



**Board Discussion**

Commissioner Tinoco asked if the approval of the RFP could have been scheduled for the August 23 Board Meeting to allow the new City Librarian the opportunity to review it.

Assistant General Manager Kris Morita stated that new City Librarian John Szabo has had an opportunity to review the RFP and approved of its submittal for this meeting. The Interim City Librarian added that the new City Librarian would be here when the proposals arrive.

Basia Jankowski, Deputy City Attorney, informed the Board that she would review the RFP draft with Library Administration staff and make any technical changes necessary prior to its release.

In response to Commissioner Wieder's statement regarding the amount and complexity of the paperwork that is required when doing business with the City, Ms. Jankowski responded that the requirements are policies promulgated by the City Council and the Mayor. She explained that when ordinances are passed they go into the City's code provisions relating to contracts. She said that the amount of information is voluminous because new ordinances are constantly being passed and added into the City code, requiring forms to be filled out to ascertain whether the objectives of the City are being met.

Kris Morita, Assistant General Manager, stated that there would be a proposers' conference to explain the City's regulations for contracts.

MOVED by Vice President Madison, seconded by Commissioner Wieder, and unanimously carried that the following resolution be adopted:

**LIBRARY RESOLUTION NO. 2012-35 (C-28)**

RESOLVED, That the Board of Library Commissioners hereby approves the Request for Proposals (RFP) for Strategic Plan Consultant to be advertised and distributed to potential proposers; and

FURTHER RESOLVED, That the Board of Library Commissioners determine, in accordance with Charter Section 1022, that the services described in the RFP can be performed more feasibly by an independent contractor; and

FURTHER RESOLVED, That a non-mandatory Proposer's Conference be held on Thursday, August 16, 2012 at the Central Library; and

FURTHER RESOLVED, That Proposal submittals be opened at 1:00 p.m. on Monday, September 24, 2012, in the office of the Board of Library Commissioners at 630 W. Fifth Street, Los Angeles, CA 90071.

ADJOURNMENT

There being no further business to come before the Board, the Special Meeting was adjourned at 11:50 a.m.

ATTEST: \_\_\_\_\_

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Marsha Hirano-Nakanishi  
President

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Raquel M. Borden  
Board Executive Assistant

Date to be approved:

September 13, 2012