

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

September 22, 2022

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 6 TO CONTRACT NO. 736 WITH SENCORP WHITE, INC.**

A. RECOMMENDATIONS:

That the Board of Library Commissioners (Board):

1. Approve Supplemental Agreement No. 6 to Contract 736 with Sencorp White, Inc. (Sencorp), substantially in the form on file, to allow for the continued service and maintenance of the Library's compact shelving at the Central Library.
2. Find, in accordance with Charter Sections 371(e)(10) and 1022, and Los Angeles Administrative Code Section 10.15(a)(10), that the services to be provided are professional, expert, and technical services of a temporary and occasional nature, and that it is more economical and feasible to have this work performed by an independent contractor than by City employees; and pursuant to Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(7), that the services to be provided are exclusive to Sencorp and the Board determines that Sencorp is a sole source provider for the service and maintenance of the compact shelving at the Central Library.
3. Authorize the City Librarian and City Attorney to make any technical changes, if needed, to Supplemental Agreement No. 6 to Contract 736.
4. Authorize the Board President to execute Supplemental Agreement No. 6 to Contract 736 upon the approval of the Mayor and City Council.
5. Adopt the attached Resolution regarding Supplemental Agreement No. 6 to Contract 736 between the Library and Sencorp for the service and maintenance of compact shelving at the Central Library.

B. FINDINGS:

1. On October 3, 1993, the newly renovated Central Library opened with a new compact shelving system manufactured and installed by White Systems, Inc. The compact shelving provides 48,319 square feet of shelving to more than two million volumes of library materials and is much more effective and efficient than regular shelving.
2. On August 4, 2005, the Board approved the release of a Request for Bids (RFB) for the service and maintenance of the compact shelving at the Central Library. White Systems, Inc., was the sole proposer. On October 6, 2005, the Board awarded the contract to White Systems, Inc., for the period of June 14, 2006 through June 13, 2009 (Contract No. 736).
3. Between 2009 and 2021, the Board approved contract amendments and supplemental agreements to extend the term, allow for the continued service and maintenance of the compact shelving at the Central Library, and authorized price increases. A history of the contract approvals is included as Exhibit A of this report.
4. On October 31, 2015, Connell Limited Partnership acquired White Systems, Inc., and changed its name to Sencorp White, Inc. (Sencorp).
5. Sencorp is the sole entity that is able to provide service and maintenance to the existing compact shelving in the Central Library, which requires continuous service and maintenance to remain working in an effective and efficient manner. As such, the Library desires that Sencorp continue to provide the necessary and critical service and maintenance to meet the needs of the Library.
6. Library staff requests that the Board approve Supplemental Agreement No. 6 to Contract 736 to extend the term by an additional one year; include the updated Standard Provisions for City Contracts (Rev 10/21 [V.4]); include a price increase; and include a Ratification Clause to ensure uninterrupted service.
7. Sencorp has demonstrated the necessary skills and expertise to successfully perform the requested service to ensure the compact shelving continues to meet the expectations of the Library. Further, the shelving, tracks and electronics are all proprietary to Sencorp and no other company is able to provide maintenance and repairs to the system.
8. Funds are available in the Library's Contractual Services Account 3040 to compensate Sencorp in accordance with Supplemental Agreement No. 6 to Contract No. 736.

Attachments

Project Manager: Eloisa Sarao, Director of Facility Planning and Maintenance

Prepared by: Robert Morales, Senior Management Analyst (Retired)

Reviewed by: Madeleine M. Rackley, Library Business Manager
Susan Broman, Assistant City Librarian

**LOS ANGELES PUBLIC LIBRARY
HISTORY OF CONTRACT
COMPACTING SHELVING AT THE CENTRAL LIBRARY
SENCORP WHITE, INC. (CONTRACT 736)**

1. On October 3, 1993, the renovated Central Library opened with a new compact shelving system manufactured and installed by White Systems Inc. that provides much more storage capacity than regular shelving. The White Systems compact shelving unit provides 48,319 square feet of shelving to house more than 2 million volumes.
2. On August 4, 2005, the Board of Library Commissioners (Board) approved the issuance of a Request for Bids (RFB) for the maintenance of the compact shelving at the Central Library. White Systems, Inc. was the only firm to respond to the RFB.
3. On October 6, 2005, the Board approved the Contract No. 736 between the City and White Systems, Inc. for the period June 14, 2006 through June 13, 2009.
4. On May 28, 2009, the Board approved Amendment No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2010.
5. On March 25, 2010, the Board approved Amendment No. 2 to the Contract No. 736 to extend the term of the contract through June 13, 2011.
6. On July 7, 2011, the Board approved Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2012.
7. On January 26, 2012, the Board approved Amendment No. 1 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2013.
8. On February 14, 2013, the Board approved Amendment No. 2 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2014.

9. On February 27, 2014, the Board approved Amendment No. 3 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2015
10. On March 17, 2015, the Board approved Amendment No. 4 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2016.
11. On October 31, 2015, Connell Limited Partnership acquired White Systems Inc. and changed its name to Sencorp White, Inc.
12. On May 26, 2016, the Board approved Supplemental Agreement No. 2 to Contract No. 736 to extend the term of the contract through June 13, 2017.
13. On June 8, 2017, the Board approved Supplemental Agreement No. 3 to Contract No. 736 to extend the term of the contract through June 13, 2018.
14. On June 14, 2018, the Board approved Supplemental Agreement No. 4 to Contract No. 736 to extend the term of the contract through June 13, 2019.
15. On May 9, 2019, the Board approved Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2020.
16. On April 9, 2020, the Board approved Amendment No. 1 to Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2021.
17. On April 22, 2021, the Board approved Amendment No. 2 to Supplemental Agreement No. 5 of Contract No. 736 to extend the contract through June 13, 2022.

RESOLUTION

September 22, 2022

LIBRARY RESOLUTION NO. 2022-XX

WHEREAS, On October 3, 1993, the newly renovated Central Library opened with a new compact shelving system manufactured and installed by White Systems, Inc. The compact shelving provides 48,319 square feet of shelving to more than two million volumes of library materials and is much more effective and efficient than regular shelving; and

WHEREAS, On August 4, 2005, the Board approved the release of a Request for Bids (RFB) for the service and maintenance of the compact shelving at the Central Library; White Systems, Inc., was the sole proposer; and on October 6, 2005, the Board

awarded the contract to White Systems, Inc., for the period of June 14, 2006 through June 13, 2009 (Contract No. 736); and

WHEREAS, On May 28, 2009, the Board approved Amendment No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2010; and

WHEREAS, On March 25, 2010, the Board approved Amendment No. 2 to the Contract No. 736 to extend the term of the contract through June 13, 2011; and

WHEREAS, On July 7, 2011, the Board approved Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2012; and

WHEREAS, On January 26, 2012, the Board approved Amendment No. 1 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2013; and

WHEREAS, On February 14, 2013, the Board approved Amendment No. 2 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2014; and

WHEREAS, On February 27, 2014, the Board approved Amendment No. 3 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2015; and

WHEREAS, On March 17, 2015, the Board approved Amendment No. 4 to Supplemental Agreement No. 1 to Contract No. 736 to extend the term of the contract through June 13, 2016; and

WHEREAS, On October 31, 2015, Connell Limited Partnership acquired White Systems Inc. and changed its name to Sencorp White, Inc.; and

WHEREAS, On May 26, 2016, the Board approved Supplemental Agreement No. 2 to Contract No. 736 to extend the term of the contract through June 13, 2017; and

WHEREAS, On June 8, 2017, the Board approved Supplemental Agreement No. 3 to Contract No. 736 to extend the term of the contract through June 13, 2018; and

WHEREAS, On June 14, 2018, the Board approved Supplemental Agreement No. 4 to Contract No. 736 to extend the term of the contract through June 13, 2019; and

WHEREAS, On May 9, 2019, the Board approved Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2020; and

WHEREAS, On April 9, 2020, the Board approved Amendment No. 1 to Supplemental Agreement No. 5 to Contract No. 736 to extend the term of the contract through June 13, 2021; and

WHEREAS, On April 22, 2021, the Board approved Amendment No. 2 to Supplemental Agreement No. 5 of Contract No. 736 to extend the contract through June 13, 2022; and

WHEREAS, Sencorp White, Inc., is the sole entity that is able provide service and maintenance to the existing compact shelving in the Central Library, which requires continuous service and maintenance to remain working in an effective and efficient manner and the Library desires that Contractor continue to provide the necessary and critical service and maintenance to meet the needs of the Library; and

WHEREAS, On September 22, 2022 the Board found, in accordance with Charter Sections 371(e)(10) and 1022, and Los Angeles Administrative Code Section 10.15(a)(10), that the services to be provided are professional, expert, and technical services of a temporary and occasional nature and that it is more economical and feasible to have this work performed by an independent contractor than by City employees; and pursuant to Charter Section 371(e)(2) and Los Angeles Administrative Code Section 10.15(a)(7), that the services to be provided are exclusive to Contractor, and the Board determines that Contractor is a sole source provider for the service and maintenance of the compact shelving at the Central Library; and

WHEREAS, On September 22, 2022, Library staff requested that the Board approve Supplemental Agreement No. 6 to Contract 736 to extend the term by an additional one year; include the updated Standard Provisions for City Contracts (Rev 10/21 [V.4]); include a price increase; and include a Ratification Clause to ensure uninterrupted service; and

WHEREAS, Contactor has demonstrated the necessary skills and expertise to successfully perform the requested services and meet the expectations of the Library; and

WHEREAS, Funds are available to compensate Contractor in accordance with this Supplemental Agreement No. 6 to Contract 736:

THEREFORE, BE IT RESOLVED, That the Board adopts the recommendations and findings of the City Librarian's Board Report and approves Supplemental Agreement No. 6 to Contract 736 between the Library and Sencorp; and

FURTHER RESOLVED, That the City Librarian and City Attorney be authorized to make any technical changes, if needed, to Supplemental Agreement No. 6 to Contract 736; and

FURTHER RESOLVED, That the Board President is authorized to execute Supplemental Agreement No. 6 to Contract 736 upon the approval of the Mayor and City Council.

This is a true copy: