

Board of Library Commissioners

Regular Meeting

Agenda

Thursday, September 22, 2022 at 11:00 a.m.
Teleconference

In conformity with AB 361 3 (e)(3) due to concerns over COVID-19, the Board of Library Commissioners will conduct this meeting entirely by teleconference via Zoom. Please use the link below or dial by phone to join the meeting.

MEETING ID: 835 0577 8610

Passcode: 983362

Please click the link below to join the meeting:

<https://lapl.zoom.us/j/83505778610>

or dial toll free: (888) 475-4499 or (833) 548-0282

1. Roll Call

2. Opening Remarks

3. Approval of the Minutes:

- a. Regular Meeting - July 28, 2022
- b. Regular Meeting - August 11, 2022
- c. Special Meeting - September 9, 2022

4. All Agenda Items Comment Period

An opportunity for the public to address the Commission on **all agenda items** will occur after the roll call and approval of minutes. Members of the public who wish to speak on agenda items shall be allowed to speak for up to one (1) minute per item, up to a total of three (3) minutes, and an additional one (1) minute for general public comment, per meeting. During general public comment, a speaker may comment on any matter within the subject matter jurisdiction of the Library Commission.

Any person who is compensated to monitor, attend or speak at this meeting of the Board of Library Commissioners is required by City law (Los Angeles Municipal Code § 48.01 et seq.) to register as a lobbyist and report your activity to the City Ethics Commission.

Public Comments can also be submitted in writing to the Board Office via email at libcommission@lapl.org or by phone (213) 228-7530 by 4 p.m. on the day before the meeting, or during the meeting by accessing the link provided above.

5. City Librarian's Comments and Announcements**6. [City Librarian's Reports:](#)****Consent Items**

Exhibit A (*Public Hearing was held at the Regular Meeting of October 14, 2021.*)

Recommendation to Approve Findings to Continue Teleconference Meetings Pursuant to AB 361.

Determination in accordance with AB 361 Section 3 (e)(3) that, while the state of emergency due to the Covid-19 pandemic, as originally proclaimed by the Governor on March 4, 2020, remains active and/or state or local officials have imposed or recommended measures to promote social distancing, this legislative body has reconsidered the circumstances of the state of emergency and that the state of emergency continues to directly impact the ability of the members to meet safely in person and/or state or local officials continue to impose or recommend measures to promote social distancing.

Exhibit B

Recommendation to accept the following gifts:

- \$3,000 From the Friends of the Donald Bruce Kaufman-Brentwood Branch Library for Library Materials at the Donald Bruce Kaufman-Brentwood Branch Library.
- \$50,000 From Mary Ann Jackson to the Donald Bruce Kaufman-Brentwood Branch Library to enhance public spaces, children's programs and materials offerings at the Donald Bruce Kaufman-Brentwood Branch Library for the benefit of the community.

Discussion Items**Exhibit C**

Recommendation to Approve Appropriation of Funds from the Unreserved and Undesignated Fund Balance (UUFB) for the Fiscal Year 2022-23 Library Operating Budget and the Library Budget Reserve Fund and Transfer of appropriations within Fund 300.

Exhibit D

Recommendation to approve the release of a Request for Proposals (RFP) for an Integrated-Automated Library System (ILS) Consultant to assess the Library's current system, develop and oversee a competitive proposal process, and guide staff in the development of comprehensive specifications, a scope of work, evaluation criteria, and contractual terms and conditions to be used to upgrade or find and select a replacement for the existing Integrated-Automated Library System (ILS).

Exhibit E

Recommendation to approve Supplemental No. 6 of Contract No. 736 with Sencorp White, Inc. (Sencorp) to extend the term by one additional year and to include the updated Standard Provisions for City Contracts and price increase, and a Ratification Clause to ensure uninterrupted maintenance services of the Library's Compact Shelving at the Central Library.

7. Oral Update from the Ad Hoc Committee on Re-imagining Safety & Security**8. Commissioners' Comments and Announcements**

- a. Election of Officers for Fiscal Year 2022-23

9. Adjournment**Next Board Meeting Notice**

The next Regular Meeting of the Board is scheduled for Thursday, **October 13, 2022**, at **11:00 a.m.**, tentatively via **Teleconference**.

Aviso de la próxima junta de la comisión

*La próxima junta de la comisión está agendada para el Jueves, **13 de Octubre, 2022 de 11:00 a.m.** tentativamente por medio de **teleconferencia**.*

Información en Español: COMENTARIOS PÚBLICOS

Para las personas que desean dar un comentario público para asuntos incluidos o no incluidos en la agenda pero bajo la jurisdicción de la Comisión, puede hacerlo en esta sección de la sesión. Cada persona puede hablar un (1) minuto por asunto, tres (3) minutos máximo por sesión. Los comentarios también pueden ser enviados por correo electrónico a libcommission@lapl.org antes de las 4:00 p.m. del día antes de la junta o llamando a la oficina al (213) 228-7530.

Finalization of Board Actions - Charter Section 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

Title II of the American with Disabilities Act: The City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, communication access real-time transcription (CART). To ensure availability, you are advised to make your request at least 72 hours prior to the meeting. For Sign Language Interpreters it is strongly recommended to make the request five (5) or more business days prior to the meeting. For additional information, please contact the Board Office by email at libcommission@lapl.org or by phone at (213) 228-7530.

Información en Español del Título II de la Acta Americana de Discapacidades: La Ciudad de Los Ángeles no discrimina a personas con discapacidades y acomoda a la personas para asegurar igualdad de acceso a programas, servicios y actividades. Los servicios de interpretación en Español están disponibles pero deben ser solicitados con un mínimo de 72 horas de anticipación, en todas las juntas de la comisión, llamando al (213) 228-7530.

Rules of Decorum: Persons addressing the Commission shall not utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. The Presiding Officer has the authority to issue a warning to a person violating the Rules. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removal of any person(s) from the Commission meeting who fails to observe the rules of decorum.

Reglas de Comportamiento: *Personas que se dirigen a la Comisión no deben gritar, amenazar o usar lenguaje abusivo, ni causar desorden o actuar de manera que interrumpa la sesión. Se le dará un aviso y a la discreción de la Comisión será removida la personas que no siga las reglas de la sesión.*

For more information, please contact: Library Commission Office (213) 228-7530.

Para más información en Español acerca de esta junta puede llamar a la oficina de la Comisión de la Biblioteca de Los Angeles (213) 228-7530.