

AGENDA

BOARD OF LIBRARY COMMISSIONERS CITY OF LOS ANGELES

THURSDAY, APRIL 26, 2012

PICO UNION BRANCH LIBRARY
1030 SOUTH ALVARADO STREET
LOS ANGELES, CA 90006

TIME: 11:00 A.M.

AGENDA: In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library's Information Desk or via the Internet at: http://www.lapl.org/about/blc_docs.html.

RULES OF DECORUM: Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections

1. ROLL CALL
2. MINUTES FOR APPROVAL: 3/22/12
3. REMARKS BY THE HOLLYWOOD AREA MANAGER
AND THE PICO UNION BRANCH SENIOR LIBRARIAN
4. PUBLIC COMMENTS ON MATTERS
WITHIN THE BOARD'S JURISDICTION

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

5. CITY LIBRARIAN'S REPORTS

CONSENT CALENDAR

(Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

- a. RECOMMENDED ACCEPTANCE OF GIFT, VALUED AT (EXHIBIT "A")
\$8,910.98, FROM THE FRIENDS OF THE MID-VALLEY
REGIONAL LIBRARY FOR DONATION TO THE MID-VALLEY
REGIONAL BRANCH LIBRARY
- b. RECOMMENDED TRANSFER OF \$47,000 FROM (EXHIBIT "B")
ACCT. 1010, SALARIES-GENERAL, TO ACCT. 1070,
SALARIES AS-NEEDED, WITHIN THE LIBRARY'S
FISCAL YEAR 2011-2012 BUDGET

BOARD DISCUSSION

- c. ORAL REPORT RE: UPDATE ON FISCAL YEAR 2012-2013 BUDGET
 - d. RECOMMENDED RECEIVE AND FILE LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY REGIONAL CONNECTOR PROJECT UPDATE (EXHIBIT "C")
6. VARIOUS COMMUNICATIONS FOR APPROVAL:
- NOTE AND FILE LETTER FROM THE MAYOR ADVISING THE CITY COUNCIL THAT HE HAS APPOINTED MS. SUSAN KENT INTERIM CITY LIBRARIAN, EFFECTIVE APRIL 23, 2012.
7. COMMISSIONERS' COMMENTS, ANNOUNCEMENTS AND REVIEW OF MATTERS PENDING
8. ADJOURNMENT

NEXT BOARD MEETING NOTICE

THE NEXT BOARD MEETING IS SCHEDULED FOR THURSDAY, **MAY 10, 2012**, AT THE CENTRAL LIBRARY, 630 WEST FIFTH STREET, LOS ANGELES, CA 90071, CONVENING AT **11:00 A.M.**

FINALIZATION OF BOARD ACTIONS - CHARTER SECTION 245: In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

PARKING: Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at www.lapl.org.

Title II of the American with Disabilities Act: the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services must be requested 72 hours prior to the meeting by calling the Library Commission Office at (213) 228-7530 or by email at gsenac@lapl.org.


POSTED – 4/23/2012

FOR INFORMATION CONTACT: LIBRARY COMMISSION OFFICE (213) 228-7530

April 26, 2012

LIBRARY DEPARTMENT
BOARD REPORT

To: Board of Library Commissioners

From:  Kris Morita, Assistant General Manager

Subject: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE MID-
VALLEY REGIONAL LIBRARY**

RECOMMENDATION

That the Board of Library Commissioners adopts the following resolution:

RESOLVED, That a gift of 8 Huddle lounge chairs including delivery and installation valued at \$8,910.98 received from The Friends of the Mid-Valley Regional Library to be utilized by the Mid-Valley Regional Branch Library be accepted; and

FURTHER RESOLVED, That a letter of thanks be sent to The Friends of the Mid-Valley Regional Library, expressing the grateful appreciation of the Board and staff for the generous gift.

FINDINGS

1. Gift of 8 Huddle lounge chairs including delivery and installation valued at \$8,910.98 will be used to provide additional comfortable seating for patrons of the Mid-Valley Regional Branch Library.
2. A letter of thanks should be sent to:

Ms. Jeanette Oerlemans, President
Friends of the Mid-Valley Regional Library
16244 Nordhoff Street
North Hills, CA 91343

Prepared by:
Emily Fate, Interim West Valley Area Manager

Reviewed by:
Cheryl Collins, Interim Director of Branches 

April 26, 2012

**LIBRARY DEPARTMENT
BOARD REPORT**

TO: Board of Library Commissioners
FROM: ^{KM} Kris Morita, Assistant General Manager
SUBJECT: **TRANSFER OF FUNDS**

RECOMMENDATION:

THAT The Board of Library Commissioners adopt the following resolution:

RESOLVED, That \$47,000 be transferred from Account 1010 Salaries-General to the Account 1070 Salaries-As Needed within the Library's Fiscal Year 2011-12 Budget, Fund 300, Department 44.

FINDINGS:

1. Sufficient funds are available for this transfer. On a periodic basis, the Library transfers funds from the Salaries General Account to the Salaries As Needed Account to ensure there are sufficient funds to employ substitutes.
2. The Library Department utilizes substitute librarians, clerks and other staff to fill-in for regular staff who are unable to report to work due to illness, vacation, jury duty or other reasons. Substitutes are used on an "as needed" basis to meet the level of staffing necessary to keep libraries open and provide public service.


Prepared by: Philip Tse, Fiscal Systems Specialist

Reviewed by: Kyle Millager, Business Manager

**LIBRARY DEPARTMENT
BOARD REPORT**

April 26, 2012

TO: Board of Library Commissioners

FROM:  Kris Morita, Assistant General Manager

SUBJECT: **MTA REGIONAL CONNECTOR PROJECT UPDATE**

RECOMMENDATION:

THAT The Board of Library Commissioners receive and file this informational report on the Los Angeles County Metropolitan Transportation Authority Regional Connector project.

FINDINGS:

1. The Regional Connector, a 1.9-mile fully underground Light Rail Transit (LRT) line, will connect the Metro Gold Line to the Metro Blue Line and the future Metro Expo Line. The project will directly link the 7th Street/Metro Center Station located at 7th and Figueroa Streets, to the Metro Gold Line near Little Tokyo/Arts District Station at 1st and Alameda Streets. The project includes new stations downtown and will allow continuous train operations between Long Beach and Montclair and from East Los Angeles and the San Gabriel Valley to Santa Monica without the need to transfer. It would also provide passengers with direct trains into the heart of the business and civic districts of Los Angeles.
2. According to the Environmental Impact Statement Executive Summary, the goal of the Regional Connector is to improve travel times, reduce transfer, reduce traffic congestion, improve air quality, and create a sustainable light rail transit system that serves people throughout the region as well as in downtown Los Angeles. The vision is to connect the spokes of the regional system and provide a "one-seat ride" from Long Beach to Montclair and from East Los Angeles and the San Gabriel Valley to Santa Monica.
3. When completed, the Regional Connector project is expected to improve transit travel time and provide more reliable transit service.
4. The Regional Connector project receives partial funding from Measure R, which is a half-cent sales tax increase approved by voters in 2008. This project has also been identified as one of Metro's priority projects.

5. As part of the project, construction is slated for Flower Street between 5th and 6th Streets. Construction work may close the main driveway off of flower Street leading to the 24-hour West Lawn Garage and the library's loading dock. There is an alternative entrance to the West Lawn Garage off of Grand Avenue than can be used by vehicles, however, visitors would have to drive through the loading dock area. The loading dock is very busy during weekday hours. In addition, neither library vehicles nor vendor delivery trucks can be accommodated by the 8.5' ceiling maximum at the Grand Avenue entrance.
6. On April 18, 2012, the Library sent a letter (see attachment) to the Los Angeles County Metropolitan Transportation Authority (LACMTA) Board, requesting the following mitigation efforts be considered and approved:
 - a. That the Flower Street entrance to the West Lawn Garage and Library loading dock remain open and accessible during construction.
 - b. Upon completion of the Regional Connector project, that the Maguire Gardens, sidewalk, hardscape and landscape adjacent to the Central Library be restored to their original or improved state.
7. The West Lawn Coalition, a group of interested stakeholders, had input in the restoration of the West Lawn/ Maguire Gardens in the 1980's. The group has reconvened and has sent a letter to MTA describing suggested mitigation measures for the MTA Regional Connector Project construction. The Coalition wants to ensure that the Maguire Gardens and adjacent sidewalk and hardscape are restored to their original condition when construction is completed.
8. On April 26, 2012, the LACMTA is scheduled to have a board meeting to approve the Environmental Impact Report. An update of the MTA Regional Connector Project will be placed on the agenda for the next Library Commission meeting.

Prepared by: Kyle Millager, Business Manager

Reviewed by: Kris Morita, Assistant General Manager

Attachment:

4/18/12 Letter to LACMTA

**BOARD OF LIBRARY
COMMISSIONERS**

DR. TYREE WIEDER
PRESIDENT

DR. MARSHA HIRANO-NAKANISHI
VICE-PRESIDENT

PAULA MADISON
EDUARDO TINOCO
RITA WALTERS

RAQUEL BORDEN
BOARD EXECUTIVE ASSISTANT

CITY OF LOS ANGELES
CALIFORNIA



ANTONIO R. VILLARAIGOSA
MAYOR

**LOS ANGELES
PUBLIC LIBRARY**
ADMINISTRATIVE OFFICES

RICHARD J. RIORDAN
CENTRAL LIBRARY
630 WEST FIFTH STREET
LOS ANGELES, CA 90071

(213) 228-7515 Phone
(213) 228-7096 TDD
(877) 488-4327 TDD
(TOLL FREE NO.)

MARTÍN J. GÓMEZ
GENERAL MANAGER & CITY LIBRARIAN

April 18, 2012

Mr. Paul Taylor, P.E.
Deputy Chief Executive Officer
LACMTA
One Gateway Plaza
Los Angeles, CA 90012

**RE: MTA Regional Connector project -- Impact of construction to delivery
operations of the Los Angeles Public Library**

Dear Mr. Taylor,

The Los Angeles Public Library (LAPL) supports the MTA Regional Connector project. We believe the project will not only benefit the entire region, but also will enable more people to visit the 73 LAPL libraries and increase public access to the library's multitude of resources.

After reviewing the EIR, we want to thank you for the mitigation measures related to the areas surrounding the Little Tokyo Branch Library. In the EIR section detailing the Flower Street portion, we are concerned about two potential impacts, during and after construction, on the popular Central Library, which is used by 6,000 visitors daily.

I. Passenger vehicle and delivery truck access to the West Lawn Garage.

MTA construction is slated on Flower Street between 5th and 6th streets, in front of the Central Library and Maguire Gardens. We request that construction not close the Flower Street entrance to the West Lawn Garage. On a daily basis, thousands visit the Central Library and many park in the West Lawn Garage.

In addition, the Flower Street driveway provides the only access to the library's loading dock where on weekdays, trucks deliver 40,000 books to and from the Central Library and the 73 libraries. This driveway also is the only access for vendor trucks delivering books, equipment and other supplies.

An alternate driveway on Grand Avenue provides limited automobile access to the West Lawn Garage. However, using the Grand Ave. entrance, cars must pass through the loading dock area to reach the garage. From Grand Ave., the loading dock is inaccessible because the vertical clearance is too low to accommodate trucks and delivery vehicles.

For these reasons, it is imperative that the Flower Street entrance to the West Lawn Garage and Library loading dock remain open and accessible during construction.

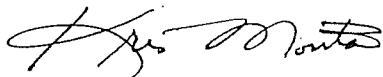
2. Restoration of Maguire Garden landscape, hardscape and sidewalks

The Maguire Gardens is an integral part of the historic Central Library and a much-loved and significant element of downtown's urban parklands. We understand that construction may impact the Maguire Gardens sidewalk, hardscape and landscape. We request that MTA take measures to mitigate the impact on the Maguire Gardens during construction. We also request that upon the completion of construction, any impacted areas in the Maguire Gardens be returned to their original or improved state.

We look forward to working with MTA on measures that will mitigate the impact of construction on the access to, and operations of, Central Library, Maguire Gardens and West Lawn Garage and the thousands of people who use these facilities daily.

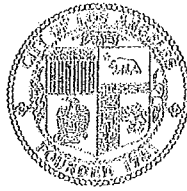
Please contact me at (213) 228-7461 if you have any questions or need additional information.

Sincerely yours,



Kris Morita
Acting City Librarian

cc Dolores Roybal Saltarelli, MTA
Board of Library Commissioners
Aileen Adams, Deputy Mayor of Strategic Partnerships
Borja Leon, Deputy Mayor of Transportation
Jessica Wethington McLean, Council Deputy, Jose Huizar



RECEIVED
APR 23 2012
LOS ANGELES PUBLIC LIBRARY
BOARD OFFICE

ANTONIO R. VILLARAIGOSA
MAYOR

April 20, 2012

Honorable Members of the City Council
c/o City Clerk
Room 395, City Hall

Re: Appointment of Interim City Librarian: Susan Kent

Dear Honorable Members:

For your information, pursuant to Charter Section 508(c), I am appointing Ms. Susan Kent as the Interim City Librarian, effective April 23, 2012.

Ms. Kent is uniquely qualified for the interim appointment as she was the City Librarian from February 27, 1994 until her retirement on September 19, 2004. Ms. Kent has more than 40 years experience in public libraries. In 2008, she formed S. R. Kent LLC, a consulting firm which provides services to libraries, foundations and nonprofit organizations in the areas of capital facilities planning and strategic planning, management and organization development, fundraising and leadership development.

Ms. Kent has held leadership positions in public libraries across the country. She previously served as the Director and Chief Executive of The Branch Libraries for the New York Public Library from 2004 through 2007 where she was responsible for the operation of the 87 branch libraries. She has also served as the Director of the Minneapolis Public Library in Minnesota, where she led the planning effort for a new Central Library, and as the Deputy Director for the Tucson Public Library in Arizona, she oversaw the program, planning and implementation for a new Main Library.

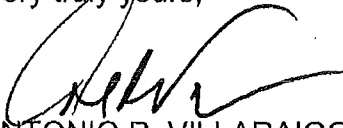
Ms. Kent has been very involved in activities related to public libraries from an international perspective as well. She is a frequent guest speaker at library symposia and conferences including the National Library Board of Singapore, the American Library Association, Southeastern Library Network, Inc. (SOLINET), The International Metropolitan Libraries Association, the Urban Libraries Council, the Bertelsmann Foundation, the "World Summit of Cities and Local Authorities on the Information Society" held in Lyon, France, the Metropolitan Libraries Section of International Federation of Library Associations (IFLA) in Paris in 2006, and the Canadian Urban Libraries Association Conference in Toronto in 2007.



Honorable Members of the Los Angeles City Council
April 20, 2012
Page 2

With her background and experience, Susan Kent is the perfect choice to oversee Los Angeles' public libraries during our search for a permanent replacement. Attached please find a copy of Ms. Kent's resume which provides greater detail about her qualifications.

Very truly yours,



ANTONIO R. VILLARAIGOSA
Mayor

ARV:mo

Attachment

cc: Councilmember Richard Alarcón, Chair, Paul Girard, Office of the CAO
Arts, Parks, Health and Aging Committee Maggie Whelan, Personnel Department
Miguel Santana, CAO Phyllis Lynes, Personnel Department
Gerry Miller, CLA June Lagmay, City Clerk
Board of Library Commissioners Heather Holt, Ethics Commission
General Managers' Association

**MATTERS PENDING
BOARD OF LIBRARY COMMISSIONERS
APRIL 26, 2012**

<u>SUBJECT</u>	<u>SCHEDULED FOR BOARD MEETING</u>
1. STRATEGIC PLAN DEVELOPMENT MONTHLY DISCUSSIONS	TO BE SCHEDULED
2. REQUESTED ANALYSIS OF FIGURES AND SEPARATION OF OVERHEAD COSTS CATEGORY IN THE <i>LIBRARY STORE SALES/EXPENDITURE ACTIVITY YEAR 2002 TO 2011</i> CHART (Walters/Madison 3/22/12)	TO BE SCHEDULED
3. QUARTERLY COMPARATIVE STATISTICS REPORT ON SERVICES & GOALS (Hirano-Nakanishi/Wieder-9/22/11) INCLUDING FURTHER DATA ON LAPL PROGRAMS (Walters/Madison 3/22/12)	APRIL 2012
4. REQUESTED STAFF TO REPORT ON SHELVING AND BOOK SUPPORTS AT THE SHERMAN OAKS BRANCH LIBRARY (Walters 3/22/12)	APRIL 2012

COMMISSIONERS' OVERSIGHT RESPONSIBILITY

Library Foundation of Los Angeles

- PRESIDENT TYREE WIEDER
- COMMISSIONER PAULA A. MADISON

Board Policies

- PRESIDENT TYREE WIEDER