

# AGENDA

## BOARD OF LIBRARY COMMISSIONERS CITY OF LOS ANGELES

THURSDAY, MARCH 22, 2012

CHINATOWN BRANCH LIBRARY  
639 NORTH HILL STREET  
LOS ANGELES, CA 90012

TIME: 11:00 A.M.

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**AGENDA:** In compliance with Government Code Section 54957.5, you may view the agenda and all available documents related to the items at the Central Library's Information Desk or via the Internet at: [http://www.lapl.org/about/blc\\_docs.html](http://www.lapl.org/about/blc_docs.html).

**RULES OF DECORUM:** Persons addressing the Commission shall not make impertinent, slanderous or profane remarks to the Commission, any member of the Commission, staff or general public, nor utter loud, threatening, personal or abusive language, nor engage in any other disorderly conduct that disrupts or disturbs the orderly conduct of any Commission Meeting and prevents the Commission from carrying out its public business. At the discretion of the Commission President or upon a majority vote of the Commission, the Commission President may order removed from the Commission meeting place any person who fails to observe the rules of decorum. Any person who has been ordered removed from a meeting may be charged with a violation of Penal Code Section 403, or other appropriate Penal Code or Los Angeles Municipal Code sections

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1. ROLL CALL
2. MINUTES FOR APPROVAL: 1/26/12
3. REMARKS BY THE NORTHEAST AREA MANAGER  
AND THE CHINATOWN BRANCH SENIOR LIBRARIAN
4. PUBLIC COMMENTS ON MATTERS  
WITHIN THE BOARD'S JURISDICTION

(In accordance with Board Policy, a total of 15 minutes shall be allocated for public comment not to exceed three (3) minutes per speaker. Items arising during the public comment portion of the meeting shall be referred by the President to the staff or Board Committee for appropriate action or report back thereon to the Board.)

5. CITY LIBRARIAN'S REPORTS

### CONSENT CALENDAR

(Commissioners who wish to discuss particular items should ask that such items be called as Special. The remaining items will be subject to a single vote.)

- a. RECOMMENDED ACCEPTANCE OF GIFTS (EXHIBIT "A")  
  
\$5,210.80 From the Sherman Oaks Friends of the Library (value of gift)  
\$1,584.00 From the Friends of the Chatsworth Branch Library (value of gift)
- b. RECOMMENDED ACCEPTANCE OF LIBRARY SERVICES AND (EXHIBIT "B")  
TECHNOLOGY ACT GRANT FOR \$5,000 FOR THE CREATION  
OF THE YOUTH AUTHOR PROJECT AT THE EXPOSITION  
PARK – DR. MARY MCLEOD BETHUNE REGIONAL BRANCH

- c. RECOMMENDED TRANSFER OF \$130,000 FROM ACCT. 1010, SALARIES-GENERAL, TO ACCT. 1070, SALARIES AS-NEEDED, AND ACCT. 3310, MILEAGE/TRANSPORTATION EXPENSE, WITHIN THE LIBRARY'S FISCAL YEAR 2011-2012 BUDGET (EXHIBIT "C")

**BOARD DISCUSSION**

- d. RECOMMENDED RECEIVE AND FILE BACKGROUND AND STATUS REPORT ON THE LIBRARY STORE (EXHIBIT "D")
- e. RECOMMENDED APPROVAL OF THE LIBRARY DEPARTMENT FUNDING PRIORITIES FOR THE LIBRARY FOUNDATION OF LOS ANGELES FOR 2012-2013 (EXHIBIT "E")
- f. RECOMMENDED RECEIVE AND FILE STATUS REPORT ON "LIVE HOMEWORK HELP" (EXHIBIT "F")
- g. ORAL PRESENTATION ON CITY LIBRARIAN SEARCH
6. VARIOUS COMMUNICATIONS FOR APPROVAL: NONE
7. COMMISSIONERS' COMMENTS, ANNOUNCEMENTS AND REVIEW OF MATTERS PENDING
8. ADJOURNMENT

**NEXT BOARD MEETING NOTICE**

THE NEXT BOARD MEETING IS SCHEDULED FOR THURSDAY, **APRIL 12, 2012**, AT THE CENTRAL LIBRARY, 630 WEST FIFTH STREET, LOS ANGELES, CA 90071, CONVENING AT **11:00 A.M.**

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**FINALIZATION OF BOARD ACTIONS - CHARTER SECTION 245:** In accordance with Charter Section 245, actions of the Board of Library Commissioners shall become final at the expiration of the next five (5) meeting days of the City Council during which the Council has convened in regular session.

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**PARKING:** Reduced parking rate validation can be obtained by showing your library card at the Information Desk, and is only valid for parking on the Westlawn Garage at 524 S. Flower Street. The Westlawn Garage is not owned or operated by the Library Department. Additional information is available at [www.lapl.org](http://www.lapl.org).

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**Title II of the American with Disabilities Act:** the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodations to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services must be requested 72 hours prior to the meeting by calling the Library Commission Office at (213) 228-7530 or by email at [gsejac@lapl.org](mailto:gsejac@lapl.org).


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POSTED – 3/19/2012

FOR INFORMATION CONTACT: LIBRARY COMMISSION OFFICE (213) 228-7530

March 22, 2012

LIBRARY DEPARTMENT  
BOARD REPORT

To: Board of Library Commissioners  
From: Martín Gómez, City Librarian   
Subject: **ACCEPTANCE OF GIFT FROM THE SHERMAN OAKS FRIENDS  
OF THE LIBRARY**

**RECOMMENDATION**

That the Board of Library Commissioners adopts the following resolution:

**RESOLVED**, That a gift of 700 Montel Sliding Wire Book Supports for the existing shelving at the Sherman Oaks Branch Library valued at \$5,210.80 received from The Sherman Oaks Friends of the Library, be accepted; and

**FURTHER RESOLVED**, That a letter of thanks be sent to The Sherman Oaks Friends of the Library, expressing the grateful appreciation of the Board and staff for the generous gift.

**FINDINGS**

1. Gift of 700 Montel Sliding Wire Book Supports to replace defective book supports for the existing shelving at the Sherman Oaks Branch Library valued at \$5,210.80.
2. A letter of thanks should be sent to:

Ms. Judy Stewart, President  
Sherman Oaks Friends of the Library  
14245 Moorpark Street  
Sherman Oaks, California 91423

Prepared by:  
Paul Montgomerie, East Valley Area Manager

Reviewed by:  
Cheryl Collins, Interim Director of Branches 

March 22, 2012

LIBRARY DEPARTMENT  
BOARD REPORT

To: Board of Library Commissioners  
From: Martín Gómez, City Librarian *mpir*  
Subject: **ACCEPTANCE OF GIFT FROM THE FRIENDS OF THE  
CHATSWORTH BRANCH LIBRARY**

**RECOMMENDATION**

That the Board of Library Commissioners adopts the following resolution:

**RESOLVED**, That a gift of new graffiti film including installation for six windows at the Chatsworth Branch Library valued at \$1,584, received from The Friends of the Chatsworth Branch Library, be accepted; and

**FURTHER RESOLVED**, That a letter of thanks be sent to The Friends of Chatsworth Branch Library, expressing the grateful appreciation of the Board and staff for the generous gift.

**FINDINGS**

1. Gift of new graffiti film including installation for six windows facing Devonshire Street at the Chatsworth Branch Library.
2. A letter of thanks should be sent to:

Ms. Ann Vincent, President  
Friends of the Chatsworth Branch Library  
21052 Devonshire St.  
Chatsworth, CA 91311


Prepared by:  
Emily Fate, Interim West Valley Area Manager

Reviewed by:  
Cheryl Collins, Interim Director of Branches *cl*

March 22, 2012

**LIBRARY DEPARTMENT  
BOARD REPORT**

TO: Board of Library Commissioners

FROM: Martín Gómez, City Librarian 

SUBJECT: **Library Services and Technology Act (LSTA) Grant for the Youth Author Project – Exposition Park – Dr. Mary McLeod Bethune Regional Branch Library**

**RECOMMENDATION**

THAT the Board of Library Commissioners adopt the following resolutions:

**RESOLVED**, That the Board of Library Commissioners approve acceptance of the Library Services and Technology Act (LSTA) grant award for \$5,000 for the creation of the Youth Author Project at the Exposition Park - Dr. Mary McLeod Bethune Regional Branch Library; and

**FURTHER RESOLVED**, That the funds be deposited to Fund 419.

**FINDINGS**

1. The Library Services and Technology Act grants are available from the Federal government for programs that provide targeted services to diverse populations; California's LSTA goals include literacy and educational support, responsive changes in library services, and technology access for all.
2. The Youth Author Project uses tools of technology (i.e. tablet computers, Infographics), basic editing tools, and creative writing instruction to show teen students how to produce authentic writing. The project goal is for the teens to understand their role as authentic content creators. Their work will be published online and in hardcover.
3. Funds requested in this grant are for a six-month period, 1/13/12 to 8/31/12.

Prepared by: Kren Malone, Interim Area Manager, Central Southern Region

Reviewed by: Cheryl Collins, Interim Director, Branch Library Services 

March 22, 2012

LIBRARY DEPARTMENT  
BOARD REPORT

TO: Board of Library Commissioners

FROM: Martín Gómez, City Librarian

*mpg*SUBJECT: **TRANSFER OF FUNDS****RECOMMENDATION:**

THAT The Board of Library Commissioners adopt the following resolution:

RESOLVED, That \$130,000 be transferred from Account 1010 Salaries-General to the following accounts within the Library's Fiscal Year 2011-12 Budget, Fund 300, Department 44:

<u>Acct. No.</u>	<u>Account Name</u>	<u>Amount</u>
1070	Salaries As-Needed	\$125,000
3310	Mileage	<u>5,000</u>
	Total	\$130,000

**FINDINGS:**


1. In fiscal year 2011-2012, the Library Department restored library hours to 6 days of service. For many years, the Library Department has used substitute librarians, clerks and other staff to work on the reference and circulation desks or in other functions to fill-in for vacancies or when staff members are sick, on jury duty or on vacation. This transfer of funds is necessary to ensure that public desks are staffed and sufficient funds are available for the remainder of this fiscal year.
2. The Transportation Expense Account is used to reimburse employees for use of their personal vehicles for City business. The Los Angeles Administrative Code and labor/management Memoranda of Understanding mandate reimbursement to employees for mileage claims, carfare, and parking expenses. A transfer of funds is required to fully fund employee reimbursements for this fiscal year.
3. Sufficient funds are available for this transfer.

Prepared by: Philip Tse, Fiscal Systems Specialist

Reviewed by: Kyle Millager, Business Manager

March 22, 2012

**LIBRARY DEPARTMENT  
BOARD REPORT**

To: Board of Library Commissioners  
From: Martín Gómez, City Librarian   
Subject: **LIBRARY STORE - Background and Status Report**

**RECOMMENDATION**

THAT the Board of Library Commissioners (BOLC) receive and file this status report on the Library Store.

**FINDINGS**

**Background**

1. As part of the renovation of the Central Library in the late 1980's, the Library Store was created to house a variety of things for sale, including souvenirs to commemorate one's visit to the Los Angeles Public Library's (LAPL) Central Library.
2. When the Library Commission created the Library Foundation of Los Angeles (LFLA) in 1992, LFLA would not only raise funds to supplement the Library's activities and programs, but it would also manage and operate the Library Store.

**Governing Contracts**

3. There are two contracts that relate to the administration of the Library Store: the "Lease Agreement between the City of Los Angeles and Library Foundation of Los Angeles for Use of Floor Space in the Los Angeles Public Library's Central Library for the Library Store" and the "License Agreement for Use of Works of Art Associated with the Los Angeles Public Library."
4. The most recent three year Lease Agreement was approved by the Library Commission on July 21, 2011. The Lease Agreement enables LFLA to lease space at Central Library for the store operation. The Library provides utilities, building maintenance and custodial services related to the leased space. The lease agreement is attached.

5. The License Agreement allows LFLA the non-exclusive right to use LAPL's intellectual property rights in such art works for the purpose of manufacturing, distributing and selling products through the Library Store. The license agreement is attached.

### **Revenue to the Library**

6. In section 2 of the Lease Agreement, it states "Lessee (LFLA) shall contribute to the Lessor (LAPL) an amount equal to five percent (5%) of the gross sales of the Library Store realized during that portion of the term of the Lease falling within such fiscal year, such contribution to be used by the Lessor for public Library purposes. For the purpose of determining this contribution, gross sales shall include all product sales by the Lessee, including onsite, offsite, catalog, internet and wholesale sales."
7. Attachment A is a chart that lists the last ten years of: LFLA's gross annual sales, LFLA expenditures, 5% commission payments to the Library and net receipts to LFLA. The 5% commission payments have fluctuated from \$20,140 to \$26,150. There are a variety of factors that contribute to the annual sales including the library's service hours to the public. This payment of 5% of the gross sales is considered payment of the rent for the store space.
8. As stipulated in section 18, the Library will continue to provide the "necessary heat, air conditioning, ventilation, light, electricity and water...." For FY 2010-11, those services amounted to approximately \$15,180. The Library pays for those services out of its "related costs" portion of its budget, not from the operating budget.

### **Benefits of the Library Store**

9. There are also intangible benefits of having a library store that outweigh the monetary benefits. For many people, a visit to the library store is an integral part of their experience in the library. With books and educational products as part of the store's inventory, a visit to the library store can extend the educational experience and improve visitor satisfaction.

For the last two years, the Library Store was named "Best Bookstore in Downtown" by the Downtown News. The store sells a wide selection of books autographed by authors participating in ALOUD's award winning author/speaker series. The store has a large selection of books about Los Angeles: historical sites and unusual guidebooks. It also has two new

shelves of books that are highly recommended by LAPL children's and young adult librarians. The Library Store also sells items related to the library's featured exhibits, unique games, puzzles, educational toys, stationery, notes, cards, journals and branded LAPL souvenirs that help promote the library among Angelenos and tourists from all over the world.

During the past holiday season, Library Store staff created temporary "Pop-Up" stores at two branch libraries. The pop-up stores featured literary themed gift merchandise for all ages which proved very popular.

For many visitors, the Library Store provides a positive and lasting impression of the Los Angeles Public Library.

Prepared by: Kris Morita  
Assistant General Manager

Reviewed by: Ken Brecher  
President  
Library Foundation of Los Angeles

## ATTACHMENT A

## LIBRARY STORE - SALES/EXPENDITURES ACITIVITY YEAR 2002 TO 2011

FISCAL YEAR	GROSS SALES	OVERHEAD COSTS (INCLUDING INVENTORY AND SALARY)	5% COMMISSION PAID TO THE LIBRARY	NET TO FOUNDATION
2011	\$ 407,841.37	\$ 385,258.26	\$ 20,392.07	\$ 2,191.04
2010	\$ 402,800.71	\$ 381,787.60	\$ 20,140.04	\$ 873.07
2009	\$ 412,441.92	\$ 390,679.06	\$ 20,622.10	\$ 1,140.76
2008	\$ 501,782.89	\$ 473,282.68	\$ 25,089.14	\$ 3,411.07
2007	\$ 523,019.73	\$ 471,751.42	\$ 26,150.98	\$ 25,117.33
2006	\$ 443,333.30	\$ 406,629.20	\$ 22,166.66	\$ 14,537.44
2005	\$ 439,622.58	\$ 414,463.63	\$ 21,981.13	\$ 3,177.82
2004	\$ 477,553.29	\$ 448,946.96	\$ 23,877.66	\$ 4,728.67
2003	\$ 515,408.12	\$ 477,980.45	\$ 25,770.40	\$ 11,657.27
2002	\$ 481,771.04	\$ 468,751.28	\$ 24,088.55	\$ (11,068.79)
<b>TOTAL</b>	<b>\$4,605,574.95</b>	<b>\$4,319,530.54</b>	<b>\$230,278.73</b>	<b>\$55,765.68</b>

LEASE AGREEMENT BETWEEN THE CITY OF LOS ANGELES AND  
LIBRARY FOUNDATION OF LOS ANGELES  
FOR USE OF FLOOR SPACE IN THE LOS ANGELES  
PUBLIC LIBRARY'S CENTRAL LIBRARY FOR THE LIBRARY STORE

THIS AGREEMENT is made and entered into as of July 1, 2011, by and between the City of Los Angeles, a municipal corporation, acting by and through its Board of Library Commissioners (hereinafter referred to as "Library" or "Lessor") and the Library Foundation of Los Angeles, a California nonprofit public benefit corporation (hereinafter referred to as "Foundation" or "Lessee").

WITNESSETH:

That, for and in consideration of the payment of contributions, as further specified herein, and the performance of the covenants and conditions herein contained, said Lessor does hereby lease unto said Lessee spaces G152, G153, G153a, and G153c, all as shown on the diagram attached hereto as Exhibit "A" (the "Premises") for operation of the Library Store.

It is understood and agreed by and between the Lessor and the Lessee as follows:

1. Lessee shall use the Premises and common areas solely for the purposes and under the name Library Store as specified herein. Lessee shall devote the entire Premises to such purposes. Lessee shall not use or permit the Premises to be used for any other purpose or purposes or under any trade name whatsoever without the written consent of Lessor. Lessor's consent to a change in the initial trade name shall not be unreasonably withheld.
2. Within 10 business days after the earlier to occur of (a) the date of approval, by Lessee's Board of Directors, of its audited financial statements for each of its fiscal years that includes any part of the term of this Lease or (b) the date that is 120 days after the close of each such fiscal year, Lessee shall contribute to the Lessor an amount equal to five percent (5%) of the gross sales of the Library Store realized during that portion of the term of the Lease falling within such fiscal year, such contribution to be used by the Lessor for public Library purposes. For the purpose of determining this contribution, gross sales shall include all product sales by the Lessee, including onsite, offsite, catalog, internet and wholesale sales.
3. Lessee shall provide to the Los Angeles City Librarian a quarterly financial report on the Library Store within thirty (30) days following the close of each calendar quarter. Lessee's books, ledgers, journals, accounts and records, including any sales tax reports and income tax returns kept on the Premises, shall be available for audit inspection and examination by Lessor and its agents upon ten business days written notice for the purpose of investigating and verifying the accuracy of any statement of gross sales.
4. Lessee shall be responsible for payment of any costs that Lessor may incur as a result of Lessee's misuse of or damage to the Premises.

5. Lessee shall, after first obtaining the consent of the Lessor, have the right to install or place equipment, fixtures and other personal property (hereinafter, all called "equipment") on the Premises. In the event such equipment is installed or placed on the Premises, Lessee may remove the same within sixty (60) days after the termination of this Agreement at Lessee's sole cost and expense. It is understood and agreed that in the event any equipment is not so removed, the value thereof shall be considered as additional rent due and owing to the Lessor and full right and title thereto shall pass to the Lessor.

6. Lessee shall enforce no smoking within the Premises.

7. Lessee shall comply at all times during its use and occupancy of the Premises with all ordinances, laws, and regulations affecting the use and occupancy thereof, including maximum occupancy ordinance.

8. Lessor shall not lease any portion of the Central Library or its surrounding grounds including the Maguire Gardens (the "Site") to any other lessee whose use is to be for the principal purpose of the operation of a book, stationery, card and/or gift shop. For the purposes of this Lease, this restriction shall be deemed violated if the annual cumulative sales of books, stationery, cards and/or gift shop items by any other lessees or occupants within the Site shall exceed five percent (5%) of any of such lessees' or occupants' total annual sales. The Lessor shall not, during the term of this lease, or any extension thereof, directly or indirectly engage in or compete with Lessee's trade or business. However, this does not prohibit Lessor from selling office supplies at the branch libraries.

If there is a breach of any provision of this paragraph 8, the Lessee shall have the right to institute proceedings to enjoin the violation, either in its name or that of the Lessor. The foregoing rights and remedies shall be exclusive of any other right or remedy otherwise available to Lessee. The Lessor shall indemnify and hold Lessee harmless from and against all liability, claims, actions, costs and expenses, including counsel fees, costs and expenses, sustained or incurred by the Lessee and arising out of the terms and provisions of this paragraph 8, including without limitation documented costs, expenses and damages incurred by Lessee in the event Lessor does not institute and proceed diligently with a suit to enjoin any conflicting use prohibited under the terms of this paragraph 8.

9. Lessor shall not be required to make any alterations, additions, or improvements in and upon the Premises during the term of this Lease. Lessee shall not make any alterations, additions, or improvements to the leased Premises without the written consent of the Lessor. In the event Lessee makes any alterations, additions, or improvements to the leased Premises without the written consent of Lessor, Lessor shall have the right to restore the leased Premises to the condition the leased Premises were in immediately prior to Lessee's occupancy, and Lessee agrees to reimburse Lessor for its costs incurred thereby within thirty (30) days of presentation of demand by Lessor. The exercise of Lessor's right to restore the leased Premises shall not operate to excuse Lessee's violation of this paragraph nor shall said exercise of right waive any other remedy available to Lessor.

10. Lessee shall be responsible for and pay for any repairs or replacements of any character whatsoever that are occasioned or made necessary by reason of the negligence or misuse of said Premises by the Lessee.

11. Lessee shall not place any signage, advertising or display on the inside or outside of the Premises without the prior written approval of the Lessor.

12. Lessee may sell on the Premises any items that are library related in their design or use of the types listed in the attached **Exhibit "B"**. In the event that Lessee shall desire to sell any item of a type other than those listed in **Exhibit "B"**, the Lessee shall first obtain the written consent of the Los Angeles City Librarian or of such other person previously designated by the Los Angeles City Librarian in a written notice to the Lessee.

13. The Lessee shall remove from the Premises any item of merchandise, signage, advertising or display designated by the Lessor in a written notice given to the Lessee in accordance with the terms of this Agreement, provided that the Lessor, within ten (10) days of written notice to the Lessor of the Lessee's cost of such item, shall pay to Lessee an amount equal to such cost if such item was previously authorized as set forth in paragraph 12 of this Agreement. Any item so removed shall be transferred to the Lessor or retained by the Lessee as designated in the written notice from the Lessor.

14. Provided Lessee exercises an ordinary standard of care in the performance of Lessee's duties, and except for the malfeasance, gross negligence or willful misconduct of Lessee, Lessor agrees to indemnify and hold harmless Lessee from loss or liability which may arise in connection with Lessee's activities performed on behalf of Lessor under this Lease Agreement. Lessor also agrees to indemnify and hold harmless Lessee from loss or liability arising from the acts or omissions of Lessor, its officers, employees or agents; Lessor shall bear no responsibility for loss or liability, actual or alleged, that arises from the acts or omissions of Lessee's agents. Lessor agrees to indemnify and hold harmless Lessee pursuant to, and agrees that the activities performed by Lessee as Lessee under this Agreement are performed on behalf of the Lessor for purposes of, (a) that action by the City Council of Los Angeles (CF 92-1888) which authorizes the City Risk Manager to issue letters of indemnification on a continuing basis to the Library Foundation of Los Angeles against liability claims arising from the Foundation's activities on behalf of the Los Angeles Public Library, and (b) that Letter of Indemnification issued by the Office of the City of Los Angeles Administrative Officer on January 8, 1993.

15. Lessee shall, upon the expiration of the term of this Agreement or upon the sooner termination thereof, then and there immediately, peaceably and quietly surrender and yield up to the Lessor possession of the Premises; and when surrendered, the Lessee shall leave the Premises in as good order and condition as said Premises were at the beginning of the term of this Lease, ordinary wear and tear thereof and damage by the elements, fire, earthquake, flood, act of God, or public calamity excepted. In the event Lessee holds over after the expiration of the term (with or without the express or implied consent of Lessor), such tenancy shall be from month-to-month only, and not a renewal hereof or an extension for any further term, and such month-to-month tenancy shall be subject to the same terms and conditions contained in this Agreement.

16. Lessee shall provide evidence of insurance for comprehensive liability. Lessee acknowledges that adequate insurance is maintained to cover all incidents for which Lessee may be held liable or for which Lessee has assumed liability under this Lease.

17. Lessor may, at its option, either self-insure or purchase commercial insurance for comprehensive liability and casualty.

18. Lessor shall furnish, at Lessor's sole cost and expense, the necessary heat, air conditioning, ventilation, light, electricity and water to be used and consumed by the Lessee within the Premises. Lessor shall provide, at Lessor's sole cost and expense, nightly janitorial services including vacuuming, dusting, refuse removal and periodic cleaning of floors, windows and displays as necessary.

19. Lessor shall have the right to enter upon the Premises at all reasonable times to inspect the same to see that no damage has been or is done, to protect any and all rights of Lessor and to post such reasonable notices as Lessor may desire to protect the rights of the Lessor, to supply any services to be provided by Lessor hereunder and to perform all required work therein, for the purposes of making alterations, repairs or additions to the Premises or any portion of the Site as required by law.

20. The Premises may be open for business during such hours as the Lessee may elect from time to time, during the hours the Los Angeles Public Library is open to the public or at such other times approved by the City Librarian or designee; and in all events, the Lessee's employees and agents (and such other persons designated by Lessee in writing from time to time) shall have twenty-four hours access to the Premises.

21. The rental fee paid by the Lessee covers the use of space only; it does not guarantee the adequacy or the condition of any equipment which may be used.

22. The covenants and conditions contained in this Lease shall be binding upon the parties hereto and their respective heirs, executors, administrators, successors, and assigns. Lessee shall not assign, let or sublet the whole or any part of said Premises without the written consent of said Lessor.

23. Any notice required to be served hereunder shall be in writing; any notice by the Lessee to the Lessor may be given by depositing in the United States mail, postage prepaid, addressed to City Librarian, 630 West 5th Street., Los Angeles, CA 90071; and any written notice by the Lessor to the Lessee may be given by depositing in the United States, mail, postage prepaid addressed to the Lessee at:

Library Foundation of Los Angeles  
630 W. 5th Street  
Los Angeles, CA 90071

24. If default shall be made in any of the covenants herein provided, Lessor shall provide written notice thereof, specifying the particulars of the default, to Lessee in the manner provided for in the preceding paragraph. Upon receipt of the notice, Lessee shall immediately commence to remedy the default. Lessee shall remedy the default within ten

(10) calendar days of receipt of notice; provided; however, that where Lessee is diligently attempting to cure the default and more than 10 days is required therefor, Lessee may retain possession of the Premises and shall not be evicted therefrom. If Lessee fails to cure the default within ten (10) calendar days after receiving such notice or fails to diligently attempt to cure the default in the most expeditious manner practicable, Lessor may reenter said Premises, take possession thereof, and remove all persons and property therefrom. The aforesaid remedies shall not be deemed exclusive and Lessor may avail itself of any and all additional remedies available at law or in equity.

25. This Agreement shall be executed in four (4) identical quadruplicate copies each of which shall be an original. All captions and headings are inserted for the convenience of the parties, and shall not be used in any way to modify, limit, construe or otherwise affect this Agreement. In case one or more of the provisions contained in this Agreement (or any portion of such provision) shall for any reason be held to be unenforceable in any respect, such unenforceability shall not affect any other provision of this Agreement (or any portion of any such provision), and this Agreement shall be construed as if such unenforceable provision (or portion thereof) had never been contained herein.

This Agreement shall be governed by and construed and enforced in accordance with the laws, regulations and ordinances of the State of California and the City and County of Los Angeles. This Agreement sets forth the entire agreement and understanding of the parties in respect of the transactions contemplated hereby and supersedes all prior agreements, arrangements and understandings relating to the subject matter hereof. All representations and warranties shall survive the termination of this Agreement. In any action between any of the parties herein relating to any of the terms and provisions of this Agreement, the prevailing party in such action shall be awarded its reasonable costs and expenses and reasonable attorney's fees. This Agreement may be amended, modified, superseded or cancelled only by a written instrument executed by the parties hereto.

26. The attached Standard Provisions for City Personal Service Contracts (Rev. 3/09) hereto as **Exhibit "C"** are hereby incorporated by reference into this Agreement, provided, however, that: PSC-20 (Indemnification) and PSC-24 (Insurance) are not applicable to, or incorporated by reference into, this Agreement by reason of the indemnity provided to the Foundation by the City of Los Angeles in accordance with the provisions of that certain letter to the Foundation from Keith Comrie, City Administrative Officer, as executed by Richard J. Welch, ARM, City Risk Manager, dated January 8, 1993, and action of the City Council (C.F. 92-1888) on October 2, 1992; and a portion of PSC-31 (Service Contractor Worker Retention Ordinance ("**SCWRO**")) is not applicable to, or incorporated by reference into, this Agreement since this Agreement is not a "contract"...for the furnishing of services to or for the City or financial assistance recipient" within the meaning of Section 10.36.1(g) of the Los Angeles Administrative Code but is a lease of real property by the City to the Foundation.

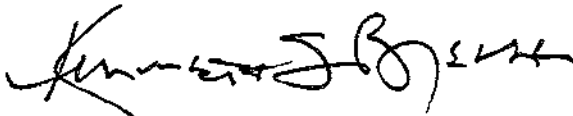
27. The term of this Agreement shall be for three years. The term shall begin July 1, 2011. Either the Lessee or the Lessor may terminate this Agreement at any time during its term by giving one year written notice to the other party to this Agreement.

Should a valid MOU not be executed by both parties to this contract, a written notice of 30 days shall be sufficient to terminate the lease and surrender the premises to the Library.

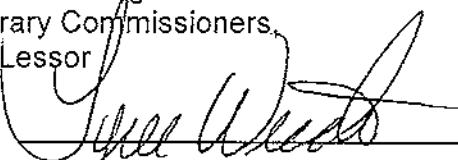
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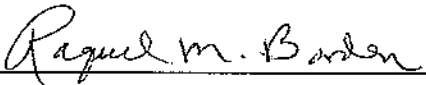
IN WITNESS WHEREOF, the parties hereto have signed this Agreement.

LIBRARY FOUNDATION OF LOS ANGELES,  
a California non-profit public benefit  
corporation, as Lessee

By:   
Name: KENNETH S. BRECHER  
Date: 4<sup>th</sup> OCTOBER 2011

CITY OF LOS ANGELES,  
municipal corporation, acting  
by and through the Board of  
Library Commissioners,  
as Lessor

By:   
Title: President  
Date: 10/05/11

By: 

Name: RAQUEL M. BORDEN  
Title: Commission Executive Asst.

Board of Library Commissioners

Date: 10-11-11

APPROVED AS TO FORM AND  
LEGALITY:

CARMEN A. TRUTANICH  
City Attorney

By: 10-11-11

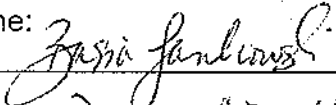
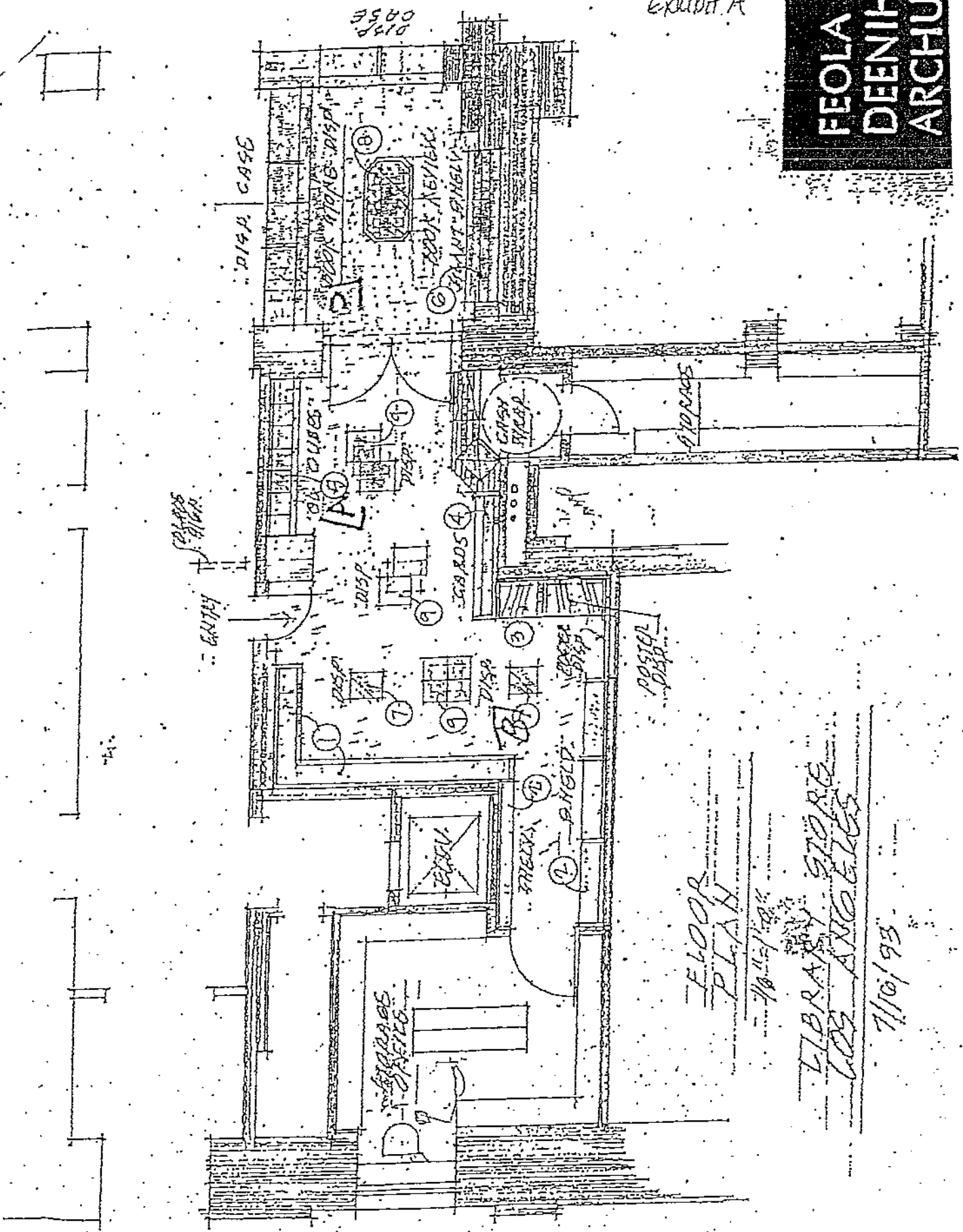
Name:   
Title: Deputy City Attorney

Exhibit A



FLOOR  
PLAN

LIBRARY STORE  
LOS ANGELES

7/10/93

EXHIBIT B

TYPES OF ITEMS APPROVED FOR SALE IN LIBRARY STORE

Clothing

Adults/Children's T-shirts  
Adults/Children's sweatshirts  
Caps/visors  
Tote Bags  
Backpacks

Cards

General  
Seasonal  
Postcards  
Boxed cards

Books

General subject  
Children's books  
Mini books  
Cookbooks  
LA/California books  
Autographed books  
Bookmarks  
Bookplates  
Bookends  
Book covers  
Book lights  
Book gift sets

Supplies

Computer discs  
Pencils  
Pens  
Rulers  
Envelopes  
Postage Stamps  
Maps  
Magnifying glasses  
Erasers

Children's

Puppets  
Stuffed animals  
Games  
Puzzles  
Stickers  
Dishes/lunch sacks  
Art supplies  
Bibs  
Coloring books  
Activity sets  
Activity books  
Blocks  
Infant clothing items

Accessories

Men's and women's jewelry  
Scarves  
Ties  
Key chains  
Pencil cases  
Purses  
Wallets  
Buttons  
Reading Glasses

Stationery

Wrapping paper  
Journals  
Note pads  
Stamps  
Craft supplies  
Calendars  
Gift Bags  
Gift Boxes

Gift items

Water bottles  
Book boxes  
Magnets  
Candles  
Cooking items  
Mugs  
Games  
Cameras  
Posters  
Paperweights  
Reading Lights  
Gift Certificates

Music

Compact discs

Exhibits

Gift items with exhibit theme  
Catalogs

LICENSE AGREEMENT FOR USE OF WORKS OF ART AND TRADE NAMES  
ASSOCIATED WITH  
THE LOS ANGELES PUBLIC LIBRARY

THIS LICENSE AGREEMENT is made and entered into as of July 1, 2011, by and between the City of Los Angeles, a municipal corporation, acting by and through its Board of Library Commissioners ("Licensor"), and the Library Foundation of Los Angeles, a California non-profit benefit corporation ("Licensee").

WHEREAS, Licensor possesses certain intellectual property rights in its name and insignias as well as certain Works (as hereinafter defined) that are associated with the Los Angeles Public Library (the "Library");

WHEREAS, Licensee is operating a store at the Library (the "Library Store"); and

WHEREAS, Licensor is willing to grant, and Licensee desires to acquire, the non-exclusive right to use Licensor's intellectual property rights in such names and insignias as well as certain Works for the purpose of manufacturing, distributing and selling products through the Library Store and through other channels;

NOW, THEREFORE, in consideration of the premises and mutual promises, terms and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

I. DEFINITIONS. As used herein, the following terms shall have the following definitions.

1.1 Business Day. "Business Day" shall mean a day on which banks are open for business in Los Angeles, California, U.S.A.

1.2 Dollars. "Dollars" or "\$" shall mean lawful money of the United States in immediately available funds.

1.3 Licensed Works. "Licensed Works" shall mean the Approved Works and Trade Names and all intellectual property rights and good will associated therewith, including all copyright and trademark rights, whether registered or not.

1.4 Works. "Work" or "Works" shall mean any and all works of authorship, including literary, dramatic, musical, artistic and other intellectual works, as to which the Library has the right of physical access and either (a) the Library owns the copyright or (b) an assignment, license and/or any other form of waiver or agreement has been or will be obtained pursuant to Section 4.1 or otherwise to permit Licensee's use thereof consistent with the provisions of this Agreement.

1.5 Approved Works. "Approved Works" shall mean those Works Licensee has requested the right to use pursuant to the provisions of this Agreement and Licensor, acting through the City Librarian, has approved such use through a grant of copyright license, addendum to this Agreement or right of physical access to the Work.

1.6 Trade Names. "Trade Names" shall mean any and all trade names, trademarks and other commercial symbols, and the goodwill associated therewith, either (i) listed in **Exhibit A** attached hereto and made a part hereof or (ii) added specifically as listed from time to time to **Exhibit A** hereto by mutual agreement of the parties.

1.7 Licensed Products. "Licensed Products" shall mean any products that Licensee procures, assembles, creates or manufactures, or has procured, has assembled, has created or has manufactured, for sale or distribution pursuant to this Agreement that are based on or that otherwise exploit any or all Licensed Works.

1.8 Effective Date. "Effective Date" shall mean July 1, 2011.

1.9 Fundraising. "Fundraising" shall mean any act or activities that would lead to Donations benefitting the Library or Licensee exclusively.

1.10 Donations. "Donations" shall mean any monetary and in-kind donations made to the Library or to Licensee.

1.11 MOU. "MOU" shall mean the Memorandum of Understanding between the Library Foundation of Los Angeles and the Los Angeles Public Library.

## II. GRANT OF RIGHTS AND LICENSES

Subject of all of the terms and conditions set forth in this Agreement:

### A. Rights and Obligations related to Licensed Products:

2.1 Distribution Rights. Licensor hereby grants to Licensee a non-exclusive, non-transferable, royalty-free right and license to procure, sell and distribute, and have procured, sold, displayed and distributed, Licensed Products during the term of this Agreement through the Library Store or through other channels at Licensee's choosing. Licensee or its agents may use textual and/or pictorial matter pertaining to the Licensed Works on such promotional, display and advertising material as may, in its judgment, promote the sale of the Licensed Products which material does not infringe on intellectual property rights of third parties and is approved by the Library, such approval not to be unreasonably withheld.

2.2 Manufacturing and Other Rights. Licensor hereby grants to Licensee a nonexclusive, non-transferable, royalty-free right and license during the term of this Agreement to, directly or indirectly, manufacture, assemble, copy, modify, create derivative works of, publicly perform and otherwise use the Licensed Works and all derivative works thereof for the purposes of assembling, manufacturing, creating and distributing Licensed Products pursuant to Section 2.1 herein. Without limiting the generality of the foregoing, the rights granted herein shall include (a) the right to photograph, record, re-record, duplicate, release and exhibit Licensed Products as part of a production in any medium now existing or hereafter developed (e.g., still photography, video tape, film, CD-ROM, DVD, internet downloads); (b) the right to use any musical Licensed Product as a soundtrack "sync'd" with visual images as part of a production; and (c) the right to use musical Licensed Products as part of the public exhibition, viewing or broadcast of a production (including but

not limited to television shows, videos, DVDs, websites, podcasts, multimedia presentations and films). Licensee may negotiate and contract with any and all persons or entities involved in the manufacturing and distribution process, including, but not limited to, suppliers and current and prospective manufacturers, distributors and other resellers.

### 2.3 Trade Name Rights.

(A) Licensee may, on a royalty-free basis, use, but is not required to use, any of the Trade Names in connection with the sale or distribution of any Licensed Products. Licensee may also use other trademarks, trade names, service marks and commercial symbols of its own choosing in connection with the sale and distribution of Licensed Products unless otherwise prohibited by third party agreements.

(B) If Licensee, in its sole discretion, uses any Trade Name on any Licensed Product, Licensee agrees that such use shall be in strict compliance with the provisions of all applicable laws and regulations. Licensee agrees to conduct any and all advertising and promotion in which such Trade Name may be used so as to assure the continued validity and enforceability of such Trade Name.

2.4 Right to Sublicense. The rights and licenses granted herein pertaining to the Licensed Products are personal to Licensee. Thus Licensee shall have the right to sublicense any of such rights and licenses as necessary in Licensee's reasonable discretion with prior written approval of the City Librarian. Licensee shall provide the City Librarian or designee ("Librarian") with a summary of the terms and conditions of such sublicense for the Librarian's approval. The Librarian shall notify Licensee of approval or disapproval within ten (10) Business Days of receiving such summary.

2.5 Licensor's Rights to use Licensee's Trade Name. Licensee hereby grants to Licensor the right to use Licensee's trade name "The Library Foundation of Los Angeles" in furtherance of the Licensor, Library and related services. Licensor shall provide samples of all such advertising or promotional materials to Licensee that contain Licensee's trade name. If Licensee determines that any such sample, in its reasonable discretion, does not satisfy Licensee's quality control standards, Licensee shall notify Licensor of the quality issues within thirty (30) Business Days of receiving the relevant sample. Licensor shall not use such advertising or promotional materials bearing Licensee's trade name until Licensee is reasonably satisfied with them.

2.6 Additional Approved Works. Licensee may, upon thirty (30) days' written notice to the Librarian, request the right to use additional Works which have not previously been approved as Approved Works. Licensee may not use any such Work absent written approval from the Librarian. Upon receipt of such written approval by the Librarian, the subject Work shall be deemed an Approved Work.

2.7 Removal of Trade Name; Reimbursement of Licensee. Licensor may, upon thirty (30) days' prior written notice to Licensee, unilaterally remove a Trade Name from **Exhibit A**. In the event that Licensor unilaterally removes a Trade Name from **Exhibit A**, pursuant to this Section 2.7, after approval of a pre-production sample of the Licensed Products(s) based on or on which such Trade Name is used, Licensor shall promptly

reimburse Licensee for any costs incurred, whether directly or indirectly, in respect of manufacture, assembly, development, sale or distribution of such Licensed Product(s).

#### **B. Rights and Obligations related to Fundraising and Donations**

2.8 Licensors hereby grants to Licensee a non-exclusive, non-transferrable royalty-free right and Licensee to use the Trade Names for and related to Fundraising as defined in Section 1.9.

2.9 The right and license granted herein related to Fundraising may not be sublicensed or assigned without the prior written consent of Licensor, which consent may be withheld in Licensor's sole discretion.

**C. All rights and interests not expressly granted herein are reserved by Licensor. All rights and licenses granted herein shall be for all media and worldwide use.**

### **III. INTELLECTUAL PROPERTY NOTICES**

3.1 Copyright Notice. Licensee shall place a lawful copyright notice in the name of Licensor, or a third party designated by Licensor (e.g., the artist copyright owner), on a Licensed Product if: (i) the Licensed Work that is reproduced in or on the Licensed Product is subject to copyright protection; (ii) Licensor has represented to Licensee in writing that Licensor, or Licensor's designee, owns the copyright in such Licensed Work; and (iii) the Licensed Work has not been modified by Licensee.

3.2 Trademark Notice. Upon Licensor's request, Licensee shall use a "TM" after any unregistered trademark of Licensor, or an "R" in a circle after any federally registered trademark of Licensor that appears on a Licensed Product.

3.3 Licensee's Copyrights and Trademarks. The parties agree that Licensee may create, have created, and own copyrighted material with respect to the Licensed Products separate and apart from Licensor's copyright rights, including, but not limited to, derivative works of the Licensed Works. Licensee may use its own trade name or trademarks on the Licensed Products, and its own copyright and/or trademark notices, as appropriate in Licensee's reasonable discretion. Upon termination or expiration of this Agreement, Licensee shall transfer to Licensor all copyrights so obtained.

### **IV. REPRESENTATIONS AND WARRANTIES**

4.1 Rights in Licensed Works. Licensor represents and warrants that it has, to the best of its knowledge, the rights to grant the licensing rights to Licensee hereunder with respect to the Licensed Works. Licensee shall obtain, as necessary, with respect to each Work, an assignment, license and/or any other form or waiver or agreement that may be required consistent with the first sentence of this Section 4.1 from any person or entity the Licensor reasonably believes may have a bona fide copyright claim or other intellectual property claim in any work.

4.2 Rights in Trade Names. Licensor represents and warrants that it is the owner of all Trade Names identified on **Exhibit A** and that it has, to the best of its knowledge, the rights to grant the licensing rights to Licensee hereunder with respect to the Trade Names.

## V. PROTECTION OF LICENSED WORKS

### 5.1 Infringements.

(A) Licensee may, but is not required to, take any and all actions, legal or otherwise, which are necessary to: (i) terminate infringements of any part of the Licensed Products; or (ii) terminate any attempted passing-off by imitation of any Licensed Product. Licensor shall have the right to be kept informed of the status and progress of all actions instituted by Licensee pursuant to Section 5.1 (A) hereof. Licensee shall bear all the expenses of all actions which it initiates pursuant to Section 5.1 (A) hereof (including without limitation attorneys' fees). Licensee shall notify Licensor promptly of any infringement or passing-off of the Licensed Products of which Licensee becomes aware.

(B) If Licensee does not institute an action within ninety (90) days after informing Licensor of an infringement or of a passing-off by imitation of any Licensed Product, then Licensor may institute an action with respect thereto. Licensee shall have the right to be kept informed of the status and progress of all such actions instituted by Licensor pursuant to this Section 5.1 (B). Licensor shall bear all the expenses of all actions which it initiates pursuant to Action 5.1 (B) hereof (including without limitation attorneys' fees).

(C) Each of Licensor and Licensee will assist the other in any manner deemed reasonably necessary by the other in order to allow the other to pursue any of the actions described in Section 5.1 (A) and (B) above.

5.2 Apportionment of Recoveries. Any recoveries or settlement fees received from suits or settlements involving an action initiated pursuant to Section 5.1 hereof or agreed to shall be paid to the party which initiated such suit or action in accordance with Section 5.1 hereof, for such party's own use and benefit.

## VI. DEFENSIVE LITIGATION

### 6.1 Indemnity by Licensor.

(A) The activities performed by Licensee under this Agreement are deemed to constitute activities performed on behalf of Licensor for purposes of that action of the City Council of Los Angeles (C.F. 92-1888) and that Letter of Indemnification issued by the Office of the City of Los Angeles Administrative Officer on January 8, 1993 and the losses and liabilities described thereunder including any losses and liabilities arising out of any claim that the Licensed Works infringe an intellectual property right of a third party, including, but not limited to, any copyright or trademark right, or any right of privacy or publicity, provided that Licensee exercises an ordinary standard of care in the performance of its duties. Loss or liabilities arising from malfeasance, gross negligence or willful misconduct by Licensee are not covered.

(B) Should any Licensed Works become or, in Licensor's opinion, be likely to become the subject of a claim of infringement of an intellectual property right of a third party, Licensor may, at its option, either (1) procure for Licensee the right to continue using such Licensed Works, or (2) unilaterally rescind Licensee's rights granted pursuant to this Agreement in connection with such Licensed Works. If Licensor chooses Option 2, Licensor shall promptly reimburse Licensee for any costs incurred, whether directly or indirectly, in respect of the manufacture, assembly, development, sale or distribution of Licensed Products relating to such Licensed Work, a pre-production sample of which has been approved.

(C) Licensor shall, at its option, either self-insure or purchase commercial liability insurance. In either instance the amount of coverage shall be no less than One Million Dollars (\$1,000,000) per occurrence naming Licensee as an indemnified or additional insured party. If Licensor obtains commercial liability insurance, Licensor shall submit to Licensee a certificate of insurance evidencing the foregoing upon obtaining such insurance.

(D) Under no circumstances shall this Section 6.1 be applicable to any claims, actions, proceedings or lawsuits as far as losses and liabilities caused by Licensee's agents, consultants, and or sublicensees.

## VII. TERM AND TERMINATION

7.1 Term of Agreement. The term of this Agreement shall be for three years. The term shall begin July 1, 2011. Should a valid MOU not be executed by both parties to this Agreement upon expiration of the presently effective MOU, a written notice of 30 days shall be sufficient to terminate this agreement.

### 7.2 Early Termination.

(A) Licensor shall have the right to terminate this Agreement if any of the following events (hereinafter called "defaults") occurs, unless they are cured pursuant to subparagraph (C) of this Section 7.2:

- (i) Licensee defaults in the performance of its obligations provided for in this Agreement or
- (ii) Licensee manufactures, procures, sells or distributes, whichever first occurs, any of the Licensed Products without the prior approval of Licensor as provided in Section X hereof.

(B) Licensee shall have the right to terminate this Agreement if any of the following defaults occurs, unless they are cured pursuant to subparagraph (C) of this Section 7.2:

- (i) Licensor defaults in the performance of its obligations provided for in this Agreement; or

- (ii) Licensor uses Licensee's trade name without the prior approval of Licensee as provided in Section 2.5 hereof.

(C) If the defaulting party does not cure any of the foregoing defaults to the non-defaulting party's reasonable satisfaction within ninety (90) days of receiving notice of such default from the non-defaulting party, the non-defaulting party may terminate this Agreement by providing written notice thereof to the defaulting party specifying the particulars of the defaulting party's failure to cure the default.

(D) Upon termination or expiration of this Agreement, Licensee shall cease assembling, creating, and manufacturing Licensed Products. Licensee shall deliver to Licensor, as soon as practicable and within thirty (30) days following expiration or termination of this Agreement, a report indicating the number, location and description of Licensed Products on hand. Licensee may sell off its inventory of all Licensed Products that are not the subject to a claim of intellectual property infringement by any third party for ninety (90) days after termination of this Agreement. After this inventory sell off period, Licensee shall cease using Licensed Works entirely.

## VIII. SALES OF LICENSED PRODUCTS

8.1 Within 30 days following the end of each calendar quarter, Licensee shall provide to Licensor a sales report for the Licensed Products for the previous quarter.

8.2 Licensor shall have the right to purchase Licensed Products from Licensee at a price equal to the lowest wholesale price at which Licensee purchased such Licensed Products.

## IX. APPROVALS AND QUALITY CONTROL

9.1 Licensor's Quality Control and Approvals of Licensed Products. Licensee agrees to furnish Licensor free of cost for its written approval as to quality and style, a pre-production sample of each of the Licensed Products, together with its packaging, hang tags, and wrapping materials, before its manufacture, sale or distribution, whichever is first to occur. If Licensor determines that any such Licensed Product, in its reasonable discretion, does not satisfy Licensor's quality control standards, Licensor shall notify Licensee of the quality issues within thirty (30) Business Days of receiving the relevant sample. Licensee shall make changes to the Licensed Product as required by the Licensor.

9.2 Third Party Quality Control Approvals. The parties acknowledge that the copyright in certain Works belongs to third parties and, that in some cases, such third parties will have the right to approve Licensed Products. Licensee represents that it will use its best efforts to secure the consent of such third-party copyright owners as necessary for the Licensed Products; provided, however, that if Licensee ultimately is unable to secure such consent and has notified Licensor thereof, Licensee agrees that it shall not manufacture and/or sell the particular Licensed Products in question, unless it shall have obtained such consent through other means.

9.3 Licensors Approval of Promotional and Advertising Materials. Samples of all advertising or promotional materials pertaining to the Licensed Products shall be submitted to the Licensor for its prior approval. If Licensor determines that any such sample, in its reasonable discretion, does not satisfy Licensor's quality control standards, Licensor shall notify Licensee of the quality issues within thirty (30) Business Days of receiving the relevant sample.

9.4 The attached Standard Provisions for City Personal Service Contracts (Rev. 3/09) (**Exhibit B**) are hereby incorporated by reference into this Agreement, provided, however, that: PSC-20 (Indemnification) and PSC-24 (Insurance) are not applicable to, or incorporated by reference into, this Agreement by reason of the indemnity provided to the Foundation by the City of Los Angeles in accordance with the provisions of that certain letter to the Foundation from Keith Comrie, City Administrative Officer, as executed by Richard J. Welch, ARM, City Risk Manager, dated January 8, 1993, and action of the City Council (C.F. 92-1888) on October 2, 1992; and a portion of PSC-31 (Service Contractor Worker Retention Ordinance ("**SCWRO**")) is not applicable to, or incorporated by reference into, this Agreement since this Agreement is not a "contract"...for the furnishing of services to or for the City or financial assistance recipient" within the meaning of Section 10.36.1(g) of the Los Angeles Administrative Code but is a license of intellectual property by the City to the Foundation.

## X. MISCELLANEOUS

10.1 Assignments. This Agreement shall be binding upon, and inure to the benefit of, Licensor and Licensee and their respective heirs, successors and assigns.

10.2 Governing Law. This Agreement shall be governed, interpreted and construed in accordance with the laws of the State of California, U.S.A.

10.3 Waiver. A Waiver of any breach or any provision of this Agreement shall not be construed as a continuing waiver of other breaches of the same or other provisions of this Agreement.

10.4 No Other Relationship. Nothing herein contained shall be deemed to create a joint venture, agency or partnership relationship between the parties hereto. Neither party shall have any power to enter into any contracts or commitments in the name of, or on behalf of, the other party, or to bind the other party in any respect whatsoever.

10.5 Notices. Each notice required or permitted to be sent under this Agreement shall be given by telecopy transmission or by registered or recorded delivery letter to Licensor at:

City Librarian  
Los Angeles Public Library  
630 West Fifth Street  
Los Angeles, CA 90071

Telephone: (213) 228-7515

Facsimile: (213) 228-7519

And to Licensee at:

Library Foundation of Los Angeles  
630 West Fifth Street  
Los Angeles, CA 90071  
Attn: President

Telephone: (213) 228-7500  
Facsimile: (213) 228-7509

Either party may change its address and/or telephone number, for purposes of this Agreement by giving the other party written notice of its new address and/or telephone number. Any such notice if given or made by registered or recorded delivery letter shall be deemed to have been received on the earlier of the date actually received and the date ten (10) Business Days after the same was posted (and in proving such it shall be sufficient to prove that the envelope containing the same was properly addressed and posted as aforesaid). Notice made by facsimile shall be deemed received on the date transmitted if transmitted during normal business hours on a Business Day, otherwise on the next Business Day.

10.6 Entire Understanding. This Agreement embodies the entire understanding between the parties relating to the subject matter hereof, whether written or oral, and there are no prior representations, warranties or agreements between the parties not contained in the Agreement.

10.7 Invalidity. If any revision of this Agreement is declared invalid or unenforceable by a court having competent jurisdiction, it is mutually agreed that this Agreement shall endure except for the part declared invalid or unenforceable by order of such court. The parties shall consult and use their best efforts to agree upon a valid and enforceable provision which shall be a reasonable substitute for such invalid or unenforceable provision in light of the intent of this Agreement.

10.8 Amendments. Any amendment or modification of any provision of this Agreement must be in writing, dated and signed by both parties hereto.

10.9 Survival of Contents. Notwithstanding anything else in this Agreement to the contrary, the parties agree that Articles I, IV, and V and Sections 6.1 (A), 7.2 (D), 10.1, 10.2, 10.5, 10.6, 10.9, 10.11, and 10.12 shall survive the expiration of this Agreement to the extent required thereby for the full observation and performance by any or all of the parties hereto.

10.10 Table of Contents and Headings. Any table of contents accompanying this Agreement and any headings contained herein are for directory purposes only, do not constitute a part of this Agreement, and shall not be employed in interpreting this Agreement.

10.11 Counterparts. This Agreement may be executed in any number of counterparts and each such counterpart shall be deemed to be an original.

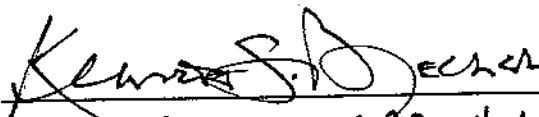
10.12 Right, Power and Authority. Each of Licensor and Licensee hereby represents, warrants and covenants to the other as follows: it has full right, power and authority to enter into this Agreement and there is nothing which would prevent it from performing its obligations under the terms and conditions imposed on it by this Agreement.


[Signature page follows]

IN WITNESS WHEREOF, the parties hereto have signed this Agreement,

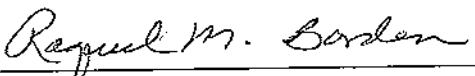
LIBRARY FOUNDATION OF LOS ANGELES,  
a California non-profit public benefit  
corporation, as Licensee

CITY OF LOS ANGELES, a municipal  
corporation, acting  
by and through the Board of Library  
Commissioners as Licensor

By:   
Name: KENNETH S. BRECHER  
Title: PRESIDENT  
Date: 22nd Sept. 2011

By:   
Name: Tyree Wieder  
Title: President, Library Commission  
Date: 10-11-11

ATTEST:

By:   
Name: RAQUEL M. BORDEN  
Title: Commission Executive Asst  
Date: 10-11-11

APPROVED AS TO FORM AND LEGALITY:

CARMEN A. TRUTANICH  
City Attorney

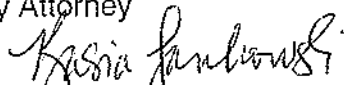
By:   
Name: DEPUTY CITY ATTORNEY  
Title: BASIA JANKOWSKI  
Date: 10-11-11

EXHIBIT A

TRADE NAMES

"Los Angeles Public Library"

"LAPL"

"Central Library"


"All logos, insignias, marks, and names" that maybe reasonably identifiable with Los Angeles Public Library ever used (whether past, present or intended to be used in the near future) by the Los Angeles Public Library

"All rooms officially designated" in the Los Angeles Public Library

LIBRARY DEPARTMENT  
BOARD REPORT

March 22, 2012

TO: Board of Library Commissioners

FROM: Martín Gómez, City Librarian 

SUBJECT: **LIBRARY DEPARTMENT FUNDING PRIORITIES FOR THE LIBRARY FOUNDATION OF LOS ANGELES, 2012–2013**

## RECOMMENDATION:

THAT The Board of Library Commissioners adopt the following resolution:

“RESOLVED, That the Board of Library Commissioners approve the Library’s Funding Priorities for the Library Foundation of Los Angeles, 2012–2013.”

## FINDINGS:

1. The Library Foundation of Los Angeles (LFLA) supports and enriches the capabilities, resources and services of the Los Angeles Public Library (LAPL). LFLA provides funding for projects which complement but do not supplant the City of Los Angeles’ responsibility for funding LAPL operations.
2. In August 2002, the Board of Library Commissioners adopted a resolution establishing a procedure for the submission of future requests for funds from the City Librarian to the Library Foundation of Los Angeles. The attachment, “Los Angeles Public Library 2012–2013 Funding Priorities for the Library Foundation of Los Angeles” is a wish list of fundraising options and is submitted as required by the Board of Library Commissioners.
3. Once the Board of Library Commissioners approves the Library’s “Funding Priorities for the Library Foundation of Los Angeles,” the City Librarian will submit these to the Board of Directors of the Library Foundation of Los Angeles for its consideration.

Attachment

**LOS ANGELES PUBLIC LIBRARY  
2012–2013 FUNDING PRIORITIES FOR THE  
LIBRARY FOUNDATION OF LOS ANGELES**

***Investing in New Readers***

**WE READ TOGETHER**

The library is making a special effort to support early childhood literacy services for this important audience – infants, toddlers, preschoolers and their caregivers, as well as children who are beginning readers. Since July 1, 2011, approximately 3,000 parents, teachers and caregivers have participated in our literacy workshops and library open houses to learn techniques to teach young children the five important pre-literacy skills that they must know in order to become successful readers. Brochures provide parents and caregivers with booklists, literacy tips, and library resources.

Some branch library children's rooms feature early literacy areas where very young children and their families can play and learn together. To date, 45 early learning areas have been established and 9 more early learning areas will be created by Fall 2012. Every branch offers a core collection of excellent books for young children and their families. The early literacy workshops and programs attract new users to the library.

Funding will be used to purchase books, training materials, parent brochures, storytelling aids, furniture and equipment for early literacy areas, programming and promotion. \$150,000 - \$170,000

**STAR (VOLUNTEER) PROGRAM**

Created by the Los Angeles Public Library in 1989, this successful program --STAR-- (Storytelling and Reading) has been replicated by other libraries around the world. Formerly known as Grandparents and Books or GAB, we are changing the name and look of the program to appeal to families and volunteers of all ages. The appeal of this program is universal; it provides an extraordinary opportunity for adults and children to share their love of reading in the library. Reading aloud to children has been proven to lead to better reading skills and better success in school. The STAR program includes adult volunteers of many ages, who read to children in all 73 libraries in English, Spanish, Chinese and other languages.

Funding will sustain the program and fund the purchase of books, storytelling aids, volunteer training and retention, and promotion. \$60,000 - \$75,000

## **CHILDREN'S READING CLUB**

Library summer reading clubs for children offer three important benefits; they encourage recreational reading so that reading skills don't fall during the summer months, they offer free programs that are both entertaining and enriching, and they entice children – and their families - who may never have used the library before to get library cards and learn about library services. Each year, the library's citywide reading clubs focus on a special theme which all programming and reading is based. Children from birth to age 11 are encouraged to read for pleasure, to take part in cultural, technological, literature-based, and creative programs, and to become part of a community of readers. During the summer of 2011, 20,368 children participated in the summer reading club. The registration goal for the 2012 summer reading club is 25,000 participants.

Funding will provide books, reading folders, reading incentives, performers, programming and promotional material. *\$100,000 - \$120,000*

## **ADULT LITERACY/ ESL**

Los Angeles has one of the highest illiteracy rates in the country. More than half of the working age adults in Los Angeles suffer from low literacy skills. Making a bad situation worse is the fact that illiteracy is often passed from adults to their children. With the Singleton Literacy Center at Central Library and literacy centers in 20 branches, the library has increased its efforts to combat illiteracy by making its adult and family literacy services more user-friendly, convenient and accessible. In the current fiscal year, approximately 1,500 volunteer tutors are teaching 1,800 adult learners how to read.

The immigrant population of Los Angeles has exploded in the past few years, with more than half of current Los Angeles residents coming from a non-English-speaking background. In order to help this group better their English skills and improve their lives, LAPL has partnered with LAUSD and its innovative Distance Learning Program. Geared towards adults who cannot take a regularly scheduled ESL class at their local community adult school, this program is directed by a credentialed ESL teacher. The Library refers students, provides a place for the teacher and students to meet and will keep statistics on students' progress.

Funding will provide the current level of staff, curriculum (workbooks and teacher materials), literacy materials, electronic resources & promotion. *\$500,000 - \$550,000*

## ***Helping Students Succeed and Promoting Lifelong Learning***

### **LIVE HOMEWORK HELP**

This program offers free on-line tutoring services provided by Tutor.com to assist students with their homework. Students can access the Library's Website to ask a certified tutor for homework assistance in English or Spanish every day of the week from 3-10 pm. Adult learners and job-seekers can get help with resume writing, interviewing, career guidance, citizenship, GED test preparation and more. In addition, a Skills Center Resource Library offers worksheets, tutorials, and study guides 24/7. Since July 1, 2011, Tutor.com has conducted 20,289 tutoring sessions for LAPL patrons. As demonstrated by their evaluations, this program has been very successful with teenagers.

Funding will sustain the program and provide for promotional materials.

*\$450,000 - \$500,000*

### **STUDENT SMART**

This collaboration with The Princeton Review helps teens, grades 8 - 11, improve their study skills and prepare for college. A series of college preparation seminars and new SAT practice test sessions are conducted by instructors from The Princeton Review and are offered at libraries during the school year, culminating with a Student Smart Counseling Day. So far in the current fiscal year, 3,268 teens have participated in 114 Student Smart seminars. The program represents the library's continuing commitment to acquaint teens with college and career opportunities through library resources.

Funding for this program provides free practice test sessions and follow-up evaluations and seminars on improving study skills and applying for college financial aid. Funding also includes two motivational seminars for local middle-school students, promotional materials, and circulating books.

*\$150,000 - \$200,000*

### **TEEN LEADERSHIP AND LITERACY**

The library offers many ways to engage teens in activities that foster leadership, civic engagement, and several different types of 21<sup>st</sup>-century skills. In order to attract teens to the library, libraries offer entertaining programming, using both paid performers and creativity-sparking program boxes. Once in the library, teens gravitate to comfortable and welcoming teen spaces that contain the books, magazines, and games they want. To help teens gain important social, leadership, and job skills, they may join a Teen Council – a formal group of teens that meets regularly at each branch to discuss materials and programming decisions – and/or volunteer at the library in a variety of ways. 66 of the 73 libraries have held teen council meetings. Many teen council members and teen volunteers become valued liaisons between the library and schools and other organizations in the community.

Funding for this program provides programming, incentives, popular teen reading materials, furniture, displays and other enhancements for teen spaces at 73 libraries.

*\$70,000 - \$100,000*

## **TEEN SUMMER READING CLUB**

Library summer reading clubs for teens have three important benefits – they attract teens to the library who may have seldom or never visited the library, they offer ample opportunities for participating in library activities, and they encourage recreational reading so that reading skills don't fall during the summer. Each year, the library's citywide reading clubs focus on a special theme upon which all programming and reading is based. Teens ages 11 to 19 are encouraged to read for pleasure, to take part in cultural, technological, literature-based, and creative programs, and to become part of a community of readers. During the summer of 2011, 5,341 teens participated in the summer reading club. The registration goal for 2012 is 7,000 teens.

Funding will provide books, reading folders, incentives, performers, programming and promotional materials. *\$50,000 - \$70,000*

## **OPEN HOUSES**

This new annual fall event invites the whole community, especially parents and teachers, to acquaint themselves with the library's wide array of services, materials and resources that help children and teens succeed in school and in life. During Open House week, each of the 73 libraries will offer programs, resources, and one-on-one assistance to teachers and parents who want to learn about the library. Bookmarks and brochures promote the Open Houses to schools and community organizations in order to attract first-time users to the library.

Funding will provide promotional and collateral materials and refreshments. *\$15,000 - \$20,000*

## **HOMEWORK CENTERS**

To succeed in school, students need a place to study, computers with access to the Internet, tools, supplies, books, and guidance in using library resources. After-school homework centers in every branch provide tables, essential supplies such as pens, paper, and staplers, dictionaries and other reference materials, and portable computers that students use to access Live Homework Help, the library catalog and databases, word processing software, and the Internet. Trained volunteers, cybernauts, and library staff provide assistance in using online homework sites and other library resources.

Funding provides computers and other electronic equipment, school supplies, books and reference materials, promotion, cybernauts, staff/volunteer training, maintenance, and evaluation of the program. *\$140,000 - \$170,000*

## **ADOPT-A-BRANCH**

Branch libraries are the heart and hearth of the communities they serve. City funding provides basic service and materials but the demand for materials, programs and services often exceeds the available resources. Funds from Adopt-A-Branch are used to enhance a library's collections, services and programs based on community needs. This includes after-school opportunities for children, collections that support school reading lists and special programs. Adopt-A-Branch supports outreach to the surrounding community by providing much-needed materials and incentives that promote the library at community meetings, fairs and events. The program also provides funding for interior and exterior improvements to the branch.

Funding provides additional materials for the collection, services and programs that meet specific community needs, incentives and promotion. It also provides funds for interior and exterior improvements. \$25,000 - \$120,000

## **ALoud SERIES**

For 15 years, ALoud at Central Library has presented free public programs with leading figures in the world of literature, art and ideas. Inspiring speakers have included novelists, poets, scientists, performing artists, political figures and filmmakers. Funding provides support for authors, interviewers and production. \$300,000 - \$400,000

## **EXHIBITIONS AT CENTRAL LIBRARY**

The Library presents exhibitions in the Central Library's First Floor and Getty galleries. Exhibitions are from various sources including the library's special collections, traveling exhibitions, and collections from other institutions. The library recognizes the potential to connect with a broad cross section of the public through the exhibition program. The Getty Research Institute funded "*A Nation Emerges*" exhibit in the Getty Gallery.

Funds for the First Floor Gallery will be used for exhibit rentals or fabrication installation, and promotional materials. \$30,000 - \$120,000

## ***Building the Virtual Library***

Information technology will continue to play a critical role in the delivery of library services in this digital age. The Los Angeles Public Library is committed to improve its capacity to deliver information technology-based services to the public.

### Technology Enhancements and Pilot Projects

In the digital age, people expect to obtain information and services in a way that's fast, convenient and mobile. Because technology evolves quickly, it is critical that the library continually pursue new ways of bringing library resources and educational opportunities to our communities, utilizing the devices and software which are becoming commonplace in society. Priority technology projects include:

#### **DIGITAL MEDIA LAB (TECHNOLOGY COLLABORATION CENTER)**

"Collaboration" and "content creation" are two of the latest trends in library services. The library's role as a "marketplace of ideas" and as an institution for sharing knowledge and learning from each other is the motivation for this program. Learning is a process of engagement with your peers and the wider community. To encourage this type of interaction, this new initiative may possibly designate an area in a branch library as a "collaborative learning space" - an area outfitted with computer equipment, cameras, microphones, headsets, scanners and software to enable patrons to create textual, visual and audio content; digitize photographs and other documents; record music and create videos to share with each other and to post on various social media sites. This pilot project would serve as a basis for the creation of similar media labs in other libraries. A media lab instructor who would train patrons on the use of the hardware and software may also be funded by this program. *\$250,000 - \$300,000*

#### **MOBILE DEVICE LENDING AND WI-FI LOUNGE**

Demand for public computers and access to mobile technologies in libraries continues to increase. From July 2011 to Jan. 2012, wireless sessions increased 36% throughout the entire LAPL system. In the month of Jan. 2012, 75,000 wireless connections were made by the public in our 73 libraries, including 9500 at Central Library. As part of this new initiative, a wireless lounge may be created in the Central Library to better accommodate wi fi users. Additionally, to help the public become more familiar with new mobile technologies, the library will acquire a number of portable laptop, netbook or tablet computers and e-reader devices (i.e. Nooks, Kindles, Sony e-readers) and make them available for patron use. *\$175,000 to \$200,000*

## **SPECIAL LOCAL DIGITIZATION PROJECTS**

Throughout its history, one of the Library's greatest challenges has been preserving and increasing access to its collections of unique and historic materials. Today, technology offers a practical and cost-effective solution: digitization. Digitization creates high quality electronic copies of materials and makes them accessible to a wider audience. Over the past few years tens of thousands historic photographs and vintage documents related to Southern California history have been digitized, but more work needs to be done.

Funding provides support for one scanning technician and one cataloger to organize the Central Library collections to prepare them for digitization. \$100,000 - \$125,000

## ***Strengthening Community Partnerships***

### **EXPANDING AND ENERGIZING THE USE OF VOLUNTEERS**

The Library is seeking support to expand its volunteer workforce. An enhanced volunteer corps will enable paid staff to sustain core Library services.

LAPL took a major step in bolstering its volunteer operations by appointing a new principal librarian to head the Volunteer Services division. The Volunteer Services division is focusing efforts on: recruiting and training new and existing volunteers; assisting local library staff with volunteer placement; and establishing strong partnerships with community organizations and businesses that encourage employee volunteerism.


To support these efforts to re-energize volunteer groups and increase the number of volunteers, the Library is seeking funds for two essential components of volunteer recruitment, retention and recognition:

1. Materials for promotion and incentives, including bookmarks, incentive items, flyers, newsletters and other print and electronic materials.
2. Events, including membership drive, volunteer and friends appreciation month observance, annual volunteer appreciation events, and annual citywide Friends of the Library meeting. \$50,000 - \$75,000

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March 22, 2012

**LIBRARY DEPARTMENT  
BOARD REPORT**

To: Board of Library Commissioners  
From: Martín Gómez, City Librarian   
Subject: **Live Homework Help Program - Status Report**

**RECOMMENDATION**

THAT the Board of Library Commissioners (BOLC) receive and file this status report on Live Homework Help.

**FINDINGS**

**Background**

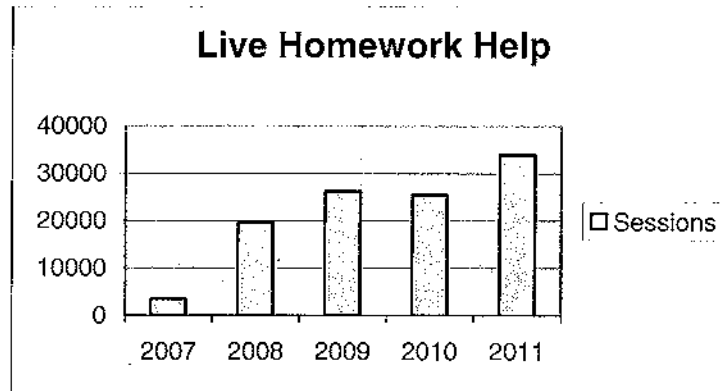
1. Live Homework Help is an online tutoring service provided by the company Tutor.com. Several library systems offer this service including those in Los Angeles County, San Francisco and San Jose. Students connect with one of 2500 tutors for free one-on-one chat sessions to get help in math, science, social studies, and English.

In addition to live, one-on-one tutoring, the Tutor.com website offers 24/7 resources that include videos, information, web links, and test preparation through the SkillsCenter for students from Kindergarten through adult school.

2. In October 2007, the Los Angeles Public Library began offering Live Homework Help on the LAPL website with the support of a State LSTA grant. Anyone can access Live Homework Help from any LAPL computer or remotely with an LAPL library card and a computer with Internet access. SkillsCenter resources are available 24 hours a day; live tutors are available every day from 3 pm to 10 pm.

## Usage

- Usage has steadily increased over the 4 years LAPL offered Live Homework Help; in 2011, students participated in 33,910 tutoring and SkillsCenter sessions, an increase of 8,618 sessions over 2010.



- Students needed help most often with math (59% of sessions) and science (21% of sessions). Other popular subjects include writing (11%), English (5%), and social studies (4%).
- Most students using Live Homework Help are in high school (59%), followed by 7<sup>th</sup> and 8<sup>th</sup> graders (18%), college students (14%), and 4<sup>th</sup>-6<sup>th</sup> graders (7%). Only 1% of LHH users are in grades K-3.

## Promotion of Program

- The Los Angeles Public Library would like to increase awareness and usage of Live Homework Help among all students and families, with a focus on students living in areas served by underperforming schools. All librarians promote Live Homework Help both to patrons in the branch and also to the schools and organizations in their communities.
- In addition, the Library Foundation is funding a part-time "Live Homework Help Outreach Specialist." Under the guidance of LAPL and Foundation staff, the outreach specialist is educating students about the program at the Boys and Girls Clubs, Family Source and One Source centers, schools and at non-profit organizations. As a result of this targeted outreach, we predict that the number of students from low-income and at-risk neighborhoods using Live Homework Help will continue to grow.

8. The attachment provided by Tutor.com includes colored charts of the usage levels. The last page also includes feedback from the student users.

#### Attachment

Prepared by: Eva Mitnick  
Acting Manager, Youth Services

Reviewed by: Giovanna Mannino  
Interim Director of Central Library

Los Angeles Public Library Tutor.com Program

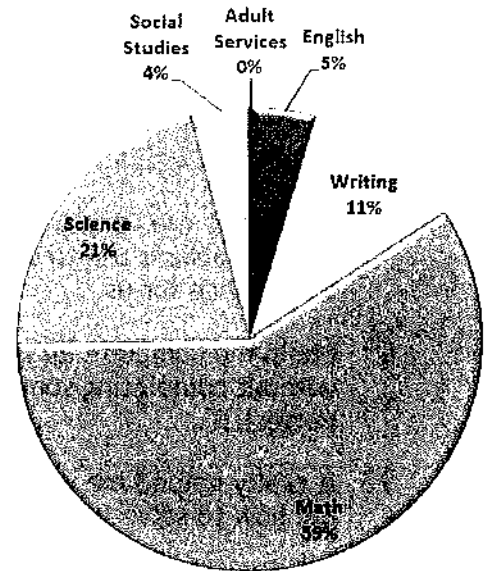
Subscriber Since: September 1, 2007

Program Hours: 3:00 p.m. - 10:00 p.m., 7 days per week

Services Available: K-12 Student Center      Adult Education Center  
 College Center                                      Career Center

Each Center includes on demand, online tutoring service, ProofPoint, a real-time writing center, and the 24/7 SkillsCenter Resource Library which includes thousands of vetted worksheets, tutorials, study guides and more.

Usage by Core Subjects



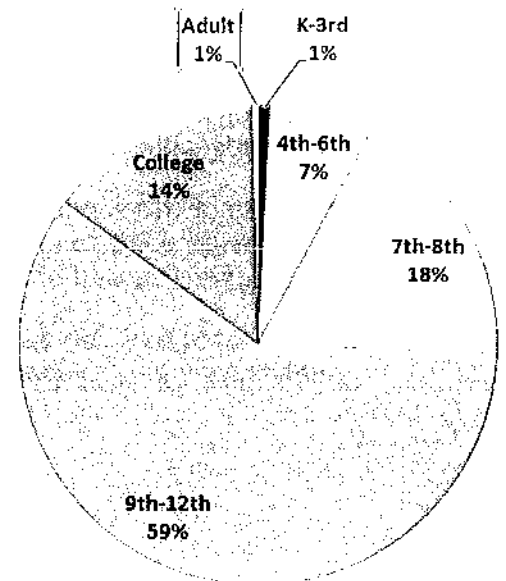
Learning Suite Stats at a Glance - Jan. 2011 through Dec. 2011

	2010	2011	Change
Tutoring Sessions	23,343	32,707	+9,364
SkillsCenter Resource Sessions	2,051	1,203	-848
Total Session	25,292	33,910	+8,618

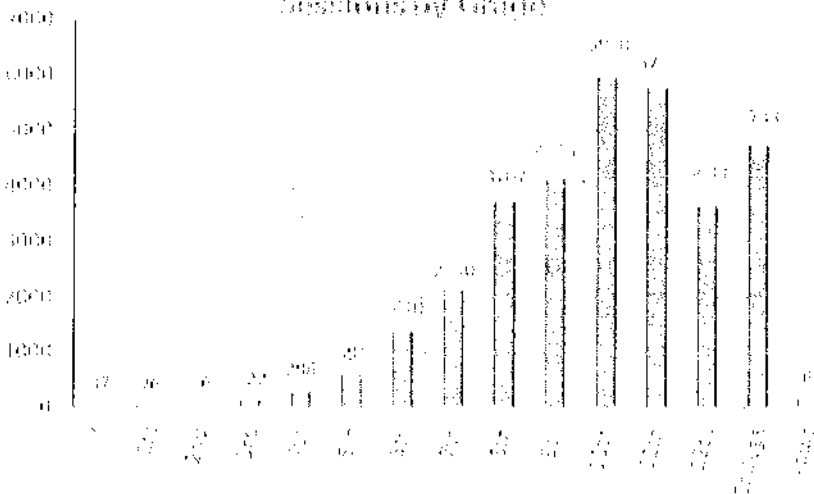
Where Los Angeles Public Library patrons need help most often:

Algebra I	15% of sessions	Writing	11% of sessions
Algebra II	13% of sessions	Chemistry	10% of sessions
Calculus	12% of sessions	Physics	7% of sessions

Sessions by Age Levels



Sessions by Grades



K	funn
2 <sup>nd</sup>	I am in 2 <sup>nd</sup> grade please keep helping us
3 <sup>rd</sup>	I luvvvvvvvvvvvvv my tutor! She makes me understand my work and she even gave a quiz about it!
4 <sup>th</sup>	Maryann Was Amazing She Helped Understand Math If I Was Her Boss I Would Give Her A Trillion Dollars Or A Big Raise And A Promotion!
5 <sup>th</sup>	Im very glad u guys put this cause other tutors online cost \$100 \$200 or even \$500. Im glad u guys di ti free and care for us with no money.
6 <sup>th</sup>	I am so glad that this website offers tutoring! I don't know what I would do for my math homework without it! THANK YOU! ;)
7 <sup>th</sup>	The tutors are very helpful and it's nice that we get to actually see the problem on the white board. I always use this when I need help with my homework and I'm very glad they provide this service for us.
8 <sup>th</sup>	I help me complete all my homework! Which is a big help because sometimes, I turn it in without completing some problems so I received lower grades. This has made my life better!!!!
9 <sup>th</sup>	It really helped me with my homework. They didn't just tell me the answers but they helped me how to solve the problem.
10 <sup>th</sup>	I absolute LOVE this site ! I get all my homework done plus I feel confident in class and also I can help other classmates if they need help. its just so incredible :D
11 <sup>th</sup>	Thanks so much for this site. Studying for a final is easier when you have someone to help you
12 <sup>th</sup>	Cameron M. was great! Cameraon really helped me; he went at the perfect pace, was knowledgeable, and was great at explaining
College	Because of this service my GPA improved from a 2.3 to a 3.4 thank you very much. I felt like I was never going to make it in college but your help has encourage me to continue to a four year degree instead of a 2
Adult	Es exelente este servicio / estoy estudiando para Ged y lo voy a recomendar con mis amistades y para ayudarle a mi hijo en sus tareas

**MATTERS PENDING  
BOARD OF LIBRARY COMMISSIONERS  
MARCH 22, 2012**

<u>SUBJECT</u>	<u>SCHEDULED FOR BOARD MEETING</u>
1. STRATEGIC PLAN DEVELOPMENT MONTHLY DISCUSSIONS	To be Agendaed
2. QUARTERLY COMPARATIVE STATISTICS REPORT ON SERVICES & GOALS (Hirano-Nakanishi/Wieder-9/22/11)	April Agenda

**COMMISSIONERS' OVERSIGHT RESPONSIBILITY**

Library Foundation of Los Angeles

- PRESIDENT TYREE WIEDER
- COMMISSIONER PAULA A. MADISON

Board Policies

- PRESIDENT TYREE WIEDER