

Los Angeles Public Library's
JOB-HUNTING GUIDE (Part 3):
Exploring Career Opportunities, Education & Training

This is a listing of resources for those looking for job leads, job listings, job networking, and other job-hunting information.

In Person & Telephone Resources

Many public and private agencies, services, organizations, and schools in the Los Angeles area assist with job hunting, including:

211 LA County Referral Service

24-hour information and referrals
Dial 211 or (800) 339-6993

HealthyCity.org Community Services

Directory of services in Los Angeles County.
<http://www.healthycity.org/c/resource>

Los Angeles/Ventura Counties Social Service Rainbow Resource Directory

Listings of organizations and services providing assistance in many areas of interest, including financial help, counseling and housing.
(361.979403 G5585) LAPL Call Number

Los Angeles Unified School District: Adult Schools & Occupational Centers

Listings in:
Directory of the public schools of Los Angeles County, California
(379.7941 L881Lo-3) LAPL Call Number
and at:
http://notebook.lausd.net/pls/ptl/ptl_apps.school_guide.render

- **Occupational Center locations available at:**
http://notebook.lausd.net/pls/ptl/ptl_apps.school_guide.render

Los Angeles County Regional Occupational Program

<http://lacorop.org/aboutus.htm>
9300 Imperial Highway
Downey, CA 90242-2890
(562) 922-6850; Fax: (562) 401-5379
Guidance and instruction to enter or re-enter the job market, change careers, advance in a career.
Includes job internships and job placement.

Los Angeles Community College District

<http://www.laccd.edu/>

California Community Colleges

Information about community colleges outside of the Los Angeles Community College District (i.e., Glendale, Pasadena, Cerritos, Long Beach, Santa Monica, etc.)
<http://www.cccco.edu/>
Another listing dividing the state into regions and within each region offering links to the web sites for each campus:
<http://cccae.org/Colleges/CByRegion.html>

Internet Resources:

Careers

California Occupational Guides

<http://www.labormarketinfo.edd.ca.gov/?PAGEID=139>

Covers 300 careers and gives general information including job descriptions, working conditions, employment outlook, wages and hours, entrance requirements and training, advancement, and related fields.

JobStar: Career Guides

<http://jobstar.org/tools/career/index.cfm>
General career planning, guides for specific careers, and contact information for career centers statewide.

O*Net Online

<http://online.onetcenter.org/>
Comprehensive information on key attributes and characteristics of workers and occupations.

Occupational Outlook Handbook

<http://www.bls.gov/oco>
U.S. Bureau of Labor Statistics provides a profile for careers covering the nature of the work, working conditions, employment, training, job outlook, earnings, and related occupations.

Riley Guide: Explore Career Options

<http://www.rileyguide.com/careers.html>
Annotated links to many general career sites.

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U.S. News & World Report Online: Best Careers

<http://www.usnews.com/sections/business/best-careers>

Profiles careers that offer strong outlooks and high job satisfaction. Other sections identify "Ahead-of-the Curve Careers," "Overrated Careers," "Best-Kept Secret Careers."

Education & Job Training

Association of American Military Colleges and Schools

<http://www.amcsus.org/>

Information on military schools in the U.S.

Braintrack University Index

<http://www.braintrack.com>

Most complete education index featuring over 8200 links to higher educational institutions worldwide. Includes colleges and schools by careers at <http://www.braintrack.com/colleges-by-career>

California College Guide

<http://www.cacollegeguide.com>

Information about public colleges and universities, WASC-accredited non-public institutions, and state-approved or exempt private postsecondary and vocational institutions.

California Schoolfinder

<http://www.schoolfinder.ca.gov/>

Plug in an address, city or zip code, choose type of school (including Special Education) and distance from home, to find a list of nearby schools. Provides a variety of data on schools, including academic performance, graduation rates, student-teacher ratio, course offerings and more. Searching under Adult Schools will cover occupational and adult school programs.

California Vocational Schools

<http://www.california-vocational-schools.com>

Vocational schools offering bachelors degrees, associate degrees, diplomas, and certificates.

Go TRAIN

<http://www.gotrain.com>

Guide to career schools and vocational training.

Peterson's

<http://www.petersons.com/>

Searchable guide to college programs and career schools, covering undergraduate and graduate schools, as well as vocational/technical schools.

RWM Vocational Schools Database

<http://www.rwm.org/rwm>

Search by state and training field to find information for licensed vocational schools.

Technical Schools Guide

<http://www.technical-schools-guide.com>

Search for technical schools by state or degree program.

US News College Rankings

<http://www.usnews.com/sections/rankings>

Undergraduate and graduate/professional schools rankings and a comparison of financial aid packages.

Vocational Schools Guide

<http://www.vocational-schools-guide.com>

Vocational schools searchable by state or degree program and online schools.

Salaries & Wages

Homefair: Salary Calculator: Relocation, Cost of Living, Real Estate

<http://www.homefair.com/real-estate/salary-calculator.asp>

Compare the cost of living in U.S. cities.

JobStar: Salary Information

<http://jobstar.org/tools/salary/index.cfm>

Information about salaries and how to negotiate salaries.

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Money Magazine: How far will my salary go in another city?

<http://cgi.money.cnn.com/tools/costofliving/costofliving.html>

Compare current and potential salaries in over 500 US cities to see where your money goes farthest.

Riley Guide: Salary Guides and Guidance

<http://www.rileyguide.com/salguides.html>

Salary surveys and articles on salary negotiation.

Salary.com

http://www.salary.com/salary/layoutscripts/sall_display.asp

Salary ranges by job title and location. Includes sections covering: What are you worth? What do top executives earn? Will moving affect your income?

SalaryExpert

<http://www.salaryexpert.com>

Search the salary report calculator and the cost of living calculator for reports by job title and area to find low, average, and high salaries for an area.

U.S. Office of Personnel Management: Federal Salaries and Wages

<http://www.opm.gov/oca/04tables/index.htm>

Current salaries for federal employees; the General Schedule (GS); locality pay; Executive Schedule (ES); Federal Wage System (FWS).

U.S. Department of Labor: Minimum Wage

http://www.dol.gov/dol/topic/wages/minimum_wage.htm

Information on federal and state minimum wage.

Book Resources:

Careers

Bolles, Richard

What Color Is Your Parachute? 2009: A Practical Manual for Job-Hunters and Career-Changers

Berkeley: Ten Speed Press. 2008.

(658.339 B6915) *LAPL Call Number*

Occupational Outlook Handbook.

Washington, D.C.: U.S. Department of Labor, Bureau of Labor Statistics

Biennial, 2008/09.

(371.4261 O157) *LAPL Call Number*

[also listed as an online source in the section above]

Tieger, Paul and Barbara Barron

Do What You Are: Discover the Perfect Career for You Through the Secrets of Personality Type.

New York: Little, Brown and Company

4th ed., 2007

(371.42 T561) *LAPL Call Number*

Internships

Peterson's Internships

Princeton, N.J.: Peterson's. Annual, 2005

(658.386 I615) *LAPL Call Number*

Vault Guide to Top Internships.

New York, NY: Vault. 2006/2009

(658.38603 V3765) *LAPL Call Number*

Additional Resources

For more books, check the catalog under the key words or search these call numbers. For assistance, contact the L.A. Public Library at (213) 228-7000 or visit www.lapl.org:

Key words and phrases	Library Call Numbers
Apprenticeship programs	331.86
Career changes	658.339
Career education	371.42
Internship programs	658.386
Job hunting	658.339
Occupations	331.7 and 371.42
Universities and colleges	378.7, 378.0973 and 378.09794
Vocational education	371.42
Vocational guidance	371.42
Wages	331.2

Find more information and assistance at:

<http://www.lapl.org>

In addition to the Los Angeles Public Library, other public libraries may be found at:

<http://www.mcls.org/library>

This guide includes information compiled by the Los Angeles Public Library, the Metropolitan Cooperative Library System Reference Center and the Brooklyn Public Library.