AGENDA

Board of Library Commissioners
City of Los Angeles

Regular Meeting
Thursday, January 24, 2019
11:00 a.m.

Main Location
Los Angeles Public Library
Central Library Board Room, 4th Floor
630 West 5th Street
Los Angeles, CA 90071

Teleconference Location
Commissioner Salinas will participate from:
Westchester-Loyola Village Branch Library
Community Room
7114 W. Manchester Avenue
Los Angeles, CA 90045

Agenda: In compliance with Government Code Section 54957.5, you may view the agenda its attachments at the Information Desk of the Central Library and online at www.lapl.org/about-lapl/board-library-commissioners. Some large agreements or attachments that may not be viewable on the website will be available in their entirety at the Information Desk of the Central Library and provided at the Board Meeting.

1. Roll Call

2. Approval of Minutes: Regular Meeting – January 10, 2019

(Only Board Members who were in attendance are eligible to vote, unless any other Commissioners not in attendance have reviewed the audio recording and/or transcript of the meeting.)

3. Public Comments (Matters within the Board’s Jurisdiction)

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker, including teleconference locations for items not the agenda. Items arising during the public comment portion of the meeting may be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

4. City Librarian’s Comments and Announcements

5. City Librarian’s Reports

Consent Items

Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.
a. Recommendation to accept the following gifts: (EXHIBIT “A”)

$5,596.33 From the Friends of the Chinatown Library for the Chinatown Branch Library’s Chinese Heritage Collection (Value of library materials)

$2,000.00 From the Friends of the Atwater Library for the benefit of the Atwater Village Branch Library be deposited in Trust Fund 831- Account 340

b. Recommendation to approve acceptance of Mitigation Fees in the amount of $106,400 for the LA Lofts Chinatown Development Project located at 1101 N. Main Street, Los Angeles, to be deposited in Trust Fund 831, Account 348, Chinatown Branch Library (EXHIBIT “B”)

6. Presentation: Ukulele Circulation Program

7. Various Communications: None

8. Commissioners’ Comments, Announcements and Review of Matters Pending

9. Adjournment

**NEXT BOARD MEETING NOTICE**

The next regular meeting of the Board is scheduled for Thursday, **February 14, 2019**, at the CENTRAL LIBRARY, 630 W. Fifth Street, Los Angeles, CA 90071, convening at **11:00 A.M.**

***

**Finalization of Board Actions - Charter Section 245:** In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

**Title II of the American with Disabilities Act:** The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. To ensure availability, you are advised to make your request at least 72 hours prior to the meeting/event you wish to attend. For additional information, please contact the Board Office at (213) 228-7530.

**Rules of Decorum:** Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections.
Parking: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at lapl.org

Posted 1/18/19

For more information, contact: Library Commission Office (213) 228-7530.
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

January 24, 2019

TO:         Board of Library Commissioners
FROM:       John F. Szabo, City Librarian
SUBJECT:    ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE CHINATOWN LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of library materials for Chinatown Branch Library’s Chinese Heritage Collection valued at $5,596.33 received from the Friends of the Chinatown Library to be utilized by the Chinatown Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Chinatown Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. This gift of library materials valued at $5,596.33 will enhance the Chinatown Branch Library’s Chinese Heritage Collection utilized by the public at the Chinatown Branch Library.

2. A letter of thanks should be sent to:

   Susan Fong, President
   Friends of the Chinatown Library
   639 N. Hill Street
   Los Angeles, CA 90012

Prepared by: Kian Daizadeh, Northeast Area Manager
Reviewed by: Chad Helton, Director of Branches
January 24, 2019

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE ATWATER LIBRARY

RECOMMENDATION:

That the Board of Library Commissioners adopts the following resolutions:

RESOLVED, That a gift of $2,000 received from the Friends of the Atwater Library for the benefit of the Atwater Village Branch Library be accepted; and deposited in Trust Fund 831, Account 340; and

FURTHER RESOLVED, That a letter of thanks be sent to the Friends of the Atwater Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS:

1. The gift of $2,000 will be used to purchase library materials for the Atwater Village Branch Library.

2. A letter of thanks should be sent to:

   Ms. Patricia L. Desmarais, President
   Friends of the Atwater Library
   3379 Glendale Blvd.
   Los Angeles, CA 90039

Prepared by: Paul Montgomery, Hollywood Area Manager

Reviewed by: Chad Helton, Director of Branches
LOS ANGELES PUBLIC LIBRARY
BOARD REPORT

January 24, 2019

TO: Board of Library Commissioners
FROM: John F. Szabo, City Librarian

SUBJECT: ACCEPTANCE OF MITIGATION FEES FOR THE LA LOFTS
CHINATOWN DEVELOPMENT PROJECT LOCATED AT 1101 N. MAIN
STREET, LOS ANGELES

RECOMMENDATIONS:

That the Board of Library Commissioners:

1. Approve the acceptance of $106,400 for payment of a Library Development
Impact Mitigation Fee, a condition of approval imposed by the City of Los
Angeles Department of City Planning (DCP) for the LA Lofts Chinatown
Development Project (the “Project”) located at 1101 N. Main Street, Los Angeles;

2. Authorize the City Librarian, or designee, to deposit the amount of $106,400 into
Library Trust Fund 831, Account 348, to acquire books, technology and library
materials, and to pay for Library programs, facility and landscape improvements,
and furniture for the Chinatown Branch Library; and,

3. Authorize the City Librarian, or designee, to send a letter to Vince Bertoni,
Director of DCP, with a copy to 1101 North Main, LLC, Trammell Crow Company,
2100 McKinney Avenue, Suite 800, Dallas, TX 75201. The letter notifies DCP
that the mitigation fee has been paid for this Project.

FINDINGS:

1. Developer, 1101 North Main, LLC, has applied to construct 318 multi-family
residential units at 1101 North Main Street, Los Angeles. The Project is called LA
Lofts Chinatown.

2. This Project is located near the Chinatown Branch Library and that Branch
Library will serve the residents of the LA Lofts Chinatown development.

3. The DCP imposed a condition of approval requiring the developer pay a Library
Development Impact Mitigation fee of $200 per capita based upon the projected
number of residents in the 318 units. The mitigation fee totals $106,400.

4. The Library Development Impact Mitigation Fee will be used to acquire materials
for and pay for improvements to the Chinatown Branch Library.

Prepared by: Eloisa Sarao, Assistant Business Manager

Reviewed by: Madeleine M. Rackley, Business Manager
LIBRARY RESOLUTION NO. 2019-XX (C-XX)

WHEREAS, on ______ the Board of Library Commissioners found that developer, 1101 North Main, LLC applied for and received conditional approval from the Department of City Planning to construct the LA Lofts Chinatown Development Project (the "Project") consisting of 318 multi-family residential units to be located at 1101 North Main Street, Los Angeles; and

WHEREAS, the project is located near the Chinatown Branch Library and that Branch library will serve the residents of the development Project; and

WHEREAS, the DCP imposed a condition of approval requiring the developer pay a Library Development Impact Mitigation fee of $200 per capita based upon the projected number of residents in the 318 units, which fee totals $106,400; and

BE IT RESOLVED, that the Board of Library Commissioners approved the acceptance of $106,400 for payment of a Library Development Impact Mitigation Fee, from developer, 1101 North Main, LLC which fee was a condition of approval imposed by DCP for the LA Lofts Chinatown Project located at 1101 N. Main Street, Los Angeles; and

FURTHER RESOLVED, that the Board of Library Commissioners authorized the City Librarian, or designee, to deposit $106,400 into the Library Trust Fund 831, Account 348, to acquire books, technology and library materials, and to pay for Library programs, facility and landscape improvements, and furniture for the Chinatown Branch Library; and

FURTHER RESOLVED, that the City Librarian, or designee send a letter to Vince Bertoni Director of DCP, with a copy to 1101 North Main, LLC, Trammell Crow Company, 2100 McKinney Avenue, Suite 800, Dallas, TX 75201. The letter notifies DCP that the Library Development Mitigation fee has been paid for this Project.
This is a true copy:

________________________
Raquel M. Borden
Board Executive Assistant

Adopted by the following votes:
AYES:
NOES:
ABSENT:
BOARD OF LIBRARY COMMISSIONERS

MATTERS PENDING

January 24, 2019

SUBJECT

1. MARKETING PLAN UPDATE ON CAMPAIGNS
   (Lassiter – 12/13/18)

DATE ITEM WILL BE
ON THE AGENDA

EVERY MTG

COMMISSIONERS’ OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles Board
Mai Lassiter, Board Member
Kathryn Eidmann, Board Member

Media Marketing Ad Hoc Committee
Bich Ngoc Cao, President
Mai Lassiter, Board Member

Board Policies & Procedures Committee
Chair: Vacant
Member: Vacant