

**LOS ANGELES PUBLIC LIBRARY  
BOARD REPORT**

December 8, 2022

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **APPROVAL TO AMEND THE ACCEPTANCE OF CALIFORNIA  
LIBRARY LITERACY SERVICES (CLLS) GRANT FOR FISCAL YEAR  
2022-23**

**A. RECOMMENDATIONS**

THAT the Board of Library Commissioners (Board):

1. Approve the amendment to correct the account number for the California Library Literacy Services (CLLS) grant for fiscal year 2022-23 that was approved on October 27, 2022 in the amount of \$243,240. The funds must be deposited in Trust Fund 419, Account 371.
2. Authorize the City Librarian, or designee, to make technical and clerical corrections, if needed, to the original acceptance of the grant on October 27, 2022, and to this amendment.
3. Adopt the attached Resolution regarding the amendment to correct the account number for the CLLS grant for fiscal year 2022-23.

**B. FINDINGS**

1. On August 24, 2022, the California State Library announced that the Los Angeles Public Library (LAPL) Adult Literacy Services and Family Literacy Services grant application was accepted.
2. On October 27, 2022, the Board of Library Commissioners accepted the California Library Literacy Services (CLLS) grant in the amount of \$243,240.
3. On November 30, 2022, an error was found in Recommendation 2 of the October 27, 2022 Board Report that needs to be amended. The funds must be deposited in Trust Fund 419, Account 371 instead of Account 366.
4. LAPL must encumber the grant funds by June 30, 2023, and fully expend the funds, in accordance with the approved budget on file with the State Library, by December 31, 2023.

Attachment

Project Manager: Veronica Majd, Senior Librarian, Office of Education and Literacy  
Prepared by: Veronica Majd, Senior Librarian, Office of Education and Literacy  
Reviewed by: Alicia Ramírez, Principal Librarian, Department of Lifelong Learning  
Eva Mitnick, Division Librarian, Engagement and Learning

**LIBRARY RESOLUTION NO. 2022-XX (C-XX)**

**WHEREAS**, on August 24, 2022, the California State Library announced that the Los Angeles Public Library (LAPL) Adult Literacy Services and Family Literacy Services grant application was accepted;

**WHEREAS**, on October 27, 2022, the Board of Library Commissioners accepted the California Library Literacy Services (CLLS) grant in the amount of \$243,240; and,

**WHEREAS**, on November 30, 2022, an error was found in Recommendation 2 of the October 27, 2022 Board Report that needs to be amended. The funds must be deposited in Trust Fund 419, Account 371 instead of Account 366.

**THEREFORE, BE IT RESOLVED**, that the Board adopts the recommendations and findings of the City Librarian's Board Report and approves the amendment to correct the account number for the California Library Literacy Services (CLLS) grant for fiscal year 2022-23 that was approved on October 27, 2022. The funds must be deposited in Trust Fund 419, Account 371 instead of Account 366; and,

**FURTHER RESOLVED**, that the Board hereby authorizes the City Librarian, or designee, to make technical and clerical corrections, if needed, to the original acceptance of the grant on October 27, 2022, and to this amendment.

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