

A G E N D A

Board of Library Commissioners City of Los Angeles

**Regular Meeting
Thursday, September 24, 2020 at 11:00 a.m.
(Teleconference)**

In conformity with the Governor's Executive Order N-29-20 (March 17, 2020) due to concerns over COVID-19, the Board of Library Commissioners will conduct this meeting entirely by teleconference via [Zoom](#). Please use the following link or dial by phone to join the meeting:

Para participar en la junta por medio de [Zoom](#) en el Internet o por teléfono, use esta información:

MEETING ID: 941 0900 5636 Passcode: 663697

<https://lapl.zoom.us/j/94109005636>

**or Dial: 877 853 5257 US Toll-free
833 548 0282 US Toll-free**

- 1. Roll Call**
- 2. Opening Remarks**
- 3. Approval of the Minutes:** Minutes of the Regular Meeting – August 13, 2020
- 4. Public Comments (Matters within the Board's Jurisdiction)**

(In accordance with Board Policy, a total of 15 minutes shall be allocated, not to exceed three (3) minutes per speaker, for public comments for matters not on the agenda. Due to concerns over COVID-19, all Los Angeles Public Library facilities and Board Room are not accessible for on-site public comments. Pursuant to the Governor's Executive Order N-29-20, Public Comments can be submitted in writing to the Board Office via email at libcommission@lapl.org or by phone (213) 228-7530 by 4 p.m. on the day before the meeting, or during the meeting by accessing the link provided above.)

Información en Español: COMENTARIOS PÚBLICOS

Las personas que desean hablar durante los comentarios públicos, tienen 3 minutos para su comentario. Un total de 15 minutos son dedicados a comentario público para asuntos no incluidos en la agenda. Comentarios también pueden ser enviados por correo electrónico a libcommission@lapl.org antes de las 4:00 p.m. del día antes de la junta o llamando a la oficina al (213) 228-7530.

5. City Librarian's Comments and Announcements**6. City Librarian's Reports****Consent Items**

(Commissioners who wish to discuss items should ask that such items be called Special. The remaining items will be subject to a single vote.)

- a. Recommendation to accept from the California Library Literacy Services (CLLS) Initial Grant of \$135,540 and additional \$65,025 for the Los Angeles Public Library's Adult Literacy Services, Family Literacy for Fiscal Year 2020/21

Discussion Items**7. Report from the Ad Hoc Committee on Re-envisioning Security****8. Presentation: Brown Act Review****9. Various Communications: None****10. Election of Officers for Fiscal Year 2020-21****11. Commissioners' Comments, Announcements and Review of Matters Pending**

- a) Board Committee Appointments
- b) Matters Pending
- c) Board Meeting Schedule: September – December 2020

11. Adjournment**Next Board Meeting Notice**

The next Regular Meeting of the Board is scheduled for Thursday, **October 8, 2020**, at **11:00 a.m.** via **Teleconference**.

*La próxima junta de la comisión está agendada para el Jueves, **October 8, 2020** at **11:00 a.m.** por medio de **teleconferencia**.*

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, communication access real-time transcription (CART). To ensure availability, you are advised to make your request at least 72 hours prior to the meeting. For Sign Language Interpreters it is strongly recommended to make the request five (5) or more business days prior to the meeting. For additional information, please contact the Board Office by email at libcommission@lapl.org or by phone at (213) 228-7530.

Información en Español: La Ciudad de Los Angeles no discrimina a personas con discapacidades y acomoda a la personas para asegurar igualdad de acceso a programas, servicios y actividades. Los servicios de interpretación en Español están disponibles pero deben ser solicitados con un mínimo de 72 horas de anticipación, en todas las juntas de la comisión, llamando al (213) 228-7530.

Rules of Decorum: Persons addressing the Commission shall not utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. The Presiding Officer has the authority to issue a warning to a person violating the Rules. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removal of any person(s) from the Commission meeting who fails to observe the rules of decorum.

Reglas de Comportamiento: Personas que se dirigen a la Comisión no deben gritar, amenazar o usar lenguaje abusivo, ni causar desorden o actuar de manera que interrumpa la sesión. Se le dará un aviso y a la discreción de la Comisión será removida la personas que no siga las reglas de la sesión.

For more information, please contact: Library Commission Office (213) 228-7530.

Para más información en Español acerca de esta junta puede llamar a la oficina de la Comisión de la Biblioteca de Los Angeles - (213) 228-7530.

**LOS ANGELES PUBLIC LIBRARY
BOARD REPORT**

September 24, 2020

TO: Board of Library Commissioners

FROM: John F. Szabo, City Librarian

SUBJECT: **ACCEPTANCE OF CALIFORNIA LIBRARY LITERACY SERVICES (CLLS)
INITIAL GRANT OF \$135,540 AND ADDITIONAL \$65,025 DESIGNATED
SUPPORT FOR FAMILY LITERACY FOR THE LOS ANGELES PUBLIC
LIBRARY'S ADULT LITERACY SERVICES FOR FISCAL YEAR 2020/21**

RECOMMENDATION:

That the Board of Library Commissioners:

1. Accept the California Library Literacy Services (CLLS) initial grant of \$135,540 and additional \$65,025 designated for family literacy for the Los Angeles Public Library's Adult Literacy Services for Fiscal Year 2020/21; and
2. That the funds be deposited in Trust Fund 419, Account 361; and
3. Adopt the attached Resolution regarding acceptance of the CLLS funds for Fiscal Year 2020/21.

FINDINGS:

1. On August 26, 2020, the California State Library announced that the Los Angeles Public Library (LAPL) Adult Literacy Service program grant application was accepted and is eligible for an initial \$135,540 grant and additional \$65,025 designated for family literacy.
2. The remaining 10% of LAPL's 2020/21 CLLS award will be claimed after the completion of a mid-year financial and narrative report and confirmation that 75% of the initial grant has been expended. This remaining grant amount is \$15,060 and \$7,225 designated for family literacy. The total award for the fiscal year is \$222,850.
3. The Los Angeles Public Library and the Library Foundation of Los Angeles provide matching funds to make LAPL eligible for this grant which is determined by applying a CLLS formula. The formula includes the amount of local dollars expended by the LAPL and the LFLA on Adult Literacy Services in 2018/19 added to a per capita amount based on the adult learners enrolled for tutoring in the Adult Literacy Services program by the Los Angeles Public Library in 2018/19.
4. These funds must be accepted by the Board of Library Commissioners to activate this award.

5. These funds will be used for purchasing adult literacy textbooks, workbooks, fiction and nonfiction reading material (general interest and parenting, education and workforce development titles), and nonfiction audio visual materials.
6. Family literacy funding will be used for volunteer training, consumable materials, children's books and craft materials, and staff-led instruction for families with at least one adult who qualifies for adult literacy services and at least one child under the age of 18.

Prepared by: Kelly Tyler, Senior Librarian, Office of Education and Literacy

Reviewed by: Alicia Ramírez, Principal Librarian, Department of Lifelong Learning
Eva Mitnick, Division Librarian, Engagement and Learning

Exhibit A - Resolution

RESOLUTION
September 24, 2020

LIBRARY RESOLUTION NO. 2020-XX (C-XX)

WHEREAS, On August 26, 2020, the California State Library announced that the Los Angeles Public Library (LAPL) Adult Literacy Service program grant application was accepted and was eligible for an initial \$135,540 grant and an additional \$65,025 designated for family literacy; and

WHEREAS, The remaining 10% of LAPL's 2020/21 CLLS award will be claimed after the completion of a mid-year financial and narrative report and confirmation that 75% of the initial grant has been expended. This remaining grant amount is \$15,060 and \$7,225 designated for family literacy. The total award for the fiscal year is \$222,850; and

WHEREAS, The Los Angeles Public Library and the Library Foundation of Los Angeles provide matching funds to make LAPL eligible for this grant which is determined by applying a CLLS formula. The formula includes the amount of local dollars expended by the LAPL and the LFLA on Adult Literacy Services in 2018/19 added to a per capita amount based on the adult learners enrolled for tutoring in the Adult Literacy Services program by the Los Angeles Public Library in 2018/19; and

WHEREAS, These funds must be accepted by the Board of Library Commissioners to activate this award:

THEREFORE, BE IT RESOLVED, That the Board of Library Commissioners accept the California Library Literacy Services (CLLS) initial grant of \$135,540 and additional \$65,025 designated for family literacy for the Los Angeles Public Library's Adult Literacy Services for Fiscal Year 2020/21; and

FURTHER RESOLVED, That the funds be deposited in Trust Fund 419, Account 361.

This is a true copy:

BOARD OF LIBRARY COMMISSIONERS

OVERSIGHT RESPONSIBILITIES & COMMITTEES

Policies & Procedures Standing Committee

Members:	Appointed:
Member: Josefa Salinas	8/8/19
Member: Dale Franzen	8/8/19

Reviews policy positions regarding the operations and objectives of LAPL in concert with the City Librarian for submission to the Board for approval.

Ad Hoc committee on Social Media & Marketing

Members:	Appointed:
Bich Ngoc Cao, Board President	1/22/15
Mai Lassiter, Commissioner	1/22/15

The Board members are appointed to the Ad Hoc Committee to work with Library Administrative staff on ideas and suggestions for social media and marketing of the Library.

Library Foundation of Los Angeles Board

Members:	Appointed:
Kathryn Eidmann, Vice President	12/8/2016
Mai Lassiter, Commissioner	2/12/2014

The Library Foundation of Los Angeles was established in 1992 by the Board of Library Commissioners. Included in the By-Laws of the Library Foundation of Los Angeles, Article III, Section 3.03 9(b) states that, “the Library Commission shall designate two Los Angeles Public Library Commissioners, each of whom shall be a director of the corporation.” (Resolution 1992-32)

Revised 8/8/19

BOARD OF LIBRARY COMMISSIONERS
MATTERS PENDING
09/24/2020

<u>SUBJECT</u>	DATE ITEM WILL BE ON THE AGENDA
<p>Development of a Multi-Year Plan to Re-envision Safety at the Los Angeles Public Library – (Motion 8/13/20)</p> <p>Status Reports: The plan should include reporting each six months that is made available and accessible to the public and discussed at a meeting of the Board of Library Commissioners, that includes:</p> <ul style="list-style-type: none">• Reporting on the status of the development and execution of this plan (including, but not limited to, efforts to develop alternative approaches such as securing contracts with service providers and hiring staff)• Updated data related to budget expenditures for security (including, but not limited to the portion of the security budget spent on alternatives to traditional law enforcement, sworn officers, contract security, and overtime)• Updated data related to the presence and use of law enforcement security (including, but not limited to, number and hours of security personnel at each branch library and relevant incident reporting)	<p><i>TBD</i></p>