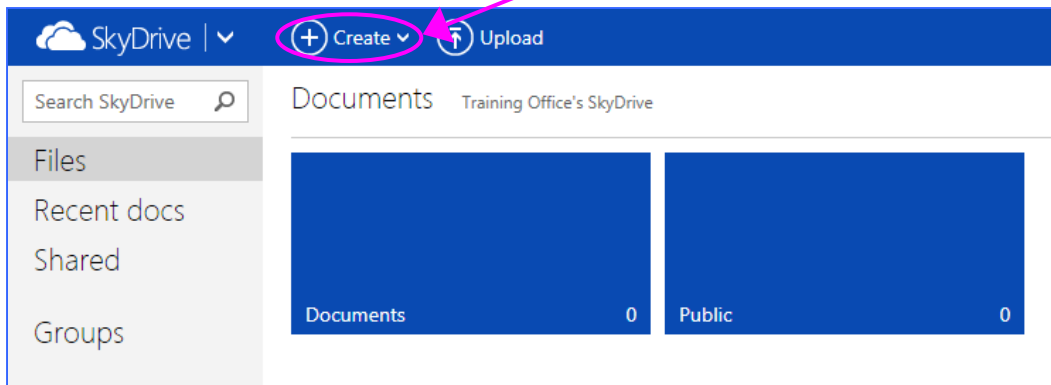


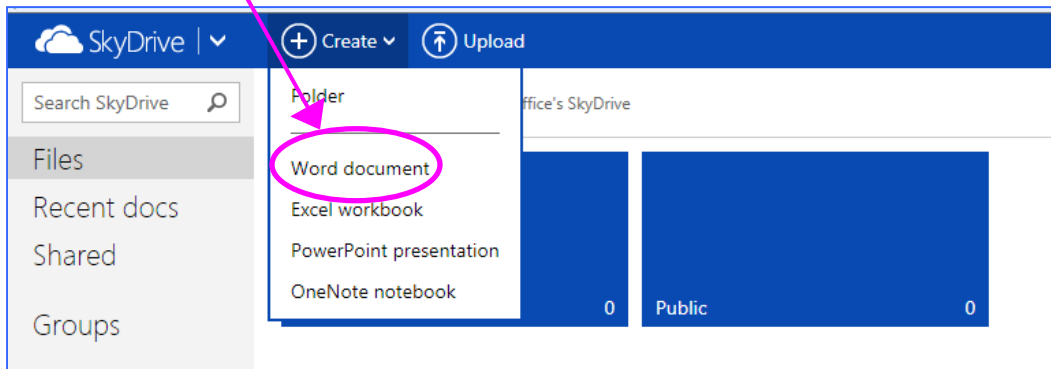


## Creating a New Document

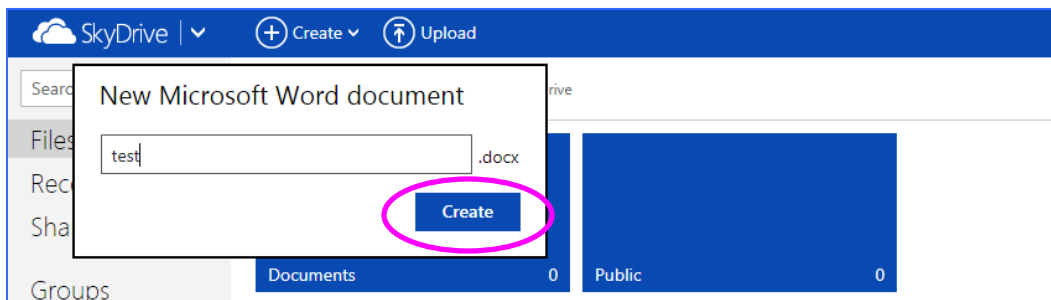
1. Sign in to your account at [www.skydrive.com](http://www.skydrive.com)
2. To create a new document, click on **Create**.



3. Select **Word document** from the menu.



4. Name your document. Click on **Create** when done.  
Note that the document will be saved in .docx format.



5. You are ready to compose your new document.

