versa provide positive interaction for police with at risk youth in their community.

Children's Success: When youth are allowed to create and take ownership of the places they learn and play it increases their self efficacy, their pride in their home and their desire to be a successful, contributing member of their community.

Community Benefits: Public art benefits the community through place-making/beautification, bringing people together, and can be used as a tool in economic development.¹ Through in depth research we have now proven that Street Arts:



Transforming Lives and Communities

- Creates an interconnected community that not only experiences more connection between residents but also increases willingness to connect with those in neighboring communities.
- Increases the number of positive interactions and communications on public streets.
- Significantly reduces the crime rate and elevate the resident's sense of community and satisfaction with their city.

Artists

The piece was ideated and designed by youth from Hollywood Police Activities League (PAL), together with LAPD officers from Hollywood Division. They worked directly with the selected artist Terrence Stasse– to collect all of their ideas together into one final design that reflected the work of the entire team.

Mural description

The team were shown pictures of the mural location and we had lengthy discussion between the children and Officers about homelessness, supportive housing and transitioning to a better future:. The Step Up community had suggested birds and houses as a starting point for the design and the kids took this as their won prompt. Together we drew birds, houses and different imagery and the Artist – Terrence complied them all together into the landscape to complete the piece. We then brought the design to the community at Michael's place who suggested of the quote and added a few extra images like the Hollywood sign.





Transforming Lives and Communities



Community involvement

We held a community meeting at Michael's place to discuss the piece and integrated many of the ideas including the final quote.

Once we receive your approval to proceed we will present it to the Office of David Ryu, The Neighborhood Council as well as presenting at a public meeting for community feedback. From this we will take any feedback and changes and integrate them into the final design to then be presented to The Library Commission and Department of Cultural Affairs

For further information and/or comment please contact:

Georgia Van Cuylenburg – georgia@artsbridgingthegap.org Ph 323 244 0720

¹ <http://kcbx.org/post/why-public-art-important>

BOARD OF LIBRARY COMMISSIONERS

MATTERS PENDING

March 28, 2019

SUBJECT

DATE ITEM WILL BE ON THE AGENDA

1. NONE

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles Board

Mai Lassiter, Board Member

Kathryn Eidmann, Board Member

Media Marketing Ad Hoc Committee

Bich Ngoc Cao, President

Mai Lassiter, Board Member

Board Policies & Procedures Committee

Chair: Vacant

Member: Vacant