

Senior Branch Librarian

Christine Metro, Senior Librarian, said that the beautiful English Tudor style Memorial Branch Library offers dynamic programs. They include computer classes, author visits, afternoon movies, book clubs, Chinese Mah Jongg games, Storytime, and Sillie Second Saturday craft activities for all ages. She emphasized they have strong Young Adult programs, noting Los Angeles High School is across the street and students have an opportunity to perform community service in the branch as part of their Life Skills class. Ms. Metro pointed out she is currently fully staffed and commended her employees who are dedicated to providing excellent public service. The Senior Librarian introduced Ms. Angela Jones, President of the Friends Group.

Angela Jones, President, Friends of Memorial Branch Library, stated she developed a relationship with the branch as a longtime volunteer. She advised the Friends organization is dedicated to creating partnerships with the community and schools with a focus on making sure they are aware of services and programs available in the library. She noted the Friends won a Community Beautification Grant, which provided for the building of a beautiful mosaic bench in front of the library.

Vice President Mendoza commented the facility is extraordinary and she is impressed with the array of programs and services. She inquired about the computer classes. Ms. Metro indicated they have a small room for computers because they are limited by the historic architecture of the building. The seven computers available for training are very well used, especially by the senior citizen population in the community. Ms. Metro noted that the Adult Librarian has developed a curriculum, with built in exercises, that is interactive for all levels of computer expertise.

**PUBLIC COMMENTS ON MATTERS
WITHIN THE BOARD'S JURISDICTION: NONE**

CITY LIBRARIAN'S REPORT

MOVED by Commissioner Walters, seconded by Commissioner Hirano-Nakanishi and unanimously carried that the following resolutions be adopted:

Recommended Transfer of Funds from Sale
Of the Old Van Nuys Branch Library Property

LIBRARY RESOLUTION NO. 2009-52 (C-39)

WHEREAS, following approval by the Board of Library Commissioners of the sale of the Old Van Nuys Branch Library property, the City Council on July 11, 2008 approved City Ordinance No. 180046 to extend authorization to consummate the sale through July 31, 2009; and

WHEREAS, on March 9, 2009, the Department of General Services issued a Notice of Completion of Sale of Van Nuys Library to Straussner, Sherman & Young. The adjusted sale proceeds for \$1,062,114 was deposited into Library's Trust Fund 831:

RESOLVED that the amount of \$1,062,114 from the sale of the Old Van Nuys Branch Library property at 14555 Sylvan Street be transferred from Library Trust Fund 831 to the Library's Revenue Account within FY 2009-10 Budget, Fund 300, Department 44, Account 4540.

Recommended Transfer of FundsLIBRARY RESOLUTION NO. 2009-53 (C-40)

WHEREAS, a transfer of funds in the amount of \$50,000 is required to fund overtime worked to staff emergencies, personnel shortages and special events; and

WHEREAS, monies generated from rental of library facility space are deposited into Trust fund 831, Facility Use Account No. 112; and

WHEREAS, the monies collected also include funds for reimbursement of overtime for security services. These funds will be transferred to the Department of General Services on an as-needed basis during the fiscal year:

RESOLVED that the amount of \$50,000 be transferred from Library Trust Fund 831, Account 112, Facility Use, to the Library's 2009-10 Budget, Fund 300, Department 44, to be appropriated to Account 1090, Salaries Overtime.

RECOMMENDED RECEIVE AND FILE STATUS
REPORT ON PROPOSALS FROM THE FRIENDS
OF THE PIO PICO-KOREATOWN LIBRARY

The City Librarian advised that at the last Board meeting, President Wieder requested a status report relative to requests made by the Friends of the Pio Pico-

Koreatown Branch Library at the April 29, 2009 meeting. Vice President Mendoza thanked staff for their follow up with the Friends and acknowledged President Wieder for instituting the policy and practice of reviewing pending items.

Cecilia Riddle, Director of Branches, indicated staff has provided information to all of the Friends' requests. The following is a summary of the report:

- Security camera installation: Staff forwarded the vendor's quote for cameras and installation to the Friends since the City has no funds at this time for cameras, their installation or maintenance. There has been no further action on this proposal from the organization.
- Designating a place for Korean heritage collection: Library staff identified a viable location for a display area in the branch. Subsequently, the display area has been completed.
- Using second floor meeting room for community events: Friends were provided with a copy of the Policy for the Use of Library Facility and Meeting Rooms.
- Adding Korean interface to the library's catalog: Will be implemented in 2010.
- Linking Friends' website to LAPL website: The link has been created.
- Designating space for donor recognition wall: The Friends need to develop a proposal for Board approval. Staff has not received a proposal.
- Changing the Branch's name to Koreatown Branch: The Friends were informed of the Board Policy regarding Naming of Branch Facilities.

BOARD ACTION:

MOVED BY Commissioner Walters, seconded by Commissioner Hirano-Nakanishi and unanimously carried that the status report regarding proposals from the Friends of the Pio Pico-Koreatown Branch Library be received and filed.

ORAL REPORT:

VERMONT SQUARE BRANCH LIBRARY

Juliana Cheng, Director of Facilities, reported that the Vermont Square Branch Library is a historic building located at 48th Street near Vermont Avenue. It was originally built in 1913 and was renovated and expanded in 1996 under the 1989 Library Bond Program.

Ms. Cheng said the branch was closed about two months ago to allow GSD, Construction Division, to do alteration and improvement work using remaining funds from the 1989 Bond. The branch is scheduled to open October 13, 2009. She advised the City Attorney has stipulated those funds can only be used to correct either design and/or construction flaws, remediate hazardous materials as lead paint, and water intrusion problems, and do other capital improvement activities. Normal maintenance activities, such as repainting, cannot be done unless they are the consequences of other eligible activities.

Based on the above guidelines, the Director of Facilities stipulated, the following work is being done to the Vermont Square facility:

- Remediate water intrusion in the Reading Rooms and in the basement Staff Workroom area;
- Install better bird wires around the roof and bird screens under the eaves to deter pigeons, sparrow and other birds from roosting;
- Removing lead paint from the window frames and other woodworks and recaulking and repainting;
- Repointing the exterior bricks and replacing the broken one to prevent water intrusion;
- Exterminate termites in the ceiling beams and replace portions of the beams affected by the termites and dry rot.

Commissioner Walters asked whether the water intrusion problem that has existed for some time is going to be remediated with the work in progress. Ms. Cheng responded that the repointing process should help with some of the water intrusion in the basement, noting several historic buildings with basements have this similar problem. In terms of the Reading Rooms, it is mainly cracks, which they have repaired. She stated the water intrusion problem is very difficult to pinpoint but it is not caused from faulty pipes.

ORAL REPORT:

UPDATE ON FY 2009-10 BUDGET

City Librarian Gomez reported that the current 2009/10 Fiscal Year budget deficit is \$405 million. In addition, the City is spending approximately \$1 million dollars more per day than revenues generated, partly because of the economic downturn. Mr. Gomez stated the City has devised a plan to erase the deficit but there is still about \$58 million in unresolved gap closure. The original plan was to eradicate the deficit through 26 furlough days and possible elimination of several hundred civilian jobs. After negotiations with the unions, the City agreed to only require Engineer and Architects (EAA) employees to take 26 furlough days. The library has 40 EAA employees and some services have been impacted as a result of the furlough.

The City Librarian advised on September 18, 2009 the City Council adopted the first reading of the draft Ordinance that includes an Early Retirement Incentive Program (ERIP) for 2,400 employees, in an effort to save payroll costs and reduce the need for layoffs and furloughs. The Retirement Program has to be ratified by union members and a second reading would occur in 30 days of the first reading. He said there is a maximum cap on certain classifications that can take advantage of the ERIP, including Librarians and Senior Librarians, emphasizing they are the front line managers. He noted there is zero or severely limited capacity for departments to backfill positions that are vacated because of ERIP. Lastly, a shortfall is expected for the FY 2010/2011 City budget.

COMMISSIONERS' COMMENTS & MATTERS PENDING:

Silver Lake Branch Grand Opening

Commissioner Walters was informed that the opening of the Silver Lake Branch is being targeted for November 2009.

During its review of Matters Pending, the Vice President and City Librarian set dates for receipt of the following items:

Book Budget Generating Ideas

Status report at the second meeting in October

System for Buying Books More Efficiently

Report in later part of November 2009

Various Proposals from the Friends of the Pio Pico-Koreatown Library

Heard today - Will update the Board as situations occur

Plans to be Implemented Relative to the 2010 Census

Report in January 2010.

There being no further business to come before the Board, the meeting was adjourned at 11:48 a.m.

ATTEST: _____

Julie A. Mendoza
Vice President

Gladys L. Senac
Board Executive Assistant

Date to be approved:

November 5, 2009